

29 May 2019

EXECUTIVE

A meeting of the **Executive** will be held on **Thursday, 6th June, 2019** in the **Council Chamber, Forde House, Brunel Road, Newton Abbot, TQ12 4XX** at **10.00 am**

PHIL SHEARS
Managing Director

Membership:

Councillors G Hook (Leader), Dewhirst (Deputy Leader), Connett, J Hook, Jeffries, Macgregor, Taylor and Wrigley

Please Note: Filming is permitted during Committee meeting with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public. By entering the Council Chamber you are consenting to being filmed.

A G E N D A

Part I

1. **Apologies for absence**
2. **Minutes** (Pages 1 - 2)
3. **Declarations of Interest**
4. **Agreement of the Agenda between Parts I and II**
RECOMMENDED that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of item 13 on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph 3 of Part 1 of Schedule 12A of the Act.

5. **Matters of urgency/matters of report brought forward with the permission of the Chairman**
6. **Public Questions (if any)**
7. **Notice of Motion - Netting on Development Sites** (Pages 3 - 6)
8. **Artificial 3G Pitch, Coach Road, Newton Abbot** (Pages 7 - 124)
9. **Statement of Community Involvement** (Pages 125 - 150)
10. **Wray Valley Trail Funding** (Pages 151 - 156)
11. **Executive Forward Plan** (Pages 157 - 162)

To note forthcoming decisions anticipated to be made by the Executive over the next 12 months.

Part II

(Private) Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed.

12. **The Executive is recommended to approve the following resolution:**

That under Section 100(A)(4) of the Local Government Act 1972, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

13. **Modification of Funding Agreement with RSPB for Ashill cirl bunting nature reserve** (Pages 163 - 208)

If you would like this information in another format, please telephone 01626 361101 or e-mail info@teignbridge.gov.uk

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9 APRIL 2019

Present:

Councillors Christophers (Leader), Clemens (Deputy Leader), Bullivant, Golder, Goodey and Russell

Members in Attendance:

Councillors Dewhurst, Haines, G Hook, Kerswell, Mayne, Prowse, Smith and Wrigley

Apologies:

Councillors Barker and Lake

Officers in Attendance:

Tony Watson, Interim Head of Commercial Services

Kay O'Flaherty, Business Development & Improvement Team Leader

Sarah Selway, Democratic Services Team Leader & Deputy Monitoring Officer

25. MINUTES

Minutes of the meeting on 5 March 2019 were confirmed and approved and signed as correct record.

26. DECLARATIONS OF INTEREST

There were no declarations of interest.

27. TO NOTE ACTION TAKEN UNDER DELEGATED POWERS AS SET OUT IN PART III OF THE AGENDA

RESOLVED that the delegated decisions be noted.

28. DIGITAL STRATEGY

The Portfolio Holder for Community Neighbourhood presented the new digital strategy, Digital First @ Teignbridge which provided an overarching view of how the Council would work in the future to provide access to its services. The new strategy covered three key areas: customer access, creating a digitally empowered workforce and a robust technical supporting framework. It aimed to deliver the same services more efficiently, at less cost, in the way that the majority of customers prefer to transact.

In response to Member's questions, the Business Development & Improvement Team Leader commented that there was a range of initiatives to support those unable to self-serve with assistance in the Customer Support Centre and working with the Citizens Advice Bureau and the Community Voluntary Service. The Council had helped to fund a pilot scheme to assist the Community Voluntary Service to enable home visits for those who needed IT support and training. There was also the option for residents to use Post Offices and pay points to undertake cash and cheque transactions for council services.

The Leader stated that this strategy was a positive environmental change for the way that the customer interacted with the council and support was available to those that required it including through the Community Voluntary Service pilot scheme which the Council was helping to fund.

RESOLVED that the Digital Strategy be approved.

29. NEWTON ABBOT TOWN COUNCIL PROPOSAL AT (PART OF) NEWFOUNDLAND WAY CAR PARK

The Interim Head of Commercial Services presented the report to outline the Newton Abbot's Town Councils aspiration to create a co-located community facility on land owned by the Town Council and District Council, adjacent to 'Newton's Place'.

In response to Members', the Interim Head of Commercial Services clarified that this was narrow piece of land which would be difficult for the Council to develop and the disabled parking space would be relocated. The floor levels and any proposed buildings relationship with the nearby listed building would be addressed at the planning application stage.

RESOLVED that the principle of a transfer to the Newton Abbot Town Council providing the final proposal meets the below objectives be approved:

- Quality Building Design
- Providing a range of community services

30. EXECUTIVE FORWARD PLAN

RESOLVED that the Forward Plan be noted.

Chairman

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Council

LEADER: Cllr Gordon Hook

PORTFOLIO HOLDER: Cllr Gary Taylor

DATE: 6 June 2019

REPORT OF: Ros Eastman: Business Manager Strategic Place

SUBJECT: Notice of Motion regarding Netting of trees and hedges

PART I

RECOMMENDATION

Consider the Notice of Motion and Action that could be taken

1. THE MOTION

1.1 Council is asked to consider the following Notice of Motion:

“Ban the use of netting at development sites

Teignbridge District Council has a long and established record of environmental protection and protecting wildlife.

Council is greatly concerned by the growing trend of developers using netting over hedgerows at development sites to stop birds nesting and other wildlife using the hedges.

This is wrong and runs against the best interests of supporting and enhancing local wildlife.

We call on all developers not to use netting in Teignbridge.

Additionally, Council will urgently write to the relevant Government Ministers calling on the government to ban the use of netting at all sites with planning consent or identified in Local or emerging Local Plans.”

2. BACKGROUND

Introduction

2.1 The Wildlife and Countryside Act 1981 makes it an offence if anyone intentionally:

- a) kills, injures or takes any wild bird;

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- (aa) takes, damages or destroys the nest of a wild bird included in Schedule ZA1;
- (b) takes, damages or destroys the nest of any wild bird while that nest is in use or being built; or
- (c) takes or destroys an egg of any wild bird

2.2 It is therefore standard practice that works to trees and hedges should take place outside bird nesting season (Commonly taken as 1 March to 30 September but defined differently in various pieces of legislation / practice and guidance).

2.3 During this period, there is no automatic bar to undertaking tree or hedge works, rather an ecologist should inspect the tree or hedge and if there is an active nest in situ then the legislation would come into effect.

The National Picture

2.4 There have been a number of high profile cases in the national media recently where trees and hedges have been netted in preparation for development starting on sites.

2.5 There has also been a petition started that to 11 April 2019 had gained in excess of 300,000 signatures.

2.6 On 8 April 2019 James Brokenshire (Communities Secretary) wrote to developers (<https://www.gov.uk/government/news/protect-birds-when-building-says-james-brokenshire>) and:

“emphasised that birds are protected under the Wildlife Countryside Act 1981, and that mitigation plans will need to show how developers will avoid or manage any negative effects on protected species during their work.

During building work, it is common practice for netting to be placed over trees and hedgerows, but this can be used unnecessarily and trap wildlife.

If developers do not follow their obligations, the Secretary of State has not ruled out further action to protect our country’s valuable ecological system.”

2.7 In Response, Natural England has welcomed this restatement of the government position and highlighted that:

“It is for those who install exclusion measures such as netting to ensure the mesh size of netting is suitable for the species involved and is properly maintained to ensure that they don’t commit offences against wild birds.

Where developers or local authorities feel they have no other options but to use netting we would always advise they follow best practice, including use of appropriate material to avoid entanglement. This should also be properly maintained and monitored and use is kept to an absolute minimum, both in terms of time and area covered”

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2.8 It is clear therefore that whilst Central government and their advisers are not currently intending to completely restrict the use of netting, there is strong advice and guidance being reiterated in relation to when its use may be appropriate.

The Local Position

2.9 Officers are not aware of any instances of bird netting being used in Teignbridge by developers on sites either in readiness from imminent development proposals or earlier during the planning process.

2.10 Biodiversity, Planning and other officers have positive working relationships with developers and their advisers and rather than bird netting being used will usually introduce a combination of the following measures:

- 1) Developer designs retention of trees and hedges into the development layout.
- 2) Local Authority requires retention of trees and hedges, together with a fenced root protection zone within which no development occurs. However, there may be some that must be removed to permit an appropriate development.
- 3) Developer plans ahead and removes hedges and trees in the non-breeding season, after getting planning permission, but before development work starts. In many cases there will be sufficient time between grant of permission and commencement to do this, but perhaps not in all cases.
- 4) Developer starts work, but carefully phased to avoid the need to remove hedges/trees in the breeding season.
- 5) If retained vegetation really must be removed in the bird-breeding season (e.g. for safety reasons), it should be carefully inspected for active nests by a professional ecologist. If active nests are absent, works may proceed. If present, works must be postponed until the young have left the nest and before the birds start to lay the next clutch of eggs (this may be a very short window, e.g. a couple of days).
- 6) Developer plans even further ahead and coppices hedges and fells trees (in non-breeding season) before applying for planning permission. In most cases this will be legal, but not desirable for public or wildlife, as it may remove habitats 1+ seasons earlier than needed and that the LPA would have retained. For this reason, Tree Protection Orders are in place on our major development sites.

2.11 With this practice in place, there should be no need for netting to take place.

Conclusion

2.12 Given the risks associated with netting, for birds, dormice and other wildlife, officers would recommend against its use. In almost all cases it should be possible to avoid the need for netting by a combination of habitat retention and careful removal outside the sensitive periods. However, if exceptional cases there may be a case for use of netting provided:

- It is not installed during the bird breeding season and it may be appropriate for the LPA to approve the material.
- 'Fleece' or extremely fine-meshed net is used to minimise the risk of entanglement
- It is installed and maintained in full accordance with the best practice.

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**Cllr Taylor
Portfolio Holder**

Wards affected	All
Contact for any more information	Ros Eastman EXT 5745
Background Papers (For Part I reports only)	N/A
Key Decision	N
In Forward Plan	Y
In O&S Work Programme	N/A
Community Impact Assessment attached:	N
Appendices attached:	None

EXECUTIVE

DATE: 06 June 2019

REPORT OF: Tony Watson – Interim Head of Commercial Services

SUBJECT: Coach Road 3G artificial playing pitch, Newton Abbot

PART I

RECOMMENDATIONS

The Executive is recommended to

- 1) Contribute £100,000 sporting facilities S106 money towards a new artificial turf playing pitch scheme
- 2) Agree to take on the ownership and management of a new 70 space car park being built to facilitate the new playing pitch
- 3) Agree to the capital programme investment of up to £120,000 into improvements and lining of the access track to the Coach Road site, including £10,000 for improvements to the footpath into Decoy Park.
- 4) Agree to become a joint applicant for the Football Foundation grant funding.
- 5) Delegate powers to the Interim Head of Commercial Services to put in place the necessary landowner authorities and lease amendments required to facilitate the scheme.

1.0 PURPOSE

- 1.1 To support the creation of a 3G artificial turf playing pitch at Coach Road, Newton Abbot.

2.0 BACKGROUND

- 2.1 [The Teignbridge Playing Pitch Strategy 2018-2023](#) identifies the existing Coach Road facility as a priority site for potential use as a 3G pitch. The need was established for at least one more full size 3G pitch for football, in a central location. Devon County Football Association (DCFA) have undertaken an initiative to upgrade the facilities at Coach Road to include an artificial pitch. A planning application was considered and permission granted by the Planning Committee on 19th February. Further details are available at

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<https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=18/01690/MAJ&MN>.

- 2.2 The project requires investment of £926,382. DCFA have applied to the Football Foundation for a grant of £576,382. The DCFA have committed £250,000 to the project, along with the pre-development costs. The Council has S106 allocated for sports facilities and it is proposed that £100,000 be granted to this scheme. The Football Foundation Panel met to consider the funding grant bid 9th May. Due to the grant being in excess of £500,000, the application will need to be confirmed by the Board of Trustees meeting 21st May. If the funding is agreed by the Football Foundation and the Executive resolve to support the scheme, the aim is for the contractor appointed by DCFA through the Football Foundation Framework, to start work early July 2019.
- 2.3 The existing clubhouse and football pitch site is leased to DCFA from Teignbridge for a term of 99 years from 1993. The site is accessed off Coach Road, over a slip road owned by the Council. Increased car parking provision is required to service the 3G pitch, along with the wider community facilities on the site, including the public playing pitches, the BMX park and Decoy Park. As part of the scheme, a new parking area of circa 70 spaces is proposed on land owned by Teignbridge as illustrated on the plan below and shaded grey.



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- 2.4 The access track from Coach Road is in need of some maintenance and, with the creation of a new parking area on site, would benefit from some refurbishment work, along with lining to create clear parking bay provision. This will establish approximately 50 car parking spaces and will complement the new car parking area of around 70 spaces. With additional car parking provision within the grounds of DCFA, the 137 space requirement identified in the Transport Statement will be met. A copy of the Transport Statement is attached at Appendix B.
- 2.5 DCFA have requested permission to construct the new car park area and for the Council to consider taking on the future management. The Council's Car Parks Team has welcomed the opportunity given that this provision will offer overflow provision for Decoy Park. The management can be undertaken without the requirement to employ extra staff. In addition, it is considered that the improvements to the site may decrease reports of anti-social behavior and eliminate the annual trespass onto the public playing pitches by travellers.
- 2.6 The cost to undertake the required maintenance on the existing access, purchase and install ticket machines, paint lines for parking bays, erect signage and upgrade the path into Decoy Park is estimated at a cost of up to £120,000. Based on the net income per space figures at Decoy Park and at 30% of the occupancy rate of Decoy car park, the return on the Council's costs over 20 years is estimated at 0.29%. The Council would ordinarily require a return on cost of at least 1% but, the cost includes work which would ordinarily form part of the Council's future maintenance programme. As such it is envisaged that part of the Repair & Maintenance Budget will be used to support the scheme. Until the work has been tendered, the project cost analysis should be considered an estimate. There are also wider community benefits of the scheme, including the support of the adopted Playing Pitch Strategy.
- 2.7 It is proposed to use the Decoy Park car park model:- Charging hours Monday – Saturday will be 9am-6pm. Sundays will be free. Charges 2019/20 will be £0.50 up to 2 hours, £1.00 up to 4 hours and £1.50 all day. The Car Parking team will also consider the introduction of a permit-holders scheme.
- 2.8 A variation will be made to DCFA's lease to include a 50% contribution to future maintenance costs of the access road and new car park during the lifetime of the lease.

3.0 MAIN IMPLICATIONS

- 3.1 The main implications in relation to the proposal are outlined in the background part of the report. However, members should be aware that as part of the

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consultation during the planning process, it is clear that a number of local residents are opposed to the scheme. While it is not intended that these objections be rehearsed as part of this report, ward members have been consulted and their comments detailed under paragraph 4 of this report.

3.2 In addition, the Council's title to the land required for the supporting car parking provision, is subject to two key restrictive covenants. An agreement between the beneficiaries and DCFA is now concluded.

3.3 A condition of the Football Foundation's grant award, is that they will be required to take out a restriction on both the 3G pitch and the car park for a period of 21 years. Because the new car park element will be built on land in which the DCFA do not have a legal interest, there are 2 options to address this requirement:-

- Option 1 - The Council grant a lease to the DCFA (and then choose to manage it on their behalf or not).
- Option 2 – The Council becomes a joint applicant on the application for the whole project. This would require the Council signing up to the terms and conditions of the award and, a restriction being placed on the car park as this would remain outside of the DCFA's lease. The Football Foundation terms and conditions of grant are attached at Appendix A but the terms relating to multiple organisations receiving grant are:-
 - a) “where any standard, obligation, representation or warranty under this Agreement is expressed to be undertaken or adhered to by the Organisation, each organisation shall be jointly and severally responsible for it;
 - b) the Foundation may release or compromise the liability of any of the organisations acting as the Organisation under this Agreement or grant any time or other indulgence without affecting the liability of any of the other organisations; and
 - c) any consent or authority given by the Organisation under or in connection with this Agreement shall bind all the organisations”.

3.4 Option 2 is recommended so that the land needed to facilitate the new car park remains in the ownership of the Council.

3.5 To mitigate any risk to the Council in respect of the new car park, the specification for the construction will be subject to approval by the Council's Project Manager. A collateral warranty will be provided by the contractor for the design and construction.

4.0 GROUPS CONSULTED

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The recommendations set out in this report are those of the Strategic Leadership Team. Ward Members were consulted but at the time of publication, had not provided any views or comment.

5.0 TIME-SCALE

5.1 Key decision making events are as follows:-

- Teignbridge Planning Committee 19th February 2019
- Football Foundation Panel 9th May 2019
- Teignbridge Executive Committee 6th June 2019
- Football Foundation Board of Trustees 21st May 2019

5.2 If all meetings render positive support to the scheme, the project timescales will be as follows:-

1st July 2019 – On-site works commence
November 2019 – New pitch and car park open

6.0 JUSTIFICATION

6.1 This recommendations set out in this report support the delivery of The Teignbridge Playing Pitch Strategy 2018-2023 adopted July 2018. The Strategy identifies the existing Coach Road facility as a priority site for potential use as a 3G pitch. In addition, the recommendation supports the Council's Super Ten 'health at the heart' project targeted at improving the health and wellbeing of Teignbridge's communities, along with the 'out and about and active' commitment to ensuring that communities have access to good quality leisure facilities to encourage healthy active lifestyles.

7.0 DATE OF IMPLEMENTATION (CONFIRMATION OF DECISION SUBJECT TO CALL-IN)

10.00 a.m. on Thursday 13th June 2019.

Tony Watson
Interim Head of Commercial Services

BELOW TO BE FILLED IN BY REPORT AUTHOR:

Wards affected	Newton Abbot
Contact for any more information	Donna Best, Estates & Development Manager
Background Papers (For Part I reports only)	-
Key Decision	Y
In Forward Plan	Y
In O&S Work Programme	N

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Community Impact Assessment attached:	N
Appendices attached:	A: PLFAFF Terms and Conditions B: Transport Statement

Football Foundation

PL/FA:FF Grants

General Terms and Conditions of Grant

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1. Definitions

1.1 For the purposes of the Grant and the Grant Agreement (as defined below) the following expressions shall have the meanings respectively ascribed to them:

“Organisation Application” means the application submitted by or for the Organisation for a Grant in respect of the Project and shall include all written and oral representations made by the Organisation to the Foundation regarding the Organisation, the Project and the Facilities

“Business Plan” means a plan prepared by the Organisation relating to the financial and operational management and marketing of the Project and the Facilities

“Capital Funding” means the Grant (or part of Grant) referred to in the Grant Offer Letter that relates to funding which is to be used for the purchase, construction or development of Facilities and/or Grant Assets

“Clawback Period” means the period of 21 years from the date of acceptance of the Grant

“Facilities” means any facility, capital equipment (including Grant Assets), buildings (including fixtures and fittings) and/or land in respect of which the Grant is made as specified in the Grant Agreement and shall include, without limitation, any facility, equipment, buildings and/or land proposed to be acquired or improved as a result of the Grant

“Football Development Plan” means a plan prepared by the Organisation setting out the aims, objectives, responsibility and timescales relating to the development of football in the area in which the Facilities are situated

“Foundation” means the Football Foundation (registered company number 3876305; registered charity number 1079309) whose registered office is at 10 Eastbourne Terrace, London, England, W2 6LG and references to the Foundation shall include the Foundation, its staff and any other person representing the Foundation

“Funders” means the Big Lottery Fund, the Exchequer, Sport England, the Football Association Limited and the Football Association Premier League Limited, as applicable

“General Terms and Conditions” means these terms and conditions

“Grant”	means the sum referred to in the Grant Offer Letter awarded to assist in financing the Project which may consist of Capital Funding and/or Revenue Funding
“Grant Assets”	means any property (i) whose acquisition, creation or improvement is funded in total or in part by the Grant; and (ii) that has an acquisition cost or value (whichever is higher) of £1,000 or above; and (iii) that has an economic life of three years or more (based on normal accounting practice)
“Grant Agreement”	means the agreement entered into between the Organisation and the Football Foundation in the form of a Grant Offer Letter, which incorporates these General Terms and Conditions
“Grant Offer Letter”	means the grant offer letter sent to the Organisation confirming the Grant
“Organisation”	means the organisation or organisations to which the Grant is made
“Practical Completion”	means, where the Facilities are land or buildings to be constructed or improved as a result of the Grant, the date specified in any certificate issued by the supervising architect, surveyor, engineer or other competent professional as the date on which work on the Facilities was practically completed under the terms of the relevant building contract
“Project”	means the project or projects described in the Application, the Football Development Plan and/or the Grant Offer Letter
“Project Specification”	means the most recent specification for the Project supplied by the Organisation and approved by the Foundation
“Revenue Funding”	means the Grant (or part of Grant) referred to in the Grant Offer letter that relates to funding which is to be used for management or development of projects and/or the purchase of equipment that does not constitute Grant Assets
“Sign Contractor”	means the person named in the Grant Agreement as the Foundation’s authorised supplier of signs, or such other person as may from time to time be notified by the Foundation to the Organisation; and
“Sport England”	means The English Sports Council.

- 1.2 References in the Grant Agreement to any clause, sub-clause or Schedule without further designation shall be construed as a reference to the clause, sub-clause or Schedule to the Grant Agreement so numbered.

2. Use of Grant (All Grants)

- 2.1 The Grant will be used solely towards the Project in accordance with the Grant Agreement, and only by the Organisation, and under no circumstances shall it be used for any other purpose.
- 2.2 The Organisation will use its best endeavours to deliver the aims and objectives detailed in the Football Development Plan and in accordance with the Business Plan.
- 2.3 Delivery of the Project will comply with any Project Specifications agreed with the Foundation.

3. Construction of Facilities (Capital Funding Only)

Where land or buildings are to be acquired, constructed or improved as a result of the Grant: -

- 3.1 the highest standard of Facilities must be aimed for;
- 3.2 the Organisation must have security of tenure of the Facilities and/or the land on which the Facilities are built for the Clawback Period by means of a freehold or uninterruptible leasehold. A copy of any relevant lease must be sent to the Foundation on request;
- 3.3 the construction, improvement and/or development of the Facilities must be supervised throughout by a qualified architect, surveyor or engineer or other competent professional;
- 3.4 the Organisation must take into account and make appropriate provision for use and enjoyment of the Facilities by people with disabilities; and
- 3.5 the Organisation will notify the Foundation immediately following Practical Completion.

4. Construction/Development of the Facilities (Capital Funding Only)

In respect of the costs of construction and/or development of the Facilities:

- 4.1 at least three competitive tenders for the provision of the Facilities shall be obtained by the Organisation in accordance with normal tender and contract procedures;
- 4.2 an explanation of the tender accepted shall be submitted to the Foundation prior to works being commenced. The explanation must be satisfactory to the Foundation, failing which the Grant may be withdrawn by the Foundation at its sole discretion and any Grant monies already paid shall immediately become repayable to the Foundation;

- 4.3 a copy of the original “form of tender” from the appointed contractor for the construction works shall be submitted, together with a list of the unsuccessful tenders. On Facilities where a “tender report” is prepared by a consultant quantity surveyor, architect, or other professional, a copy of this report shall also be submitted; and
- 4.4 the Organisation shall ensure that the Foundation has the right, in its absolute discretion, to inspect and copy the relevant documents and records of all persons from whom tenders have been obtained in relation to the Project.

5. Management & Use of Project and Facilities (Capital Funding Only)

- 5.1 The purpose of the Project, the arrangements for management and community use of the Facilities and the purpose for which the Facilities are used shall be as set out in the Application and the Grant Agreement and shall not be changed throughout the Clawback Period without the prior written consent of the Foundation.
- 5.2 The Organisation undertakes, warrants and agrees to use its best endeavours to manage and operate the Project and the Facilities in accordance with the aims, objectives, targets, and timescales set out in the Football Development Plan and the Business Plan.
- 5.3 The Organisation shall at all times throughout the Project and the development of the Facilities and until the expiry of the Clawback Period:
- 5.3.1 ensure that, unless the Foundation has given its prior written consent, the fees and charges for use of the Project and the Facilities by members of the public do not increase beyond any increase in the Retail Price Index from the date on which the Application was approved by the board of the Foundation;
- 5.3.2 keep the Facilities, and all facilities, fittings or equipment used in connection with them in good repair and condition and undertake all things as may be necessary to ensure their proper maintenance;
- 5.3.3 That the applicant ensures that where the facility includes a full size 3G FTP, the pitch is maintained to the FIFA Quality Concept for Football Turf or the International Match Standard (IMS), or superseding standard, and kept on The FA 3G Pitch Register throughout the duration of the clawback period. Smaller pitches should be built to this quality standard and tested to BS EN 15330-1:2013 Surfaces for sports areas;
- 5.3.4 decorate all internal and external parts of the Facilities following their construction as often as may be necessary in the opinion of the Foundation;
- 5.3.5 take out and keep in force a comprehensive policy of insurance with reputable insurers to cover the Project, the Facilities, the Grant Assets, their use and any activities carried out thereon against and in respect of all usual risks (including third party, public, employee and occupier’s liability) to their full replacement value (where

relevant), and a copy of the current policy and evidence of premium payment shall be provided to the Foundation upon request;

- 5.3.6 make and operate satisfactory arrangements for the storage and safekeeping of any equipment, or Grant Assets, acquired or improved as a result of the Grant. If any such equipment is lost or otherwise unavailable for use the Organisation shall replace it as soon as reasonably practicable at no cost to the Foundation;
 - 5.3.6 take into account and make appropriate provision for use and enjoyment of the Project and the Facilities by people with disabilities;
 - 5.3.7 ensure that no-one will be denied access to use the Project or the Facilities on grounds of disability, race, creed, colour, sex, occupation, sexual orientation, religion or political persuasion;
 - 5.3.8 comply with all statutory requirements and other laws and regulations relating to the Project and the Facilities and the development and operation thereof, including without limitation employers' liability insurance, the national minimum wage, the "Working Time" Directive, health and safety, data protection, intellectual property, and religious, political, race, sex and disability discrimination requirements, laws and regulations.
 - 5.3.9 comply with all statutory requirements and other law, regulation, regional and national practice guidance and procedures, recommendations and any such other requirements that may be notified to the Organisation in writing relating to safeguarding children and vulnerable adults (as may be amended and/or supplemented from time to time) including without limitation ensuring that the Organisation appropriately reviews, updates and follows comprehensive safeguarding policies in respect of which all staff and volunteers are appropriately trained. Such safeguarding policies must, as a minimum, provide for the carrying out of appropriate checks on and supervision of people working with children and vulnerable adults on the Project and/or at the Facilities and requirements for identifying, managing and reporting any incidents, together with any and all other detail that is either mandatory or desirable from time to time in line with best practice.
- 5.4 The Organisation must inform the Foundation in writing of anything that materially threatens, makes unlikely, or delays the completion or success of the Project and the Facilities.

6. Management of the Project (Revenue Funding Only)

- 6.1 The purpose and the duration of the Project shall be as set out in the Application and the Grant Agreement and shall not be changed without the prior written consent of the Foundation.
- 6.2 The Organisation undertakes, warrants and agrees to use its best endeavours to manage and operate the Project in accordance with the Football Development Plan and the Business Plan.

- 6.3 The Organisation shall at all times throughout the Project:
- 6.3.1 ensure that, unless the Foundation has given its prior written consent, the fees and charges for the use or participation in the Project by members of the public do not increase beyond any increase in the Retail Price Index from the date on which the Application was approved by the board of the Foundation;
 - 6.3.2 take out and keep in force a comprehensive policy of insurance with reputable insurers to cover the Project in respect of all the usual risks and provide a copy of the current policy and evidence of premium payment to the Foundation upon request; and
 - 6.3.3 comply with the provisions of 5.3.5 to 5.3.9 and 5.4 in relation to the Revenue Funding.
- 6.4 Where Revenue Funding is to be used for the employment of staff or consultants the Organisation shall:
- 6.4.1 advertise for the post and supply details of the post, the recruitment process and any recruitment advertisements to the Foundation; and
 - 6.4.2 obtain the prior written consent of the Foundation to the matters in clause 6.4.1; and
 - 6.4.3 throughout the selection, recruitment and appointment process apply equal opportunity policies; and
 - 6.4.4 supply to the Foundation details of the terms of employment if requested by the Foundation.

7. Payment

- 7.1 Payments of Grant will only be paid into an ordinary business bank account in the name of the Organisation. Cheques from the account must be signed by at least two individuals.
- 7.2 The Organisation shall not deposit any part of the Grant outside ordinary business accounts within the clearing bank system, without the prior written consent of the Foundation.
- 7.3 The Foundation reserves the right to call for proof of payment.
- 7.5 No Grant will be paid until the Foundation is satisfied (acting reasonably) that such payment will be in relation to proper expenditure for the Project.
- 7.6 The Organisation must promptly repay to the Foundation any Grant incorrectly paid to it as a result of any administrative error. This includes (without limitation) situations where either an incorrect value of Grant has been released or where Grant has been released in error before all applicable General Terms and Conditions of Grant have been complied with by the Organisation.

- 7.7 The Organisation must request the first payment of Grant within six (6) months of the date of the Grant Offer Letter, unless otherwise agreed in writing by the Foundation. If this date cannot be met, the Organisation must promptly send the Foundation a written explanation as to the reasons for the delay in requesting payment. If the first payment of Grant is not requested by the Organisation within six (6) months of the date of the Grant Offer Letter, the Grant will automatically lapse without the Foundation providing any additional warning or other form of notification to the Organisation.

Thereafter, the Foundation will not be liable for making any future Grant payments and the Grant Agreement shall terminate immediately provided always that termination of the Grant Agreement for whatever cause shall not prejudice or affect the rights of one party against the other in respect of any breach of the Grant Agreement.

- 7.8 The Organisation must request the last payment of the Grant within twelve (12) months of the date that the first claim is paid by the Foundation, unless otherwise agreed in writing by the Foundation. If not requested within such twelve (12) month period, the Foundation will have no obligation to make any further payment(s) pursuant to the Grant Agreement.

8. Claiming Capital Funding

- 8.1 Capital Funding to purchase, construct or develop Facilities shall be paid as follows:

8.1.1 on compliance with any pre-construction conditions and pre-claim capital conditions set out in paragraph 1.1 of the Offer Letter and on receipt of appropriately completed claim forms and accompanying invoices the Foundation will pay claims at the same percentage rate that the Grant bears to the Project cost as set out in the Grant Offer Letter. This will continue until 95% of the Capital Funding has been released. The remaining 5% of the Capital Funding will only be paid:-

- (a) on receipt of an independent auditors certificate (or, where previously agreed with the Foundation, a statement confirming the relevant accounts have been independently examined);
- (b) on receipt of a certificate of practical completion;
- (c) on receipt of a certificate confirming all relevant Building Control Regulations have been complied with and any mechanical and electrical test certificates;
- (d) on receipt of written confirmation from the planning department confirming the discharge of any conditions attached to the planning approval; and
- (e) on completion of a site visit by the Foundation or its agent; and

- (f) on satisfaction any other condition that remains outstanding specified in the Grant Offer Letter.
- 8.1.2 the Organisation must ensure that sufficient funds are retained to meet the balance of any costs and to cover the period between the penultimate payment and completion of the work to be funded by the Capital Funding; and
- 8.1.3 claim forms will be provided by the Foundation and should be completed and returned as the work progresses. Each form must include a completed statement of expenditure and details of the net value of the work completed at each claim stage (excluding voluntary labour, other contributions in kind, contractual retention fees and other non-allowable costs). The form must be counter-signed by an appropriately qualified and authorised person and must be accompanied by appropriate supporting documentation.

9. Claiming Revenue Funding

- 9.1 On compliance with the pre-claim revenue conditions set out in paragraph 1.1 of the Offer Letter and on receipt of satisfactory completed revenue claim form and relevant supporting documents, the Foundation will pay claims six monthly in arrears in accordance with and at the same percentage rate detailed in Schedule One to the Grant Offer Letter.
- 9.2 Where Capital Funding is being provided then notwithstanding clause 9.1, no Revenue Funding will be paid unless the first claim under the Capital Funding element has been paid.

10. Project publicity

- 10.1 Where Capital Funding has been received:
 - 10.1.1 throughout the Project and during the Clawback Period the Organisation will be asked to erect at the site of the Project and/or at the Facilities such internal and/or external signs reflecting the Grant as may be supplied to it by the Sign Contractor on behalf of the Foundation;
 - 10.1.2 the Organisation shall be responsible for obtaining all approvals or consents for installation of the sign as may be required by statute, contract, landlord permission or otherwise;
 - 10.1.3 on delivery of any sign to the Organisation the sign will become the property of the Organisation, which will maintain all signs to a satisfactory and safe condition. The Organisation will notify the Foundation and the Sign Contractor immediately if there are any defects in the sign or its installation;
 - 10.1.4 the Organisation shall for the Clawback Period officially acknowledge the support of the Foundation in all materials which refer to the Project, and all spoken public presentations about the Project; and shall include (where appropriate or where requested by the Foundation) the Foundation's logo and, if asked by the Foundation, the names and/or logos of such of the Funders as the

Foundation shall specify, provided always that the Foundation's logo may only be used with the prior written consent of the Foundation.;

- 10.1.5 the Organisation will co-operate with the Foundation in respect of publicity for the Grant. The Foundation will co-ordinate media activity in respect of the Grant. The Organisation shall not issue any public release nor hold any press conference about the Grant or the Facilities without the prior written consent of the Foundation; and
 - 10.1.6 the Organisation shall arrange an official opening ceremony for the Project and/or the Facilities (in the latter case within a reasonable period after completion of the Facilities), which the Foundation may attend. The Organisation shall liaise with the Foundation to agree a date of and the arrangements for the opening ceremony.
- 10.2 The Organisation will keep the Foundation informed of any sponsorship relating to an event, programme or facility wholly or substantially funded by the Grant, will use its best endeavours to include in any such sponsorship agreement(s) entered into after the date of this Agreement a clause prohibiting the sponsor ambushing the Foundation's Grant or by taking credit due to the Foundation or its Funders for that funding and will use all reasonable endeavours to prevent ambush marketing tactics by the sponsor and ensure the Foundation and its Funders receive appropriate credit proportionate to the amount of funding it has contributed. For the avoidance of doubt, this clause shall not prevent a sponsor taking full credit for its own funding.
- 10.3 Where Revenue Funding has been received the Organisation will give appropriate recognition for the financial contribution provided by the Foundation for the duration of the Project.
- 10.4 For all Grants the Foundation shall have the right to promote its association with the Organisation, the Project and Facilities publicly and the Organisation shall grant the Foundation a licence without charge to use the name and image of the Organisation without restriction for this purpose.

11. Project monitoring

- 11.1 The Project and the Facilities shall be closely monitored by the Foundation throughout the Clawback Period to ensure that the aims and objectives specified in the Application, Football Development Plan, Business Plan and Project Specification are being met, that the Grant Agreement is adhered to and that the Project and the Facilities represent good value for money.
- 11.2 Wherever it requires during the Clawback Period (including without limitation at any time both during the development and/or construction phases of the Project and the Facilities and after completion of the Project and the Facilities), the Foundation and any person authorised by the Foundation may make unannounced visits (including without limitation site visits, site audits and compliance visits) and may request meetings, for the purposes of monitoring the Project and the Facilities and monitoring compliance with the Grant Agreement. The Organisation will facilitate and co-operate in the arrangement and conduct of such visits and meetings and shall allow the

Foundation and any person authorised by the Foundation access to inspect the Project and/or the Facilities at any time.

- 11.3 The Organisation will promptly provide to the Foundation any information and/or reports (including without limitation regular progress reports) requested by the Foundation in connection with the Project, the Facilities or the Organisation and its activities. The Organisation will complete any questionnaires requested by and respond promptly to any questions raised by the Foundation.
- 11.4 The Organisation shall evaluate and monitor the Project and, where Capital Funding has been provided, the Facilities, their use and success, and shall cooperate with and provide all the assistance required by the Foundation to allow the Foundation to evaluate and monitor the Project and the Facilities and their use and success. In particular, but without limitation, the Organisation shall keep records of the number of jobs created by the Project and Facilities, the number of users and other beneficiaries of the Project and the Facilities, and such other information as the Foundation shall require from time to time.
- 11.5 The Organisation will provide a final report on the Project, in such form as is required by the Foundation, which confirms that the Project has been properly completed.
- 11.6 The Foundation may call for the views of any appropriate organisation or person on the progress of the Project.
- 11.7 The Organisation shall on request provide the Foundation with contact details of an individual who shall liaise with Sport England to provide the contact details of users of the Project to allow Sport England to monitor and evaluate use of the Project. In providing this information to both the Foundation and Sport England, the Organisation shall comply with all relevant data protection legislation.

12. Accounts and Records

- 12.1 If all or any part of the Grant is awarded for the purchase of Grant Assets the Organisation shall maintain a detailed register of the Grant Assets throughout the Clawback Period and shall supply the Foundation with a copy of this annually, or when new assets are acquired or disposed of (whichever is the sooner).
- 12.2 The Organisation shall keep separate, full, proper and up-to-date accounts and records regarding the development, purchase, financial trading and use of the Project and the Facilities. Any person or persons authorised by the Foundation shall be given access, at the Foundation's request, to these accounts and financial records and the Foundation shall have the right to take copies of such accounts and records.
- 12.3 The Organisation must have its accounts externally audited (or independently evaluated, where appropriate) and if requested by the Foundation must provide a copy of the audit (or evaluation) report and the annual accounts to the Foundation.

- 12.4 The Organisation must meet any relevant statutory requirements as regards accounts, audit or examination of accounts, annual reports and annual returns.
- 12.5 The Grant must be shown in the Organisation's accounts as a restricted fund and not be included under general funds.

13. Mortgage, Disposal, Lease, or Change of Use of Facilities (Capital Funding Only)

- 13.1 During the Clawback Period, subject to the terms of any charge or charges to which the Foundation shall previously have consented, the Organisation shall not without the prior written consent of the Foundation's Chief Executive:
 - 13.1.1 transfer, sell, lease, licence or otherwise dispose of all or any part of the Facility;
 - 13.1.2 grant any charge, mortgage or other form of security or encumbrance over all or any part of the Facility; or
 - 13.1.3 cease to use the Facility for the purposes previously approved by the Foundation.

The Organisation shall give written notice to the Foundation a reasonable period before it proposes to take any action that requires consent under this clause.

- 13.2 The Foundation may give consent in accordance with clause 13.1 subject to any or all of the following conditions:
 - 13.2.1 the sale, lease, licence or other disposal is made at full market value as determined and evidenced by an independent professional valuation by an appropriately qualified expert approved in writing by the Foundation;
 - 13.2.2 prior to the completion of the transfer, lease, licence, sale or other disposal the proposed new owner of the Facility enters into a deed of novation with the Foundation to ensure that the new owner is obliged to comply with the terms of the Grant Agreement in place of the Organisation;
 - 13.2.3 the Organisation repays to the Foundation a sum equivalent to the Grant or at the discretion of the Foundation a sum equivalent to the Grant increased in line with inflation as determined by the Retail Price Index or such other sum as the Foundation at its discretion deems appropriate;
 - 13.2.4 termination of the Grant Agreement;
- 13.3 failure to obtain consent as required by clause 13.1 or failure to comply with any conditions imposed in accordance with clause 13.2 shall entitle the Foundation to terminate the Grant Agreement and to receive repayment from the Organisation of a sum equivalent to the Grant or at the discretion of the Foundation a sum equivalent to the Grant increased in line with inflation as determined by the Retail Price Index or such other sum as the Foundation at its discretion deems appropriate.

14. Cessation or Suspension of Grant and Termination (all Grants)

- 14.1 Without prejudice to the Foundation's other rights and remedies, (a) the Foundation's obligation to make any payments of Grant shall forthwith cease; (b) the Foundation may make all further payments of Grant subject to such conditions as it may specify; (c) the Foundation may require the full amount of Grant released to the Organisation (or such other sum as the Foundation may require) to be repaid to the Foundation on demand and (d) the Foundation shall have the right at any time during the Clawback Period to terminate this Agreement forthwith or suspend all or any of its obligations hereunder upon such terms and for such period as the Foundation shall at its absolute discretion determine; if:
- 14.1.1 the Organisation ceases to operate for any reason, or it passes a resolution (or the Court makes an order) that it be wound up (other than for the purpose of a bona fide reconstruction or amalgamation), or, if it was a charity at the time that the Application was made, it ceases to be a charity;
 - 14.1.2 the Organisation becomes insolvent, or it is declared bankrupt, or it is placed into receivership, administration or liquidation, or a petition has been presented for its winding up, or it enters into any arrangement or composition for the benefit of its creditors, or any of its members are surcharged or a manager is appointed on behalf of a creditor in respect of its business or a part thereof, or it is unable to pay its debts within the meaning of section 123 of the Insolvency Act 1986 as amended;
 - 14.1.3 within the Clawback Period the Organisation fails to comply with any of the General Terms and Conditions of the Grant Agreement;
 - 14.1.4 in the reasonable opinion of the Foundation or any of the Funders the Organisation fails to apply any part of the Grant for the intended purpose;
 - 14.1.5 in the reasonable opinion of the Foundation or any of the Funders the Organisation fails to complete the works to be carried out in executing the Project in accordance with the terms of and to the standard indicated in the Application (unless any variation has been previously approved in writing by the Foundation);
 - 14.1.6 any of the circumstances described in clause 15.1 occur without the Foundation's prior approval of a new application as required by that clause;
 - 14.1.7 the Organisation fails to complete the Project on time or within a reasonable period (when no time is specified) or it appears that the Project is unlikely to be completed on time or within such period;
 - 14.1.8 after considering the purpose of the Grant, in the Foundation's opinion further payment of the Grant would not constitute good value for money. (However, the Foundation shall, subject to the other terms of this Agreement, continue to pay the Grant to the extent that

the Organisation has, with the prior written consent of the Foundation, contracted for goods and services and it is not practically possible to cancel such arrangements.);

- 14.1.9 there is evidence of financial mismanagement, breakdown of budgetary control or any other irregularity, within the Organisation;
- 14.1.10 in the reasonable opinion of the Foundation or any of the Funders, any of the assurances given or representations or information contained in the Application or other documents submitted by the Organisation to the Foundation were fraudulent, incorrect or misleading, or if the Organisation acts fraudulently. Any attempts to defraud the Foundation by any means will be pursued rigorously: a report will be submitted to the appropriate body and any other necessary action taken;
- 14.1.11 any assurance, representation, release of information or statement made regarding the Application or the Project has changed in a manner that has a materially adverse effect on the Project and the Organisation has not informed the Foundation of the change;
- 14.1.12 the Organisation, any member of the governing body, volunteer or member of staff of the Organisation, any person acting under the control or authority of the Organisation or any partner or partnership organisation connected in any way with the Application, the Project or the Facilities have acted fraudulently or negligently at any time or in a manner which might have a detrimental effect on the Project, or the completion, development or management of the Facilities;
- 14.1.13 the Organisation, any member of the governing body, volunteer or member of staff of the Organisation, any person acting under the control or authority of the Organisation, or any partner or partnership organisation connected in any way with the Application, the Project or the Facilities does anything which may bring the Foundation into disrepute;
- 14.1.14 the Organisation is offered for public subscription to flotation on the stock market; or
- 14.1.15 any of the following circumstances occur without the Organisation first notifying the Foundation and obtaining its prior written consent and the Foundation reasonably considers such circumstances to be materially detrimental to the Project: -
 - (a) a transfer of assets from the Organisation to a third party;
 - (b) merger or amalgamation by Organisation with another body (including a company established by the Organisation);
 - (c) except where the Organisation is a local authority or parish council any change to the composition, structure or key personnel of the Organisation; or

- (d) except where the Organisation is a local authority or parish council, any change to the Organisation's constitution, in particular but without limitation as regards its purposes, payment to members and members of its governing body, distribution of assets (whether on dissolution or not) or admissions of members (where it has a membership).
- 14.2 Without prejudice to sub-clause 14.1 the Foundation may suspend all or any of its obligations under the Grant Agreement while investigations are carried out into any matter referred to in sub-clause 14.1.
- 14.3 If the Foundation chooses to suspend this Agreement pursuant to this clause and the Organisation remains in default of any of the provisions of sub-clause 14.1, or indicates its intention to remain in default of any such provision, the Foundation may terminate the Grant Agreement immediately upon notice in writing to the Organisation.
- 15. New Application**
- 15.1 Without prejudice to clause 14, a new application must be submitted to the Foundation if prior to full payment of the Grant:
 - 15.1.1 the Organisation proposes to change or vary the Application, the Project, its implementation, the works carried out or to be carried out in the execution of the Project, the Facilities or the purpose of the Facilities;
 - 15.1.2 the Organisation proposes to dispose of the whole or any part of the Facilities;
 - 15.1.3 there is a change to the ownership of the Facilities;
 - 15.1.4 the legal structure or ownership of the Organisation changes;
 - 15.1.5 it is proposed that the legal identity of the Organisation should change; or
 - 15.1.6 there is a material change in the financial circumstances of the Organisation.
- 15.2 While the new application is being considered, no payments of the Grant shall be made and any payments made or liabilities incurred by the Organisation in respect of the Facility shall be at their sole risk and expense. In the event of the Grant being rescinded, the Foundation shall, at its sole discretion, be entitled to demand a full or partial refund of any payments of Grant already made.
- 16. Further conditions**
- 16.1 The Organisation agrees and accepts that payments of Grant can only be assured to the extent that the Foundation has available funds.

- 16.2 The Foundation may on giving prior written notice to the Organisation assign or transmit the benefit and burden of the Grant Agreement established by virtue of these General Terms and Conditions to any successor body of the Foundation.
- 16.3 The Organisation acknowledges that the Grant and the Grant Agreement are personal to it and not transferable.
- 16.4 Unless otherwise agreed by the Foundation in writing, the Organisation must notify the Foundation in writing of any legal actions, claims or proceedings made or threatened against it (including any actions, claims or proceedings made or threatened against members of its governing body or staff) during the Clawback Period. Such notification shall be made as soon as practicable and in writing.
- 16.5 If the Organisation is not registered for VAT, this may be considered as part of the eligible project cost. Should the Organisation subsequently become registered for VAT, and be able to reclaim that element of expenditure, the reclaimed tax will be repaid to the Foundation. The Foundation will not increase the amount of the Grant if VAT is or becomes payable and/or unrecoverable. The Organisation is advised to seek its own advice on its own and the Project's status as regards VAT.
- 16.6 The Foundation shall have the right in its absolute discretion to disclose and make available for inspection and copying any information, documents, accounts and/or records relating to or concerning the Project, the Facilities and the Organisation to third parties including, without limitation, the Funders, the National Audit Office and any person authorised by any of them. The Foundation will be sensitive to situations where it is aware that confidentiality is a significant matter, but the Organisation acknowledges that the Foundation is obliged under the terms of agreements with the Funders to disclose certain information, documents, accounts and/or records relating to or concerning the Project, the Facilities and the Organisation to third parties.
- 16.7 Any failure, relaxation, forbearance, delay or indulgence by the Foundation in enforcing any of the terms or conditions of the Grant Agreement shall not be deemed a waiver of future enforcement of that or any other provision, and nor shall the granting of any time by the Foundation prejudice or affect or restrict any of its rights arising under the Grant Agreement or be deemed a waiver by the Foundation of any breach or subsequent or continuing breach.

17. Duration

Except where otherwise specified, the General Terms and Conditions of the Grant Agreement will apply from the date on which they are accepted by the Organisation until the later of:

- 17.1 the period of one year following payment of the last instalment of Grant;
- 17.2 so long as any Grant monies remain unspent by the Organisation;
- 17.3 where Capital Funding has been received for the duration of the Clawback Period; and

- 17.4 so long as any General Terms and Conditions of the Grant Agreement remain unperformed, or any event referred to in clause 14 has occurred and is continuing.

18. Warranties

The Organisation warrants, undertakes and agrees that:

- 18.1 it has all necessary resources and expertise to carry out the Project;
- 18.2 it has and will keep in place adequate procedures for dealing with any conflicts of interest;
- 18.3 it has and will keep in place systems to deal with the prevention of fraud;
- 18.4 all financial and other information concerning the Organisation comprised in the Application or otherwise disclosed to the Foundation is to the best of its knowledge and belief, true and fair;
- 18.5 it is not under any contractual or other restriction within its own or any other organisation's rules, regulations or otherwise which may prevent or materially impede meeting its obligations in connection with the Grant;
- 18.6 it is not aware of anything in its own affairs, which it has not disclosed to the Foundation or any of its advisers, which might reasonably have influenced the decision of the Foundation in making the Grant on the terms contained in the Grant Agreement;
- 18.7 since the date of the last accounts there has been no change in the financial position or prospects of the Organisation.

19. Multiple Organisations receiving the Grant

Where there is more than one organisation receiving the Grant and/or delivering the Project: -

- 19.1 where any standard, obligation, representation or warranty under this Agreement is expressed to be undertaken or adhered to by the Organisation, each organisation shall be jointly and severally responsible for it;
- 19.2 the Foundation may release or compromise the liability of any of the organisations acting as the Organisation under this Agreement or grant any time or other indulgence without affecting the liability of any of the other organisations; and
- 19.3 any consent or authority given by the Organisation under or in connection with this Agreement shall bind all the organisations.

20. Exclusion of Liability/Indemnity

- 20.1 The Foundation, its employees, agents, officers or sub-contractors will not at any time be liable to any person for anything in connection with the development, planning, construction, operation, management and/or administration of the Facilities²⁹ or the Project. In particular but without

limitation, it shall not be liable to the Organisation for any loss or damage arising directly or indirectly as a result of the compliance by the Organisation with the General Terms and Conditions of this Grant Agreement.

- 20.2 The Organisation will indemnify and hold harmless the Foundation, its employees, agents, officers or sub-contractors with respect to all claims of, and liability to, third persons for injury, death, loss or damage of any type arising out of or in connection with the Facilities, the Project and any activities carried out thereon except where such injury, death, loss or damage have resulted from the negligent act or omission of the Foundation or its employees or agents. In this latter case, the Organisation shall provide prompt notice to the Foundation of any such claim, and the Foundation shall have the sole right to control the defence of any such claim.
- 20.3 The Foundation has no liability for losses or costs arising from failure to make any payment of the Grant on any agreed date.

21. Security (Capital Funding)

- 21.1 With regard to Capital Funding only, in the event that the construction or development of the Facility or purchase of land for the Facility exceeds £100,000 in value the Foundation may require that the Organisation shall at its own cost, if the Foundation so requires:
- 21.1.1 enter a restriction in such form as the Foundation may require on the registered title of the relevant property ; and/or
- 21.1.2 grant or cause to be granted to the Foundation a legal charge over the relevant property in such form as the Foundation may require; and
- 21.1.3 in either case the Organisation shall execute such further documents and provide such assistance as the Foundation may reasonably require in order to effect either of the foregoing and the Organisation shall make the necessary registrations at Companies House and/or the Land Registry and supply the Foundation's solicitors with evidence of such registrations.
- 21.1.4 in the case of a charity and the giving of a legal charge comply with the provisions of s.38 of the Charities Act 1993 (as amended).
- 21.2 The Organisation shall provide in the case of a legal charge a solicitor's certificate of title confirming good and marketable title in respect of the relevant property in such form as the Foundation may require.
- 21.3 The Organisation shall provide a solicitors' undertaking to be responsible for the Foundation's solicitor's fees in connection with the grant of a legal charge or the entry of a restriction on the registered title or in the case of unregistered land a caution against first registration and the completion of a deed of dedication.

22. Law and Jurisdiction

The construction, validity and performance of the Grant Agreement shall be governed in all respect by English law and be subject to the non-exclusive jurisdiction of the English Courts. The parties undertake to each other to use their best endeavours wherever possible to resolve any dispute, which may arise under the Grant Agreement amicably.

23. Rights of Third Parties

Subject to clause 24 below, a person who is not party to this Agreement has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of the Grant Agreement.

24. Funders

24.1 The Foundation has been appointed by Sport England to enter into agreements with Organisations for the purpose of distributing Lottery and government funds to Organisations.

24.2 The Foundation enters into the Grant Agreement as principal for itself and as agent for and on behalf of Sport England.

24.3 The Organisation acknowledges that copies of the Grant Agreement and any other information, documents, accounts and/or records may be disclosed and made available to the Funders, the National Audit Office and any person authorised by them, and their respective representatives.

24.4 The Funders have a right to enforce any of the Foundation's rights under the Grant Agreement. Such rights may not be altered or extinguished without the consent of the Funders.

24.5 The Funders shall have all rights conferred on the Foundation by the Grant Agreement including without limitation all rights to information, inspection, disclosure, access and clawback.

24.6 In the event of any of the events listed in clause 14 of these General Terms and Conditions occurring, the Funders have a right to have the Grant Agreement novated to the Funders or any successor of the Funders to allow them to take the place of the Foundation in relation to this Grant Agreement.

24.7 The Funders may disclose any information concerning the Organisation, the Project or the Facilities to any persons.

24.8 In the event of any termination of the Foundation's agreement with any Funder:

24.8.1 the Organisation will return to the relevant Funder all the documentation relating to the Grant and specified by the Funder at a date to be agreed between the Funder and the Foundation; and

24.8.2 the Organisation shall return to the relevant Funder any part of the Grant provided to the Foundation by such Funder which is unspent on the date that the Funder or the Foundation notified its desire to

terminate the agreement between the Funder and the Foundation, subject to the agreed terms of termination.

24.9 Any of the Funders may assign all or any of its rights under this Agreement to any successor or such other body as the relevant Funder shall determine.

Your rights to privacy

On 25 May 2018, new law comes into force in the UK which updates your rights to privacy and changes the rules about how we can use your personal information.

The Football Foundation values our relationship with you and therefore takes your rights to privacy seriously. We have therefore updated our privacy statement to explain what personal information we collect about you, how we use and look after it, and your rights. We want to share this with you so that you are clear about our obligations and your rights, and in case you have any questions for us. The privacy statement can be found on our website.

The privacy statement contains important information about your rights to privacy, so we encourage you to take the time to read it.

**DEVON COUNTY FA
HEADQUARTERS
TRANSPORT STATEMENT**





**DEVON COUNTY FA
HEADQUARTERS**

TRANSPORT STATEMENT

06 August 2018

Our Ref: CR/ARN/JG/adf/JNY9572-01c

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QUALITY MANAGEMENT

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Date:	06 August 2018
Project Number/Document Reference:	JNY9572-01c

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FIGURE 1 – SITE LOCATION PLAN

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APPENDIX A – MASTERPLAN

APPENDIX B – SURVEY DATA (EXISTING SITE)

APPENDIX C – TRICS DATA

1 INTRODUCTION

Introduction

- 1.1 This Transport Statement (TS) has been prepared by RPS Planning and Development on behalf of SSL (the Applicant) to support a planning application for a proposed sports facilities development at Devon County FA headquarters, located at Coach Road, Newton Abbot (the Site).
- 1.2 Full details of the proposed development are included in Section 3. In brief, the proposals include the replacement of one grass turf pitch with a Third Generation Football Turf Pitch (3G FTP) and the provision of a formalised car park, as shown at **Appendix A**.
- 1.3 The proposal would continue to meet the needs of an established use on site.
- 1.4 The TS considers the transport aspects of the development proposal. The remainder of the report is divided into the following sections:
- Section 2: Existing Situation;
 - Section 3: Development Proposals;
 - Section 4: Policy and Guidance;
 - Section 5: Trip Attraction; and
 - Section 6: Summary and Conclusions.
- 1.5 To conclude, there will be no material impact on the highway network and the site is accessible by non-car modes.

2 EXISTING SITUATION

Site Facilities and Location

- 2.1 Devon County FA is located off Coach Road to the south of Newton Abbot and north of Decoy Country Park.
- 2.2 The site includes one floodlit grass pitch with spectator stands as well as a club house including changing rooms and the Devon County FA Headquarters building to the west of the site.
- 2.3 A grass playing field is located to the east as well as four non-flood-lit pitches. The other pitches vary in size and are located to the east of the site, running parallel to Coach Road; these pitches are owned by the Local Authority.
- 2.4 There are approximately 67 unmarked parking spaces within the site. Additionally, during busy periods the Applicant has confirmed that vehicles park on the unmarked playing field.
- 2.5 Decoy Skate Park to the south of the site is accessed via the main site entrance from Coach Road.
- 2.6 The site location is shown on **Figure 1**.

Highway Network

- 2.7 A site access is located halfway along the southern side of Coach Road. Coach Road runs from the junction with Forde Park in north east to the junction with Old Totnes Road in the west. There are raised tables located along Coach Road.
- 2.8 Forde Park is a dead-end and access to the centre of Newton Abbot and A381 is via Church Road, located south of the junction with Coach Road / Forde Park.
- 2.9 Personal Injury Accident (PIA) data from Crashmap shows that during the latest five-year period (2013 -2017) there was one slight accident on Coach Road within the vicinity of the site access. This took place in December 2013 and involved a car and a child. The data highlights that the one PIA recorded is not typical of the access and therefore there is not an issue with highway safety at the existing access or along Coach Road within the vicinity of the site.

Pedestrian and Cyclist Access

- 2.10 Footways are provided along Coach Road to the east of the site entrance and continue to the local residential areas. The town centre is approximately 1.2km north east of the site, or 14 minutes' walk, based on a typical walking speed of 80 metres per second.
- 2.11 Cycling is considered to be a reasonable alternative to the car over short journeys. Former government policy (PPG13) has indicated that cycling can be an effective form of travel for journeys up to five kilometres. This is supported in more recent government led research the 'Smarter Choices Programme' which has proven that significant levels of modal shift can be achieved for journeys up to this distance.

2.12 The majority of Newton Abbott and surrounding areas could be reached within 5km cycle distance from the site. A cycle lane is provided along Decoy Road to the east of the site.

Bus

2.13 Bus stops are provided on Decoy Road within 550 metres of the site. This stop is serviced by bus route 75. This service routes from Newton Abbott Hospital via the stops on Decoy Road to the Railway Station. The service runs Monday to Saturday with two services per hour between 07:40 – 18:25.

2.14 There are continuous footways between the site and the bus stops.

Rail

2.15 The Newton Abbot Railway Station is located approximately 1.2km to the north east of the site, within 14 minutes' walk or five minutes cycle. This station provides direct services to Plymouth, Paignton and Exmouth.

Existing Site Operation

2.16 The Applicant has confirmed that the pitches are used on occasional evenings every week. The site also holds the league games and cup finals for the area. The Decoy Skate Park is also used seven days a week. There is a 22:00 curfew for the use of the site.

2.17 Surveys were undertaken by the existing operator at the site during May when the County Cup Final games were taking place. The surveys captured trips made to the skate park and included recreational pedestrian movements through the site. These matches draw a higher number of spectators than other times during the season and are therefore considered the peak in visitor and therefore traffic attraction. The data is attached at **Appendix B**.

2.18 During the surveyed month the site was used for the following purposes and during the following times:

- Mondays and Fridays between 18:00 – 21:45 for County Cup Finals;
- Wednesdays between 18:00 – 21:45 for South West Peninsula Games;
- Saturdays between 14:00 – 16:00 for South West Peninsula Games;
- Tuesdays, Thursdays and Sundays no pitches in use; and
- Monday - Sunday 10:00 – 21:45 for Skate Park use.

2.19 During match times the total number of recorded skate park users and pitch users were combined. To get the individual number of skate park users during those times, the average number of users from the other days of the week were taken and applied to those periods. The number of Skate Park users was then subtracted from the total to get the individual number of spectators.

2.20 The existing weekly information for use of the Football Pitches during the County Final period is set out in **Table 2.1** below.

Table 2.1: Existing Football Pitch Use

	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
	P	S	P	S	P	S	P	S	P	S	P	S	P	S
10:00	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11:00	X	X	X	X	X	X	X	X	X	X	X	X	X	X
12:00	X	X	X	X	X	X	X	X	X	X	X	X	X	X
13:00	X	X	X	X	X	X	X	X	X	X	X	X	X	X
14:00	X	X	X	X	X	X	X	X	X	X	36	63*	X	X
15:00	X	X	X	X	X	X	X	X	X	X			X	X
16:00	X	X	X	X	X	X	X	X	X	X			X	X
17:00	X	X	X	X	X	X	X	X	X	X	X	X	X	X
18:00	36	114*	X	X	36	35*	X	X	36	177*	X	X	X	X
19:00			X	X			X	X						
20:00			X	X			X	X						
21:00			X	X			X	X						

Note: P = Player, S = Spectator, X = no matches in play.
*Removal of Skate Park Users.

- 2.21 The data in **Table 2.1** shows that during the recorded period the peak use of the site was between 18:00 – 21:45 on Fridays where a total of 213 players and spectators were on site.
- 2.22 The existing information for use of the Skate Park and recreational pedestrian movements is set out in **Table 2.2** below.

Table 2.2: Existing Skate Park Use

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Average
10:00	5	5	4	5	5	5	5	5
11:00	4	5	5	5	3	5	5	5
12:00	3	2	6	2	2	2	2	3
13:00	7	6	6	6	6	6	6	6
14:00	4	4	2	4	3	10**	10	5
15:00	3	3	5	3	5	11**	11	5
16:00	8	8	8	8	7	8**	8	8
17:00	11	11	16	11	11	10	10	11
18:00	18*	16	18*	25	18*	15	15	18
19:00	13*	14	13*	20	13*	8	8	13
20:00	6*	6	6*	10	6*	3	3	6
21:00	6*		6*	5	6*	6	6	6

Note: *Assumed as no individual data available. **Assumed the same as Sunday profile.

- 2.23 It is assumed that all trips associated with the Skate Park are made by modes other than car, on the basis that majority of user are typically independent teenagers.

Summary

2.24 This section has demonstrated that the site is easily accessible by foot, bicycle and public transport, which is in accordance with local and national objectives.

3 DEVELOPMENT PROPOSALS

The Development

- 3.1 The proposed development includes a Third Generation Football Turf Pitch (3G FTP) to replace the existing main floodlit grass pitch.
- 3.2 The development also includes the provision of a formalised car park. The proposed car park will be located on the playing field located to the east of the site. This area is currently used on an informal basis for parking during busy periods. The site layout plan attached at **Appendix A** shows this will provide up to 70 car parking spaces. This will supplement the existing car parking spaces.
- 3.3 The existing access to the complex will be retained. This is considered to be appropriate as there is no existing problem with highway safety at the access or along Coach Road within the vicinity of the site.
- 3.4 The development of the FTP will result in increased use of the site on an average day.

Proposed Site Operation

- 3.5 The site is proposed to be used for the purposes set out in the key in **Table 3.1**, the times at which the pitch is used for these purposes is set out in **Table 3.2**.

Table 3.1: Proposed Pitch Activity

Key	Activity
NA	No programmed activity
EO	Local schools and educational organisations
YF	Youth Fixtures
CA	Daytime Community Access
T	Community access (training)
AF	Adult Fixtures
C	Closed

Table 3.2: Proposed Pitch Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
09:00	NA	NA	NA	NA	NA	CA	YF
10:00	CA	CA	CA	CA	CA	CA	YF
11:00	CA	CA	CA	CA	CA	CA	YF
12:00	CA	CA	CA	CA	CA	CA	YF
13:00	CA	CA	CA	CA	CA	AF	YF
14:00	CA	CA	CA	CA	CA	AF	AF
15:00	EO	EO	EO	EO	EO	AF	AF
16:00	EO	EO	EO	EO	EO	AF	AF
17:00	T	T	T	T	YF	AF	AF
18:00	T	T	T	T	YF	AF	AF
19:00	T	T	AF	T	AF	C	C
20:00	T	T	AF	T	AF	C	C
21:00	T	T	AF	T	AF	C	C

3.6 The core training period will be between September and March annually, with lower usage for training between April and August.

3.7 The average week will attract the proposed number of players and spectators based on a frequency set out by the operator as set out in **Table 3.3** below.

Table 3.3: Proposed Number of Players and Spectators

	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
	P	S	P	S	P	S	P	S	P	S	P	S	P	S
09:00	X	X	X	X	X	X	X	X	X	X	Vary	0	60	30
10:00	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0	53	0
11:00	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0		
12:00	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0	36	0
13:00	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0		
14:00	Vary	0	Vary	0	Vary	0	Vary	0	Vary	0	36	0	36	0
15:00	60-100	20	60-100	20	60-100	20	60-100	20	60-100	20				
16:00	60-100	20	60-100	20	60-100	20	60-100	20	60-100	20	36	0	36	0
17:00	60-100	20	60-100	20	60-100	20	60-100	20	36	0				
18:00	45	40	45	40	45	10	45	40	36	0	X	X	X	X
19:00	75	40	75	40	36	0	75	40						
20:00	75	40	75	40			36	0	75	40	X	X	X	X
21:00	30	20	30	20	36	0			30	20	X	X	X	X

3.8 **Table 3.3** above shows that between the hours of 15:00 – 17:00 Monday to Thursday, the highest number of players and spectators is expected, equating to approximately 120 players (assumed maximum of 100 players).

3.9 The existing use of the Decoy Skate park will be retained and levels are not predicted to change as a result of the proposals.

4 POLICY AND GUIDANCE

4.1 Relevant transportation policies and guidance are set out in the following documents:

- i. National Planning Policy Framework (NPPF) (2012);
- ii. National Planning Practice Guidance (NPPG) (2014);
- iii. Teinbridge Local Plan 2013-2033 (2014)
- iv. Manual for Streets (2007); and
- v. Manual for Streets 2: Wider Application of the Principles (2010).

National Planning Policy Framework (March 2012)

4.2 In transport terms the thrust of NPPF is a presumption in favour of sustainable development (paragraph 14); to make the fullest use of public transport, walking and cycling (paragraph 17), and when making planning decisions ensuring the opportunities for sustainable transport modes have been taken up (paragraph 32); to locate and design developments to give priority to pedestrian and cycle movements, and have access to high quality public transport facilities (paragraph 35); ensuring a safe and suitable access to the site can be achieved for all people (paragraph 32); that developments should be safe and accessible containing clear and legible pedestrian routes (paragraph 69); and that development should only be refused on transport grounds when the residual cumulative impacts are severe (paragraph 32).

4.3 Chapter 2 confirms that the local highway network is currently operating safely and that there is a relatively high frequency of local bus services. Chapter 3 confirms that safe and suitable access arrangements can be provided and Chapter 5 confirms that the proposed redevelopment is not forecast to have a severe impact on the operation of the local highway network.

4.4 It is concluded that the proposed redevelopment and layout of the site complies with the local and the national guidance contained in NPPF.

5 TRIP ATTRACTION

Existing Trip Attraction

- 5.1 As set out in **Table 2.1**, the peak period at the existing site consist of approximately 36 players and 177 spectators. This equates to an approximate total of 213 visitors to the site.
- 5.2 It is considered that different footballer age groups will have differing levels of car attraction, based principally on the age of those taking part. For 11 a-side games it is appropriate to assume that many teams will arrive in shared cars and / or via coach.
- 5.3 Multi-modal trip rates have been obtained from the TRICS (Version 7.5.1) database with similar characteristics to those of the proposed development. Sites within the TRICS database located in places not similar to the proposed development site have been excluded. The parameters included Leisure (07) 5–a-side (L) sites (Land Use Class D2) which has been used for a robust assessment. The output for the TRICS data is attached at **Appendix C** and is included in **Table 5.1** below.

Table 5.1: Modal Split from TRICS Leisure 5-a-side (Class Use D2)

Mode	%
Vehicle (Driver and Passenger)	80%
Cyclists	1%
Pedestrians	10%
Rail	0%
Coach	8%
Bus	1%
Total People	100%

- 5.4 The modal share data from TRICS displayed in **Table 5.1** suggests that 80% of users will typically travel by vehicle. Due to the proximity to public transport facilities and residential areas, it is likely that people will travel to the 3G FTP via public transport, walking, cycling and car sharing as set out above.
- 5.5 The modal split in **Table 5.1** has been applied to the peak period for the existing site use and is included in **Table 5.2** below.

Table 5.2: Modal Split for Existing Peak Pitch Use

Mode	213 Visitors
Car Driver or Passenger	171
Cyclists	1
Pedestrians	22
Rail	0
Coach	18
Bus	1
Total People	213

5.6 **Table 5.2** shows that around 18 people could typically arrive via coach to the site, this could reasonably equate to half of an 11-a-side squad if there were two squads of 18. It has been calculated from the TRICs results that there are approximately 1.6 occupants per vehicle although it is likely that some vehicles may hold more or less than this. This equates to approximately 106 vehicles arriving on site during the peak period.

5.7 These cars will park in the existing parking stock on site, including the unmarked bays and the playing field. It is assumed that at times a number of the unmarked bays will be taken up by coach parking.

Proposed Trip Attraction

5.8 As set out in **Table 3.3**, the peak period for the proposed site on an average week is during use by educational organisations and consists of between 60-100 players and 20 spectators. This equates to an approximate total of between 80 – 120 visitors to the site. This is less than the peak recorded during the County Finals.

5.9 In the event of session changeovers, the worst-case scenario will result in a doubling of participants on the site at once, therefore the maximum number of people can be assumed to be between 120-200 players and 40 spectators. This equates to an approximate total of between 160 – 240 visitors. This is approximately 27 more than the current recorded peak when at its maximum.

5.10 It is assumed that during use by educational organisations that players will arrive via bus or coach and that spectators will consist of teachers that will travel with them. Alternatively, spectators on site may be parents of the players and will have arrived in the same vehicle.

5.11 It is therefore deemed not appropriate to apply the TRICS modal split to this particular pitch use.

5.12 As set out in **Table 3.3** the community access and training changeover periods could result in approximately 230 players and spectators. It is deemed appropriate to apply the modal split derived from TRICS to this use of the pitch. This data is presented in **Table 5.3** below.

Table 5.3: Modal Split for Proposed Peak Pitch Use

Mode	230 Visitors
Car Driver or Passenger	185
Cyclists	1
Pedestrians	23
Rail	0
Coach	19
Bus	1
Total People	230

5.13 Applying the ratio of 1.6 occupants per vehicle to the data set out in **Table 5.3** above would equate to approximately 116 vehicles on site during change over periods.

- 5.14 The existing parking stock includes 67 unmarked parking bays, and the proposals set out a new car park consisting of 70 car parking bays. This equates to a total of 137 car parking spaces which can accommodate the predicted peak of 116 vehicles on site. In reality a number of car parking spaces may be used for minibus or coach parking and there may be indiscriminate parking. The additional parking will allow for this without leading to overspill parking onto the local highway network.
- 5.15 It is noted that there are existing users of the current facilities on site during evenings and weekends. The above calculations are based on worst case assumptions which exceed the current use and demand, but demonstrate that the demand can be accommodated within the existing and proposed parking stock.

Trip Attraction Impact

- 5.16 Section 3 has provided an overview of the development site's accessibility options and current standard of condition. The impact of the development has been assessed based on these current conditions and level of accessibility.

Impact on Pedestrian and Cyclist Routes

- 5.17 The modal share for the proposed FTP suggests that there will be low levels of cycling but a number of walking trips. There should be sufficient capacity along local footways and cycle ways to offer safe and easy travel for those travelling on foot or by bicycle.

Impacts on the Highway Network and Parking

- 5.18 As suggested by the modal share of trips for the proposed FTP, the majority of trips to the development will be made by vehicle, however there is a high level of car sharing.
- 5.19 The proposed development also includes the provision of car parking which offers sufficient capacity for all scenarios considered. There would be no overspill of parking onto the public highway.

6 SUMMARY AND CONCLUSIONS

- 6.1 This Transport Statement (TS) has been prepared by RPS Planning and Development on behalf of SSL (the Applicant) to support a planning application for a proposed sports facilities development at Devon County FA headquarters, located at Coach Road, Newton Abbot (the Site).
- 6.2 The development proposals include the replacement of one grass turf pitch with a Third Generation Football Turf Pitch (3G FTP) and the provision of a new car park with 70 car parking spaces to complement the existing provision. The FTP is to be positioned to the west of the site and the car park to the east.
- 6.3 The existing access arrangements will be retained for the site.
- 6.4 Based on the first principles methodology and the validated modal split from TRICS which generated the number of vehicles arriving at site, it was calculated that maximum number of vehicles parked at any one time would be 116 vehicles. The car parking proposed on site which equates to 137 spaces could accommodate the maximum number of vehicles assumed to be on site at any one time and there would be no overspill of demand onto the public highway.

Conclusion

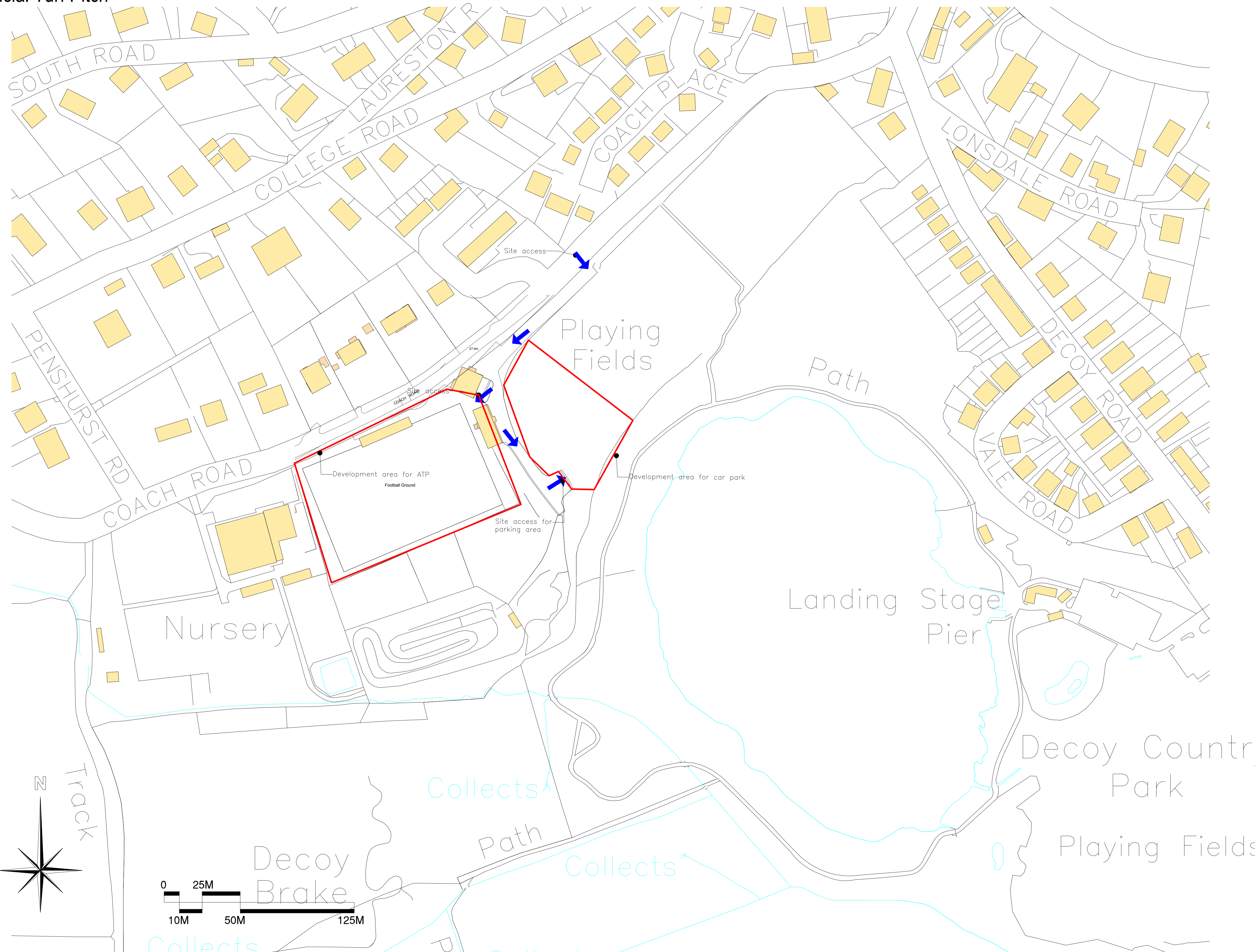
- 6.5 To conclude, the proposed FTP and associated car park will result in a negligible impact on the local highway network and local transport network and will not lead to car parking stress on the local roads.
- 6.6 There should therefore be no transport or highway related reasons for not permitting development.

FIGURES

Figure 1 – Site Location Plan

Devon County FA

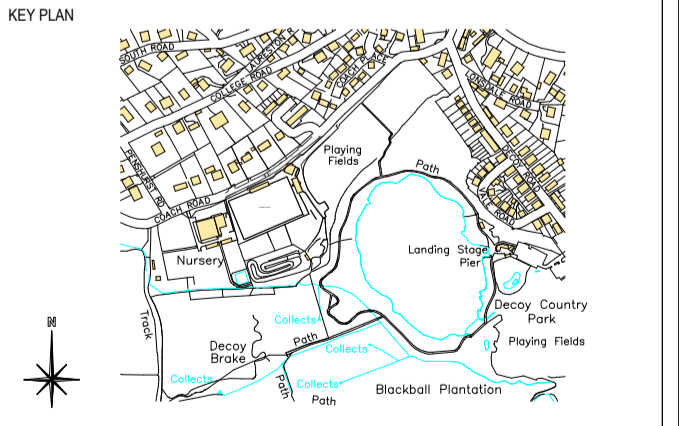
Artificial Turf Pitch



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NOTES

00	FEASIBILITY ISSUE	WB	17.11.17
REV	DESCRIPTION	BY	CHKI DATE



AUTHOR Wesley Bugg		
TITLE Devon County FA Artificial Turf Pitch Existing Site Location		
PROJECT SS1782	SCALE 1:1250	SIZE A1
DRAWING No F02	REVISION 00	

05

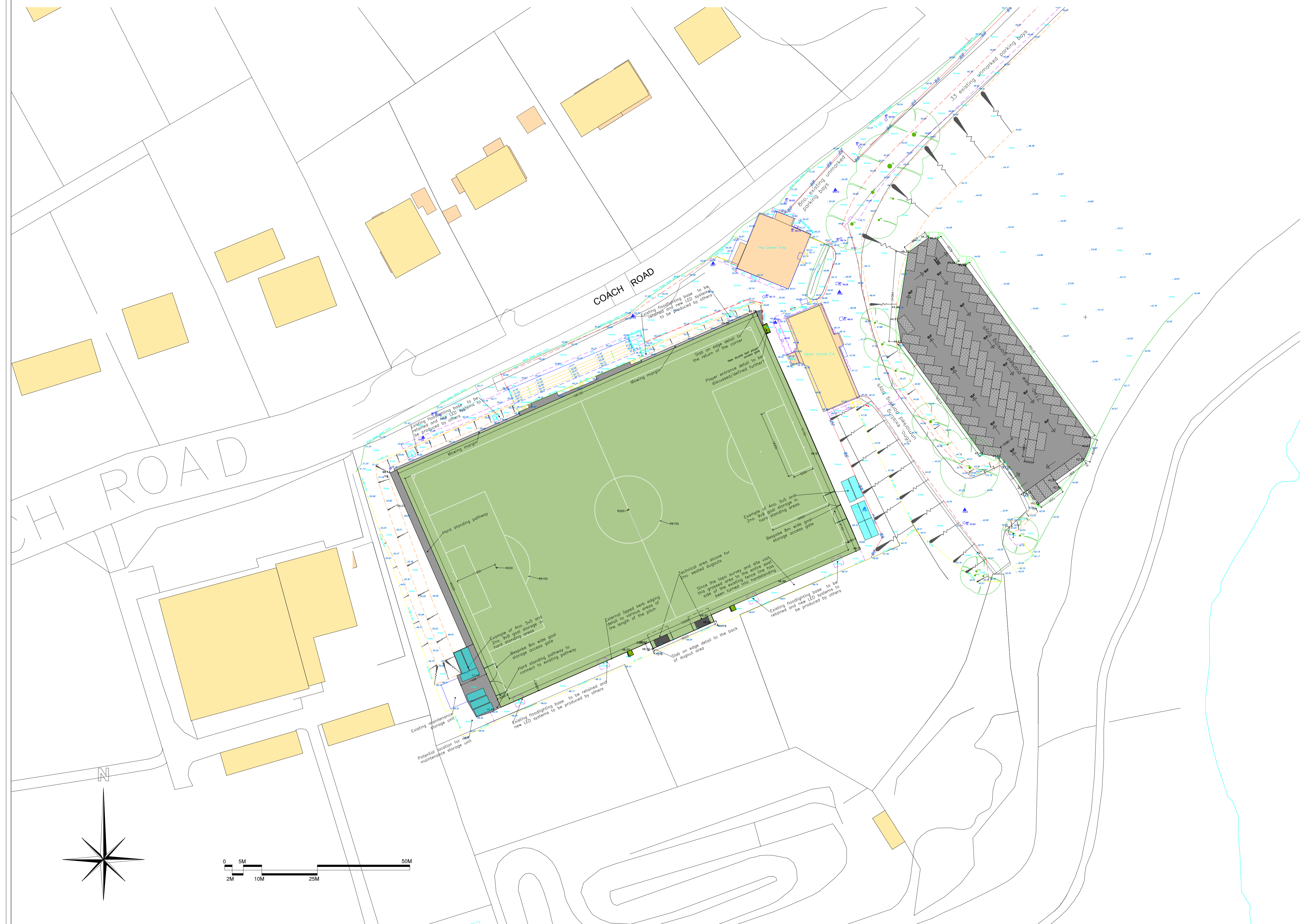
APPENDICES

APPENDIX A – MASTERPLAN

Devon County FA

Artificial Turf Pitch

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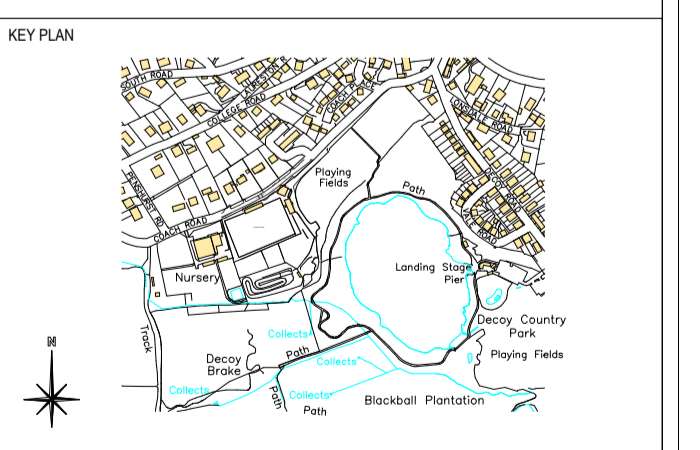


SSL CONSULTANTS
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- NOTES
- 3G Artificial Turf Playing Area
 - New Hardstanding Areas
 - New Parking Areas

00	FEASIBILITY ISSUE	WB	17.11.17
REV	DESCRIPTION	BY	CHK DATE



AUTHOR
Wesley Bugg

TITLE
Devon County FA
 Artificial Turf Pitch
 Proposed Site Plan

PROJECT	SCALE	SIZE
SS1782	1:500	A1
DRAWING No	REVISION	
F03	00	

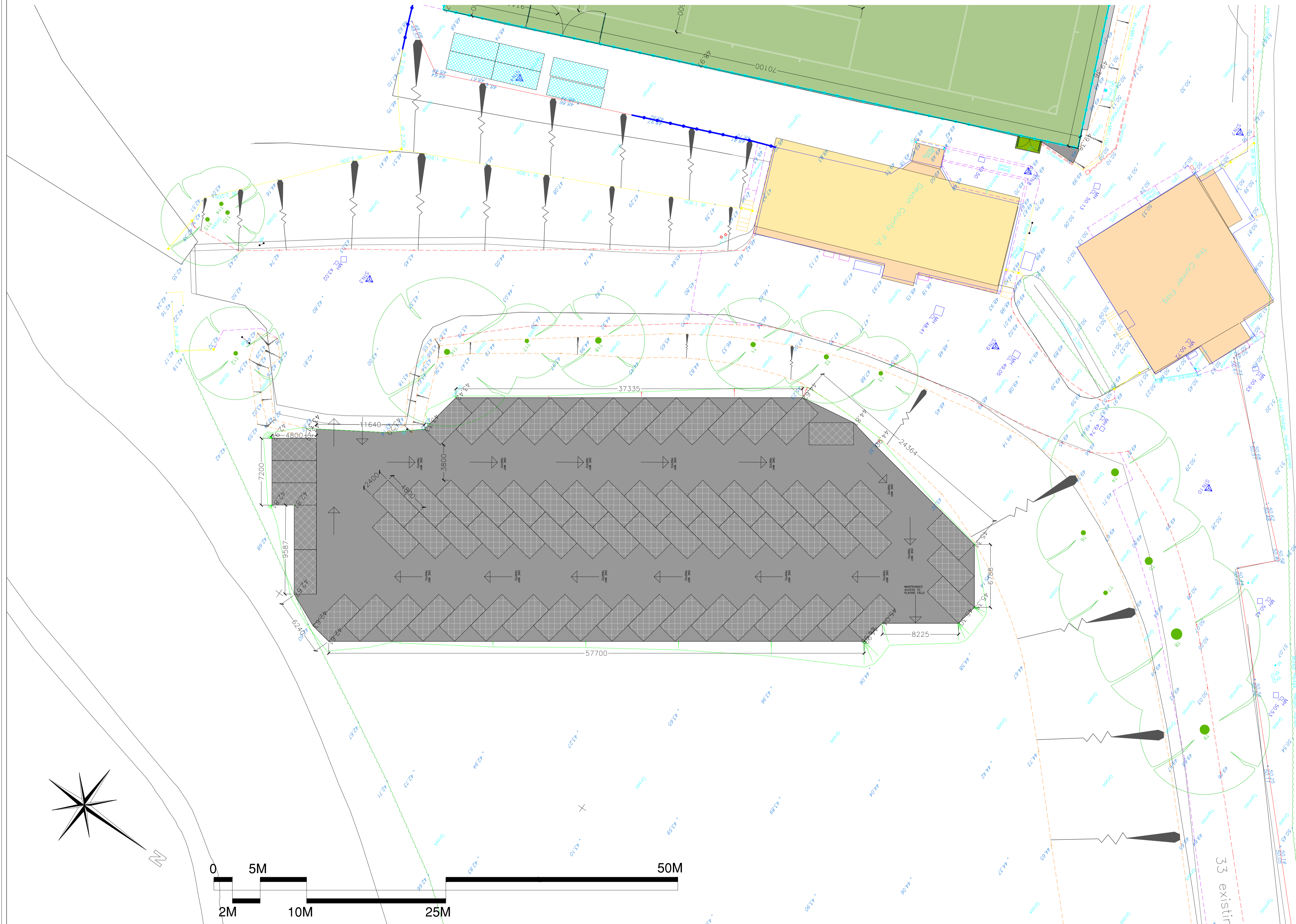
Devon County FA

Artificial Turf Pitch

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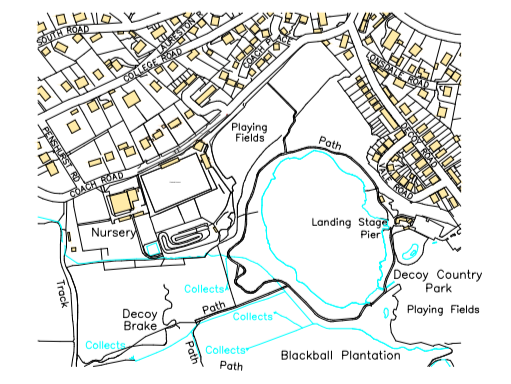
- New Car Parking Areas
- New Parking Bays



00	FEASIBILITY ISSUE	WB	17.11.17
REV	DESCRIPTION	BY	CHK/ DATE



KEY PLAN



AUTHOR
Wesley Bugg

TITLE
Devon County FA
Artificial Turf Pitch
Proposed Car Park Plan

PROJECT SS1782	SCALE 1:200	SIZE A1
DRAWING No F05	REVISION	00

APPENDIX B – SURVEY DATA (EXISTING SITE)

Devon County FA
Creation of new external 3G Artificial Grass Pitch (AGP)
Coach Road Activity Assessment

Current use of site

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	Activity	Players	Spectators (including Skate park)	Activity	Players	Spectators (including Skate park)	Activity	Players	Spectators (including Skate park)	Activity	Players	Spectators (including Skate park)	Activity	Players	Spectators (including Skate park)	Activity	Players	Spectators (including Skate park)	Activity	Players	Spectators (including Skate park)
09:00		---	---		---	---		---	---		---	---		---	---		---	---		---	---
10:00		---	5		---	5		---	4		---	5		---	5		---	5		---	5
11:00		---	4		---	5		---	5		---	5		---	3		---	5		---	5
12:00		---	3		---	2		---	6		---	2		---	2		---	2		---	2
13:00		---	7		---	6		---	6		---	6		---	6		---	6		---	6
14:00		---	4		---	4		---	2		---	4		---	3					---	10
15:00		---	3		---	3		---	5		---	3		---	5		36	73		---	11
16:00		---	8		---	8		---	8		---	8		---	7					---	8
17:00		---	11		---	11		---	16		---	11		---	11					---	10
18:00					---	16					---	25								---	15
19:00					---	14		36	45		---	20		36	187					---	8
20:00		36	124		---	6					---	10								---	3
21:00					---	---					---	5								---	6
21:45	Curfew			Curfew			Curfew			Curfew			Curfew			Curfew			Curfew		

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Key	
	No programmed activity
	South West Peninsula Game
	County Cup Final
Notes	The above activities are spread across the main pitch, LA Owned Pitches and Skate Park

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 Registered in England and Wales under registration number 05154061
 VAT number GB 987634179

FMC project code	BM26431/0026	1
Client	Bedford Athletic RFC	
Document Title	Rugby Activity Assessment	

Proposed AGP use

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	Activity	Players	Spectators	Activity	Players	Spectators	Activity	Players	Spectators	Activity	Players	Spectators	Activity	Players	Spectators	Activity	Players	Spectators	Activity	Players	Spectators
09:00		---	---		---	---		---	---		---	---		---	---		Vary	0		60	30
10:00		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0		53	
11:00		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0			
12:00		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0			
13:00		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0						36
14:00		Vary	0		Vary	0		Vary	0		Vary	0		Vary	0		36				
15:00		60-100	20		60-100	20		60-100	20		60-100	20		60-100	20						36
16:00		60-100	20		60-100	20		60-100	20		60-100	20		60-100	20						
17:00		60-100	20		60-100	20		60-100	20		60-100	20		36			36				36
18:00		45	40		45	40		45	10		45	40		36							
19:00		75	40		75	40					75	40									
20:00		75	40		75	40		36			75	40		36							
21:00		30	20		30	20					30	20									
22:00	Curfew			Curfew			Curfew			Curfew			Curfew			Curfew			Curfew		

Key	
	No programmed activity
	Local schools and educational organisations
	Youth Fixtures
	Daytime Community Access
	Community access (training)
	Adult Fixtures
	Closed
Notes	Late August to end of April season
	Core Training period will be between September and March annually with lower usage for training between April and August
	Other one off events include: <ul style="list-style-type: none"> School holiday camps Community fun days with the local area County matches during May to July annually
	Player volumes derived from registered player data and average player numbers who will train and play

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FMC project code	BM26431/0026	2
Client	Bedford Athletic RFC	
Document Title	Rugby Activity Assessment	

APPENDIX C – TRICS DATA

TRIP RATE CALCULATION SELECTION PARAMETERS:

Land Use : 07 - LEISURE
 Category : L - FOOTBALL (5-a-side)
 MULTI-MODAL VEHICLES

Selected regions and areas:

03	SOUTH WEST	
	DV DEVON	1 days
07	YORKSHIRE & NORTH LINCOLNSHIRE	
	WY WEST YORKSHIRE	1 days

This section displays the number of survey days per TRICS® sub-region in the selected set

Secondary Filtering selection:

This data displays the chosen trip rate parameter and its selected range. Only sites that fall within the parameter range are included in the trip rate calculation.

Parameter: Number of pitches
 Actual Range: 10 to 18 (units:)
 Range Selected by User: 10 to 18 (units:)

Public Transport Provision:

Selection by: Include all surveys

Date Range: 01/01/10 to 18/07/12

This data displays the range of survey dates selected. Only surveys that were conducted within this date range are included in the trip rate calculation.

Selected survey days:

Wednesday 2 days

This data displays the number of selected surveys by day of the week.

Selected survey types:

Manual count 2 days
 Directional ATC Count 0 days

This data displays the number of manual classified surveys and the number of unclassified ATC surveys, the total adding up to the overall number of surveys in the selected set. Manual surveys are undertaken using staff, whilst ATC surveys are undertaken using machines.

Selected Locations:

Suburban Area (PPS6 Out of Centre) 2

This data displays the number of surveys per main location category within the selected set. The main location categories consist of Free Standing, Edge of Town, Suburban Area, Neighbourhood Centre, Edge of Town Centre, Town Centre and Not Known.

Selected Location Sub Categories:

Residential Zone 1
 No Sub Category 1

This data displays the number of surveys per location sub-category within the selected set. The location sub-categories consist of Commercial Zone, Industrial Zone, Development Zone, Residential Zone, Retail Zone, Built-Up Zone, Village, Out of Town, High Street and No Sub Category.

Secondary Filtering selection:

Use Class:

D2 2 days

This data displays the number of surveys per Use Class classification within the selected set. The Use Classes Order 2005 has been used for this purpose, which can be found within the Library module of TRICS®.

Secondary Filtering selection (Cont.):

Population within 1 mile:

20,001 to 25,000	1 days
25,001 to 50,000	1 days

This data displays the number of selected surveys within stated 1-mile radii of population.

Population within 5 miles:

250,001 to 500,000	1 days
500,001 or More	1 days

This data displays the number of selected surveys within stated 5-mile radii of population.

Car ownership within 5 miles:

0.6 to 1.0	1 days
1.1 to 1.5	1 days

This data displays the number of selected surveys within stated ranges of average cars owned per residential dwelling, within a radius of 5-miles of selected survey sites.

Travel Plan:

No	2 days
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This data displays the number of surveys within the selected set that were undertaken at sites with Travel Plans in place, and the number of surveys that were undertaken at sites without Travel Plans.

PTAL Rating:

No PTAL Present	2 days
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This data displays the number of selected surveys with PTAL Ratings.

LIST OF SITES relevant to selection parameters

1	DV-07-L-01	GOALS		DEVON
	OUTLAND ROAD			
	CENTRAL PARK			
	PLYMOUTH			
	Suburban Area (PPS6 Out of Centre)			
	Residential Zone			
	Total Number of pitches:		10	
	<i>Survey date: WEDNESDAY</i>		<i>18/07/12</i>	<i>Survey Type: MANUAL</i>
2	WY-07-L-02	GOALS		WEST YORKSHIRE
	REDCOTE LANE			
	BURLEY			
	LEEDS			
	Suburban Area (PPS6 Out of Centre)			
	No Sub Category			
	Total Number of pitches:		18	
	<i>Survey date: WEDNESDAY</i>		<i>09/06/10</i>	<i>Survey Type: MANUAL</i>

This section provides a list of all survey sites and days in the selected set. For each individual survey site, it displays a unique site reference code and site address, the selected trip rate calculation parameter and its value, the day of the week and date of each survey, and whether the survey was a manual classified count or an ATC count.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL VEHICLES

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.643	2	14	0.250	2	14	0.893
09:00 - 10:00	2	14	0.536	2	14	0.214	2	14	0.750
10:00 - 11:00	2	14	0.321	2	14	0.143	2	14	0.464
11:00 - 12:00	2	14	0.786	2	14	0.536	2	14	1.322
12:00 - 13:00	2	14	0.321	2	14	0.714	2	14	1.035
13:00 - 14:00	2	14	0.464	2	14	0.464	2	14	0.928
14:00 - 15:00	2	14	1.071	2	14	0.357	2	14	1.428
15:00 - 16:00	2	14	1.393	2	14	0.679	2	14	2.072
16:00 - 17:00	2	14	1.500	2	14	0.714	2	14	2.214
17:00 - 18:00	2	14	2.786	2	14	0.714	2	14	3.500
18:00 - 19:00	2	14	5.179	2	14	2.107	2	14	7.286
19:00 - 20:00	2	14	6.214	2	14	6.143	2	14	12.357
20:00 - 21:00	2	14	5.036	2	14	6.429	2	14	11.465
21:00 - 22:00	2	14	1.607	2	14	5.464	2	14	7.071
22:00 - 23:00	2	14	0.107	2	14	2.679	2	14	2.786
23:00 - 24:00	2	14	0.000	2	14	0.500	2	14	0.500
Total Rates:			27.964			28.107			56.071

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

*To obtain a trip rate, the average (mean) trip rate parameter value (TRP) is first calculated for all selected survey days that have count data available for the stated time period. The average (mean) number of arrivals, departures or totals (whichever applies) is also calculated (COUNT) for all selected survey days that have count data available for the stated time period. Then, the average count is divided by the average trip rate parameter value, and multiplied by the stated calculation factor (shown just above the table and abbreviated here as FACT). So, the method is: COUNT/TRP*FACT. Trip rates are then rounded to 3 decimal places.*

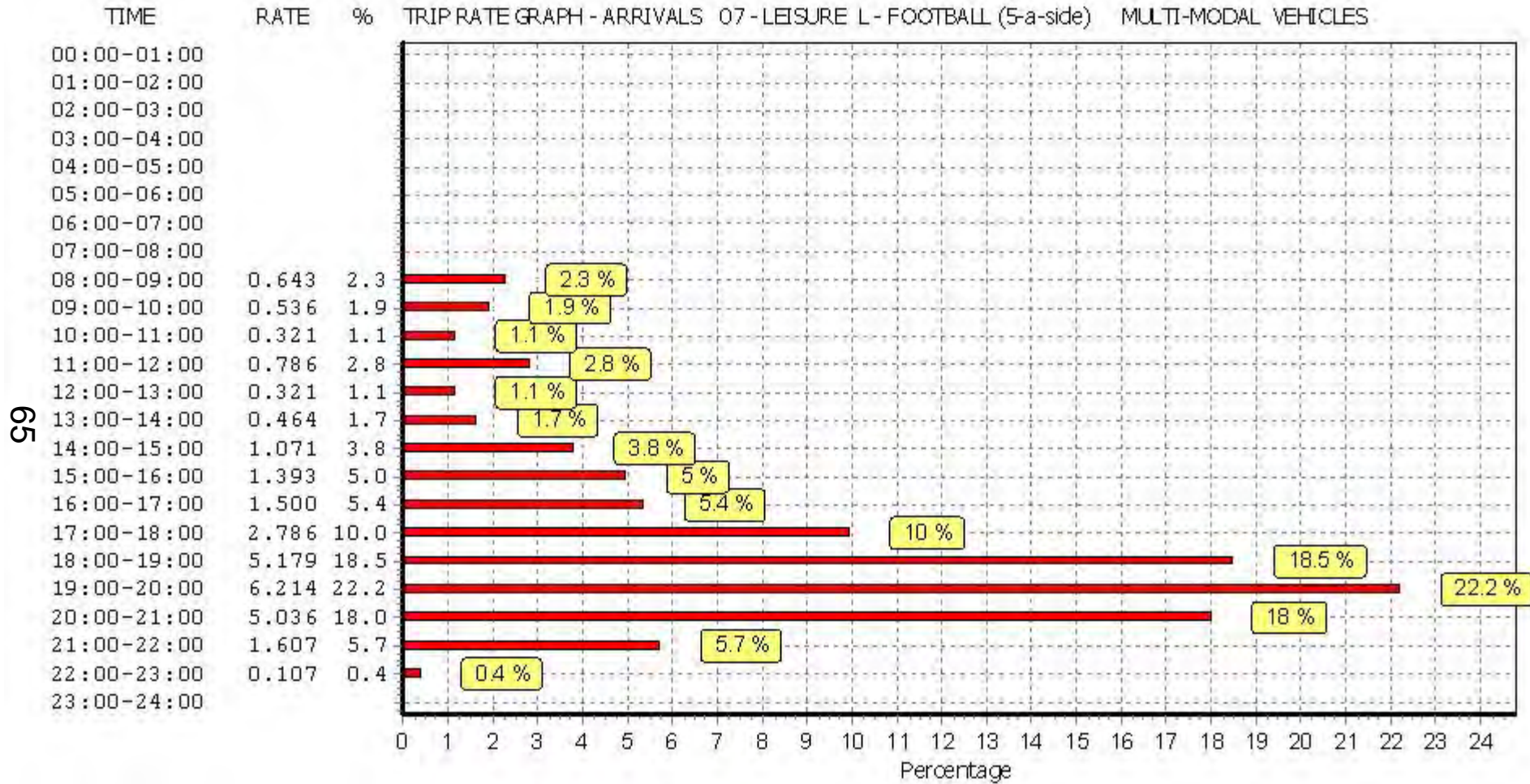
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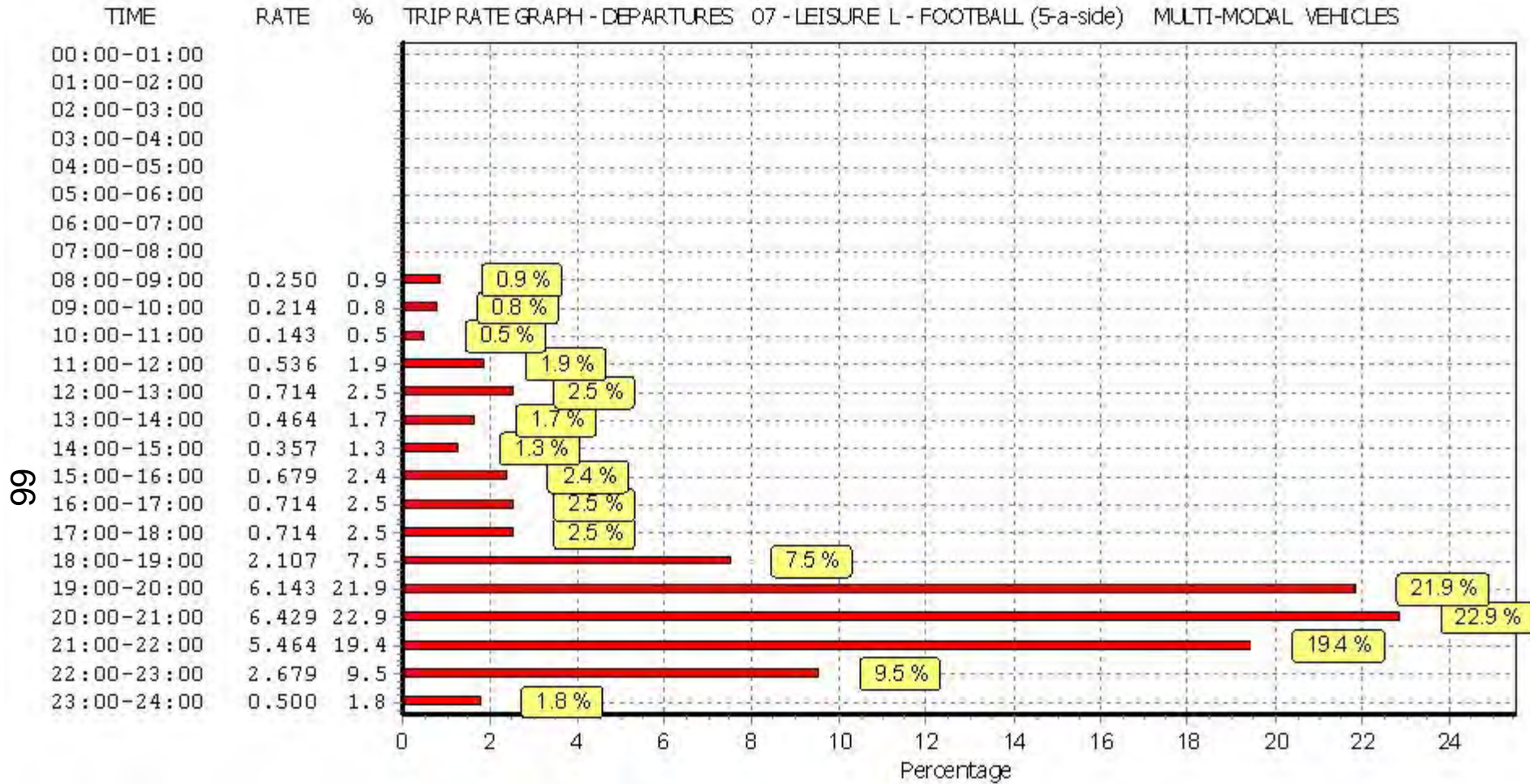
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

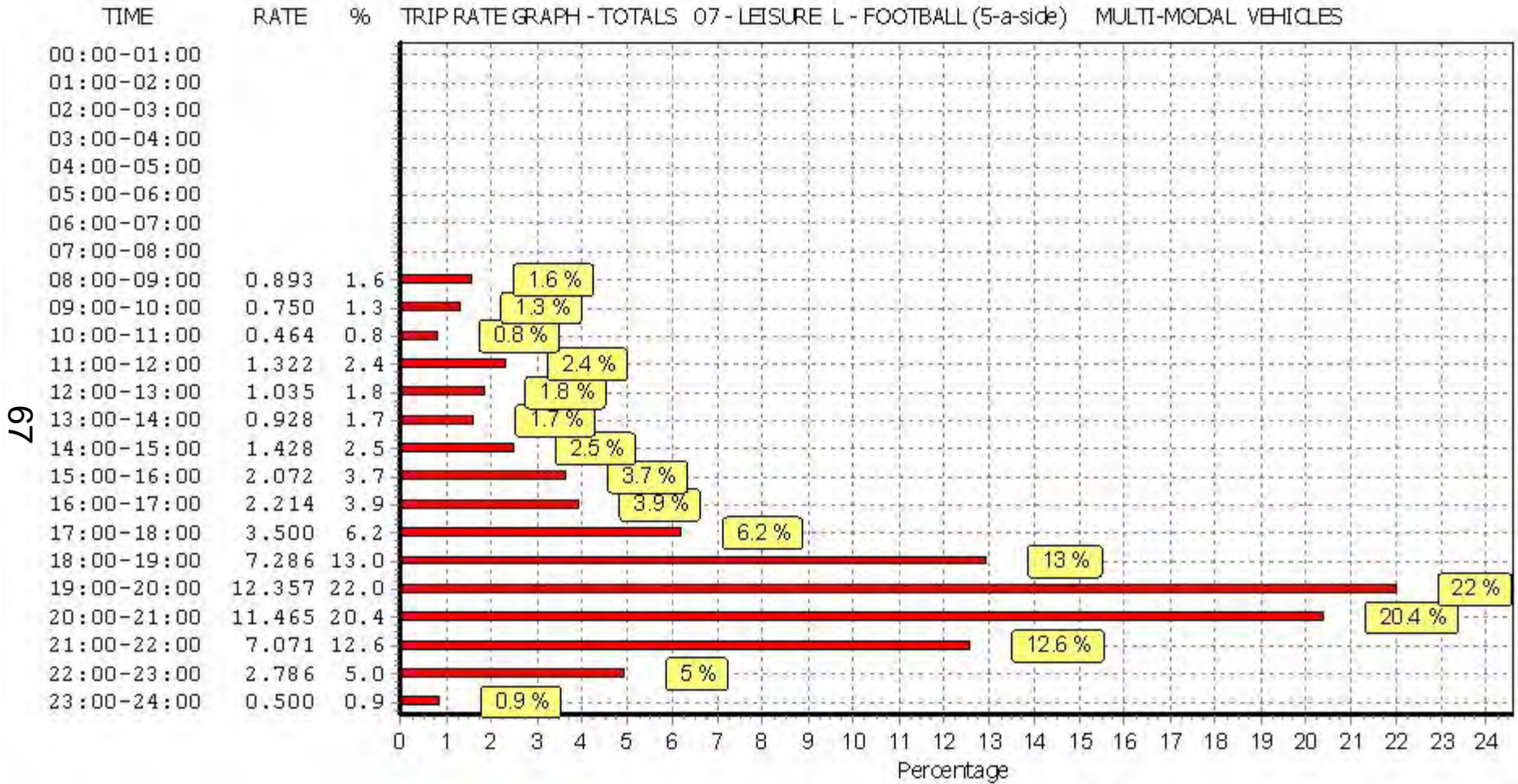
This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



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TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL TAXIS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.000	2	14	0.000	2	14	0.000
09:00 - 10:00	2	14	0.000	2	14	0.000	2	14	0.000
10:00 - 11:00	2	14	0.071	2	14	0.071	2	14	0.142
11:00 - 12:00	2	14	0.000	2	14	0.000	2	14	0.000
12:00 - 13:00	2	14	0.036	2	14	0.036	2	14	0.072
13:00 - 14:00	2	14	0.000	2	14	0.000	2	14	0.000
14:00 - 15:00	2	14	0.000	2	14	0.000	2	14	0.000
15:00 - 16:00	2	14	0.000	2	14	0.000	2	14	0.000
16:00 - 17:00	2	14	0.036	2	14	0.036	2	14	0.072
17:00 - 18:00	2	14	0.036	2	14	0.036	2	14	0.072
18:00 - 19:00	2	14	0.071	2	14	0.071	2	14	0.142
19:00 - 20:00	2	14	0.250	2	14	0.179	2	14	0.429
20:00 - 21:00	2	14	0.143	2	14	0.214	2	14	0.357
21:00 - 22:00	2	14	0.107	2	14	0.107	2	14	0.214
22:00 - 23:00	2	14	0.071	2	14	0.036	2	14	0.107
23:00 - 24:00	2	14	0.000	2	14	0.036	2	14	0.036
Total Rates:			0.821			0.822			1.643

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

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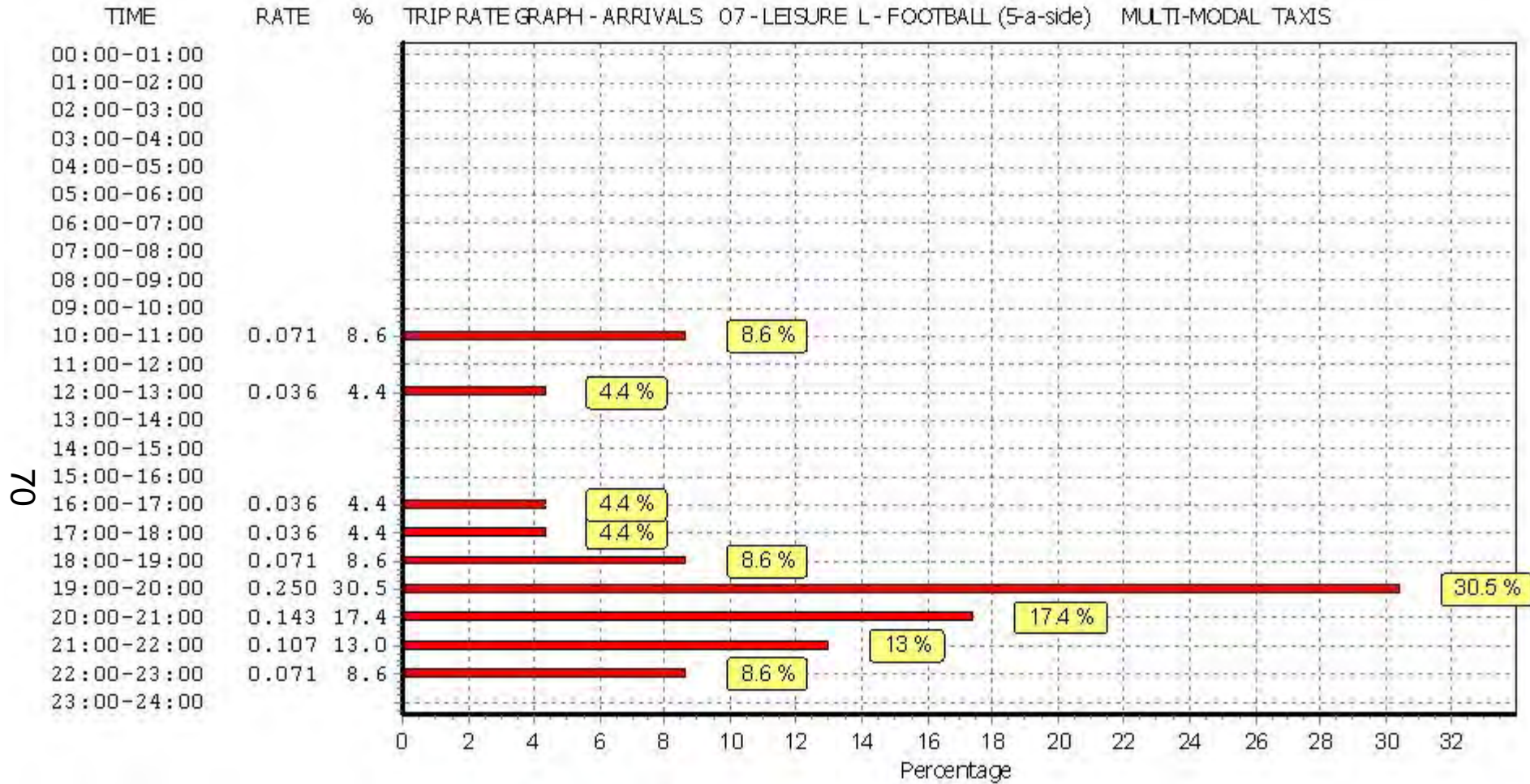
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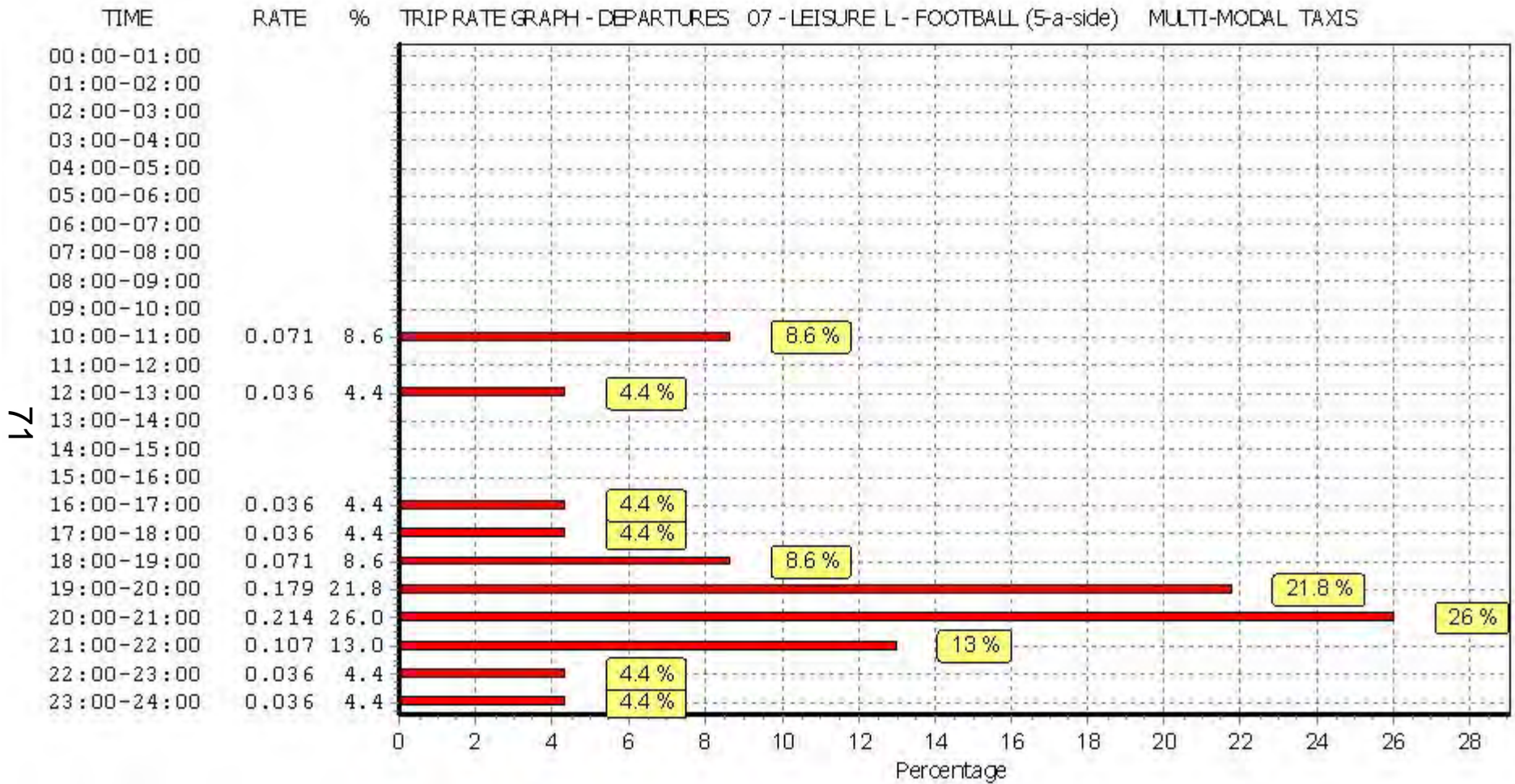
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

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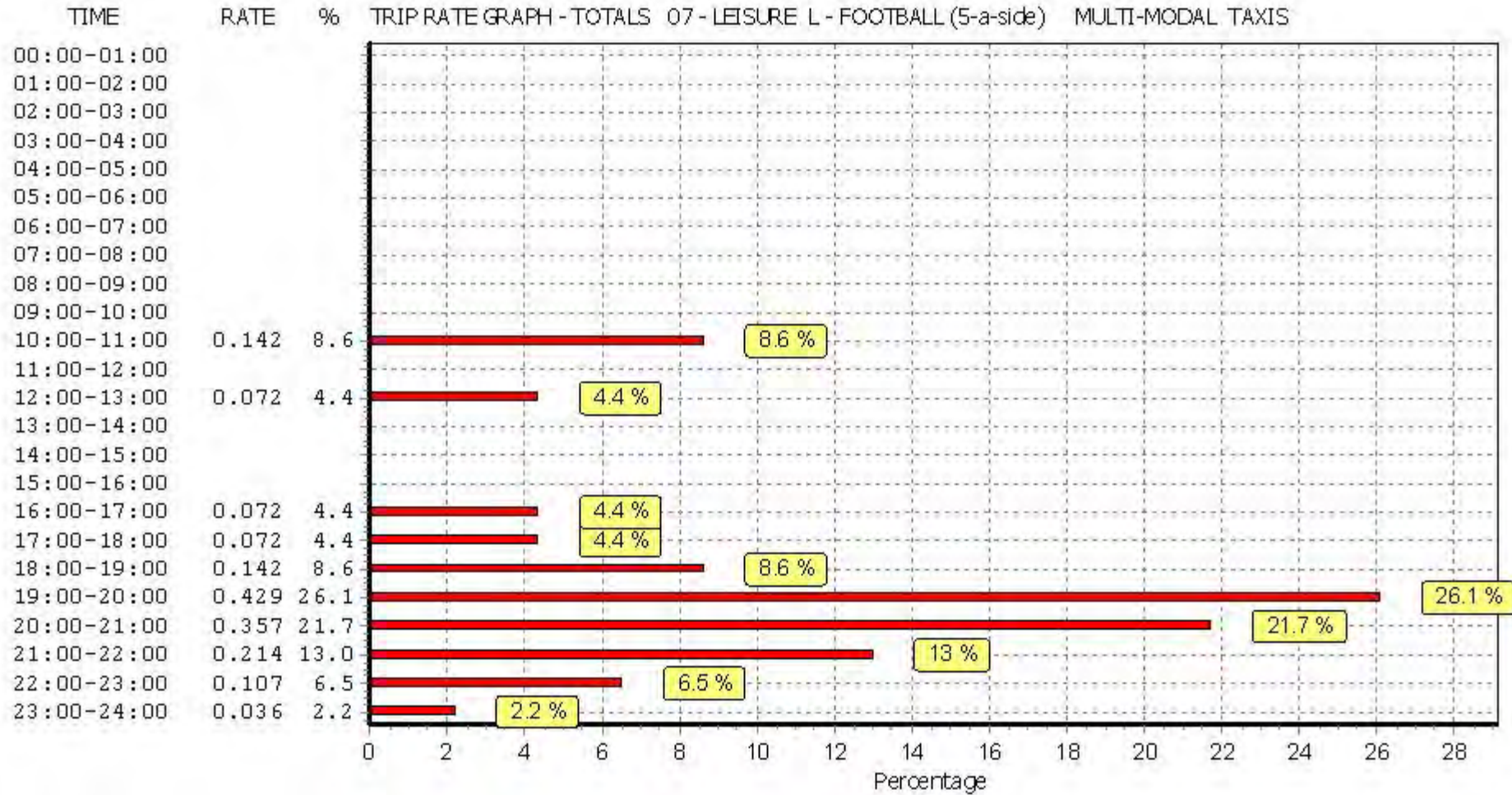


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TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL OGVS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.036	2	14	0.036	2	14	0.072
09:00 - 10:00	2	14	0.071	2	14	0.036	2	14	0.107
10:00 - 11:00	2	14	0.000	2	14	0.000	2	14	0.000
11:00 - 12:00	2	14	0.036	2	14	0.071	2	14	0.107
12:00 - 13:00	2	14	0.000	2	14	0.000	2	14	0.000
13:00 - 14:00	2	14	0.000	2	14	0.000	2	14	0.000
14:00 - 15:00	2	14	0.000	2	14	0.000	2	14	0.000
15:00 - 16:00	2	14	0.000	2	14	0.000	2	14	0.000
16:00 - 17:00	2	14	0.000	2	14	0.000	2	14	0.000
17:00 - 18:00	2	14	0.000	2	14	0.000	2	14	0.000
18:00 - 19:00	2	14	0.036	2	14	0.036	2	14	0.072
19:00 - 20:00	2	14	0.000	2	14	0.000	2	14	0.000
20:00 - 21:00	2	14	0.000	2	14	0.000	2	14	0.000
21:00 - 22:00	2	14	0.000	2	14	0.000	2	14	0.000
22:00 - 23:00	2	14	0.000	2	14	0.000	2	14	0.000
23:00 - 24:00	2	14	0.000	2	14	0.000	2	14	0.000
Total Rates:			0.179			0.179			0.358

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

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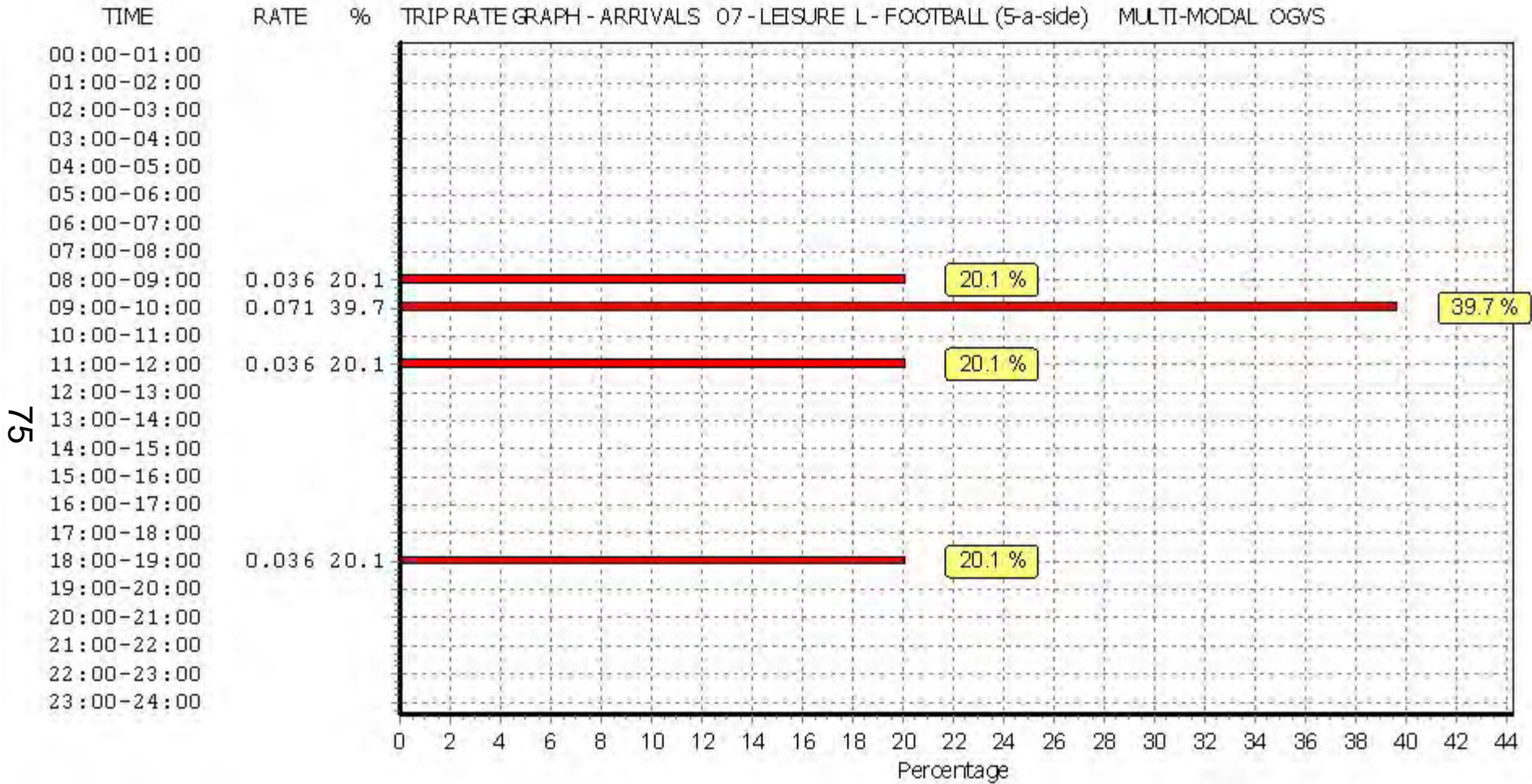
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Parameter summary

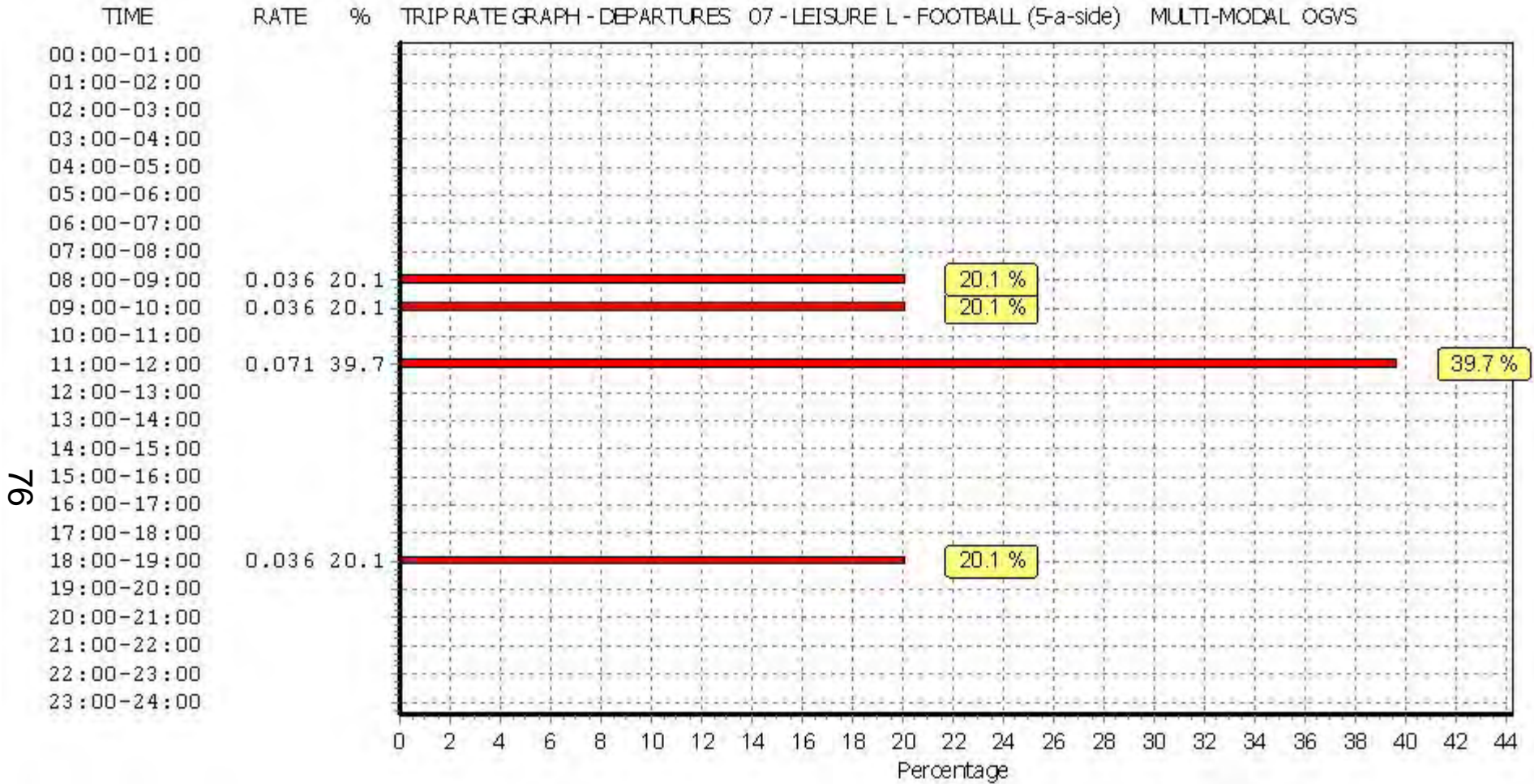
Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.



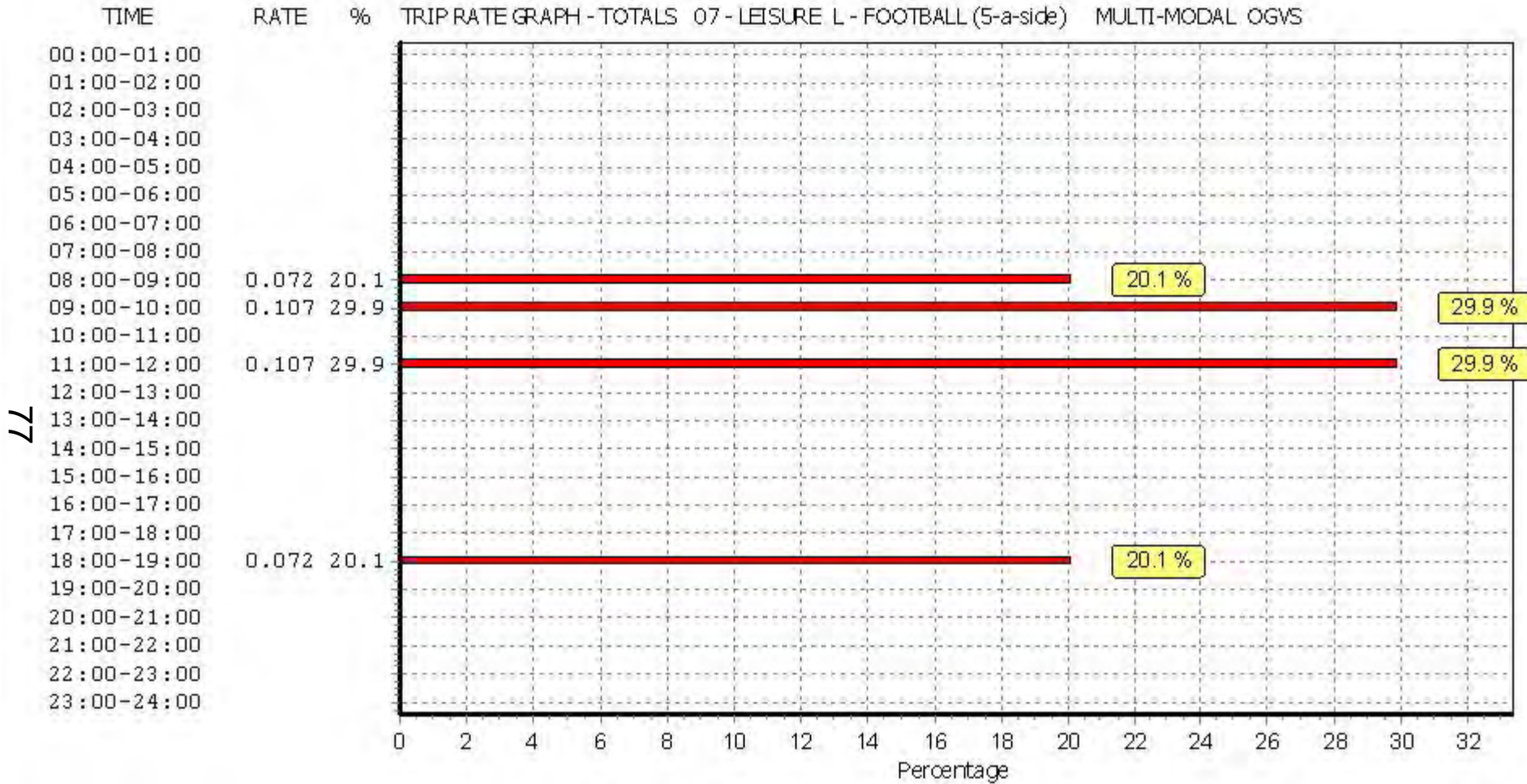
75

This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



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This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



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TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL PSVS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.000	2	14	0.000	2	14	0.000
09:00 - 10:00	2	14	0.000	2	14	0.000	2	14	0.000
10:00 - 11:00	2	14	0.000	2	14	0.000	2	14	0.000
11:00 - 12:00	2	14	0.036	2	14	0.000	2	14	0.036
12:00 - 13:00	2	14	0.000	2	14	0.000	2	14	0.000
13:00 - 14:00	2	14	0.036	2	14	0.071	2	14	0.107
14:00 - 15:00	2	14	0.036	2	14	0.036	2	14	0.072
15:00 - 16:00	2	14	0.000	2	14	0.000	2	14	0.000
16:00 - 17:00	2	14	0.000	2	14	0.000	2	14	0.000
17:00 - 18:00	2	14	0.000	2	14	0.000	2	14	0.000
18:00 - 19:00	2	14	0.000	2	14	0.000	2	14	0.000
19:00 - 20:00	2	14	0.000	2	14	0.000	2	14	0.000
20:00 - 21:00	2	14	0.000	2	14	0.000	2	14	0.000
21:00 - 22:00	2	14	0.000	2	14	0.000	2	14	0.000
22:00 - 23:00	2	14	0.000	2	14	0.000	2	14	0.000
23:00 - 24:00	2	14	0.000	2	14	0.000	2	14	0.000
Total Rates:			0.108			0.107			0.215

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

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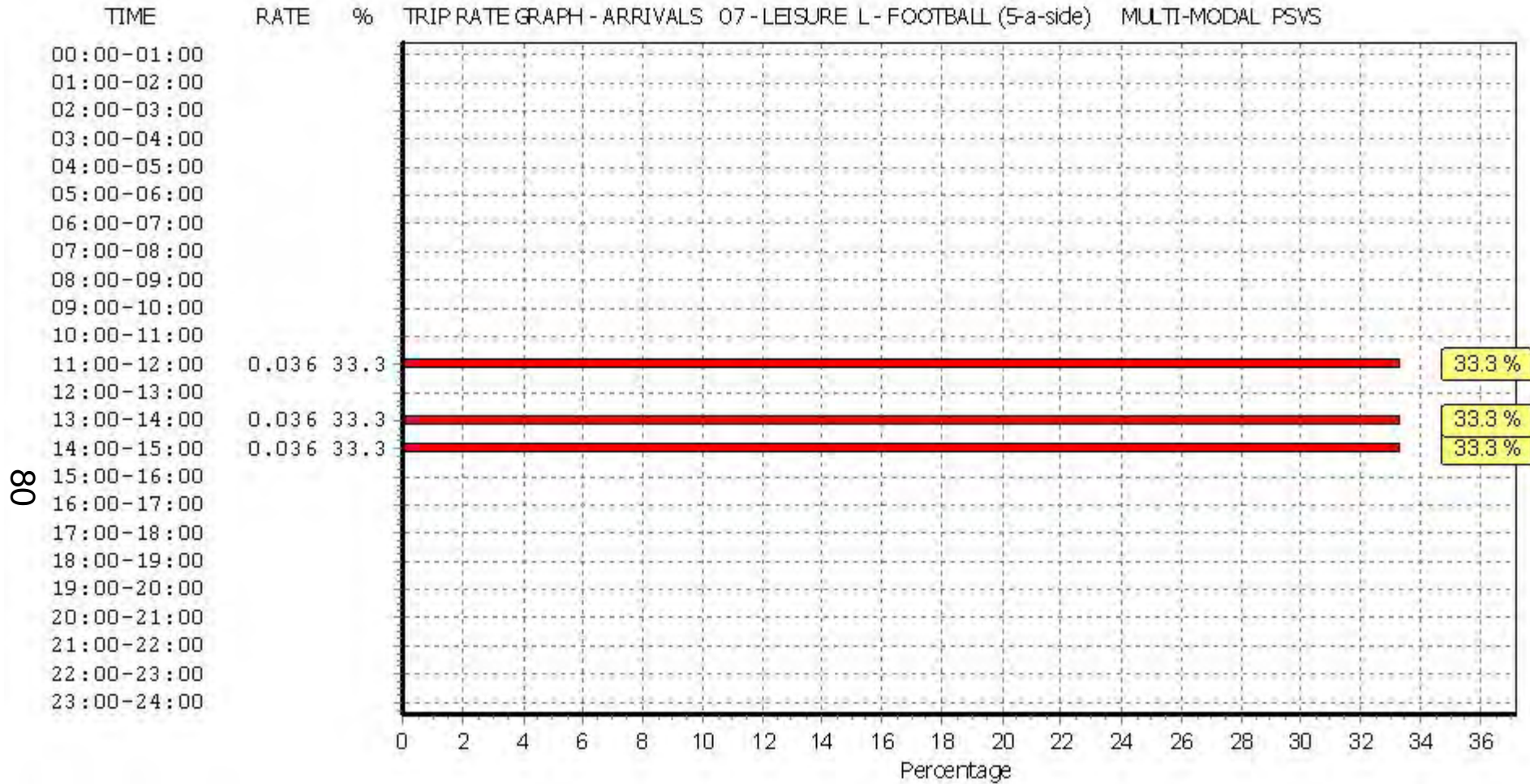
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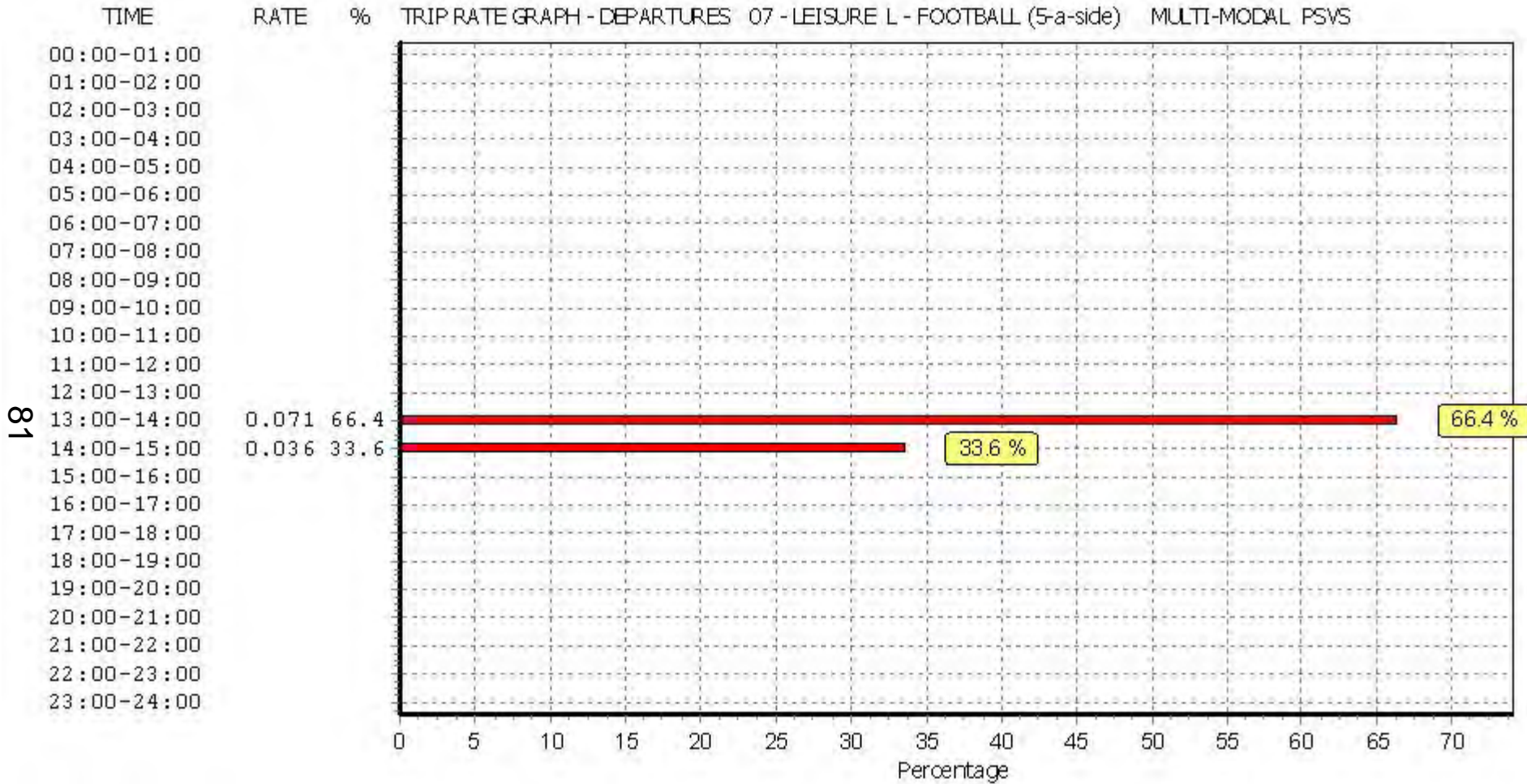
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.



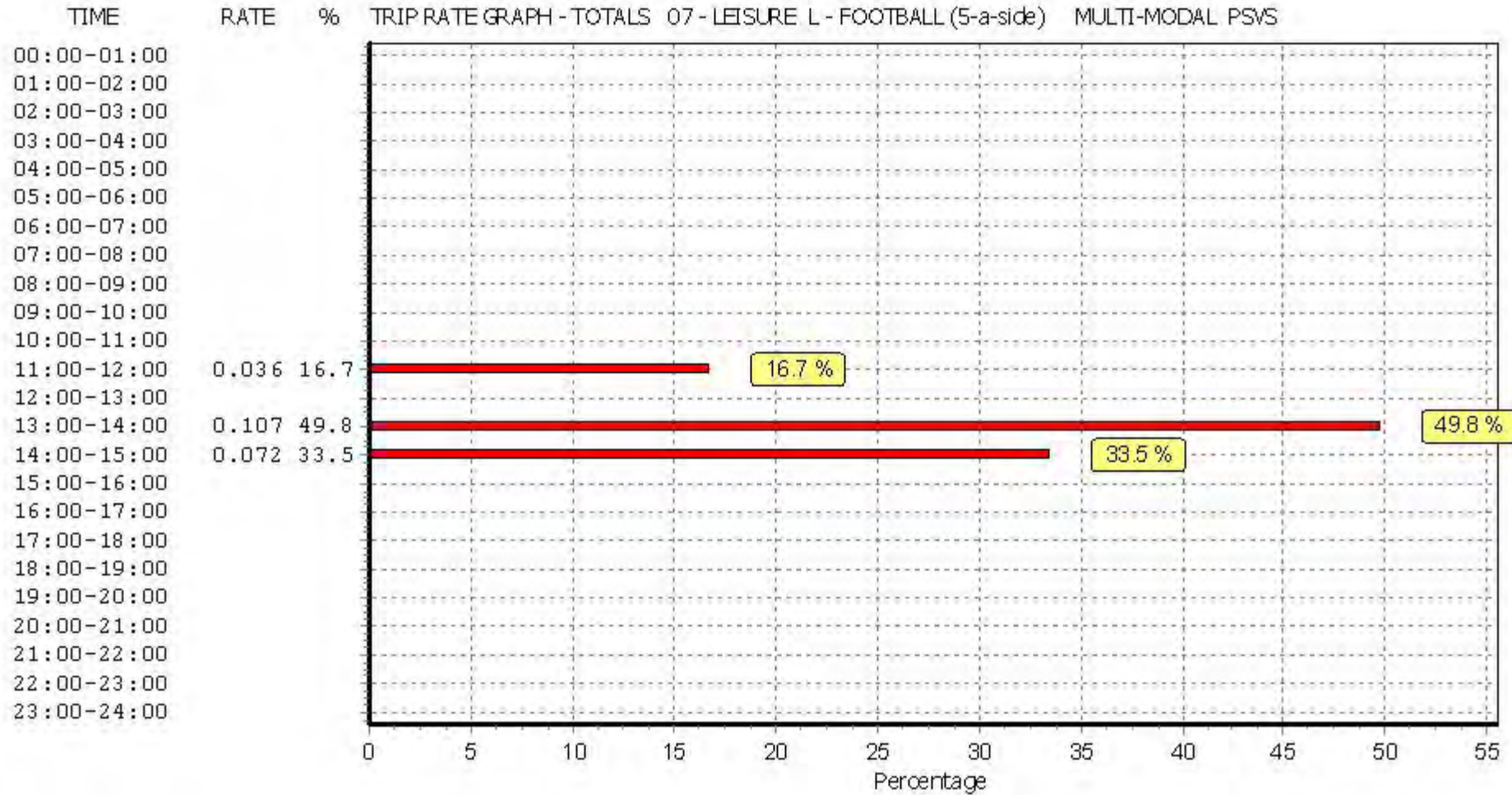
This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



81

This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

82



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL CYCLISTS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.107	2	14	0.000	2	14	0.107
09:00 - 10:00	2	14	0.036	2	14	0.000	2	14	0.036
10:00 - 11:00	2	14	0.036	2	14	0.000	2	14	0.036
11:00 - 12:00	2	14	0.000	2	14	0.036	2	14	0.036
12:00 - 13:00	2	14	0.000	2	14	0.000	2	14	0.000
13:00 - 14:00	2	14	0.000	2	14	0.036	2	14	0.036
14:00 - 15:00	2	14	0.000	2	14	0.000	2	14	0.000
15:00 - 16:00	2	14	0.036	2	14	0.143	2	14	0.179
16:00 - 17:00	2	14	0.000	2	14	0.000	2	14	0.000
17:00 - 18:00	2	14	0.036	2	14	0.000	2	14	0.036
18:00 - 19:00	2	14	0.071	2	14	0.000	2	14	0.071
19:00 - 20:00	2	14	0.000	2	14	0.036	2	14	0.036
20:00 - 21:00	2	14	0.000	2	14	0.000	2	14	0.000
21:00 - 22:00	2	14	0.000	2	14	0.036	2	14	0.036
22:00 - 23:00	2	14	0.000	2	14	0.000	2	14	0.000
23:00 - 24:00	2	14	0.000	2	14	0.036	2	14	0.036
Total Rates:			0.322			0.323			0.645

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

To obtain a trip rate, the average (mean) trip rate parameter value (TRP) is first calculated for all selected survey days that have count data available for the stated time period. The average (mean) number of arrivals, departures or totals (whichever applies) is also calculated (COUNT) for all selected survey days that have count data available for the stated time period. Then, the average count is divided by the average trip rate parameter value, and multiplied by the stated calculation factor (shown just above the table and abbreviated here as FACT). So, the method is: $COUNT/TRP*FACT$. Trip rates are then rounded to 3 decimal places.

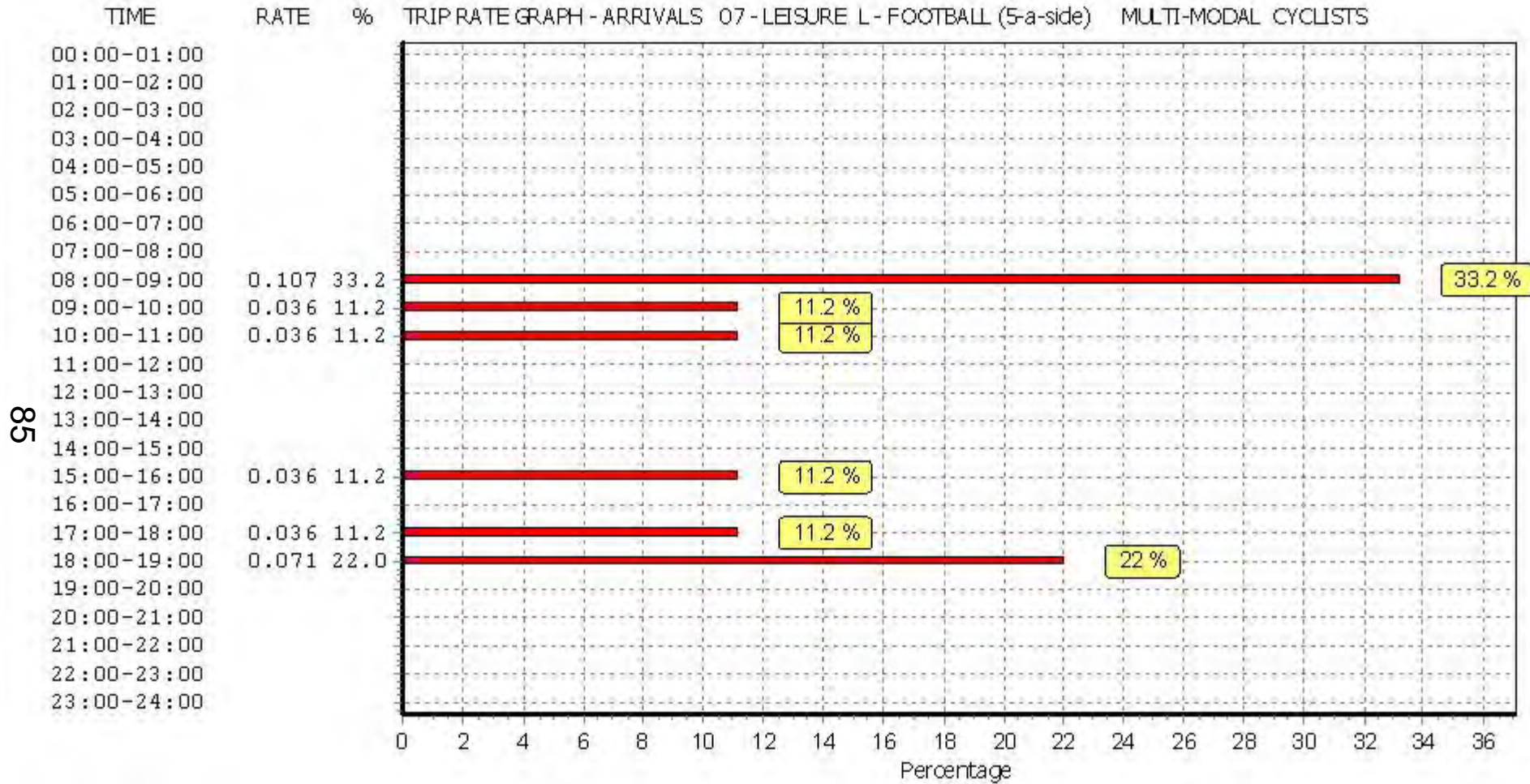
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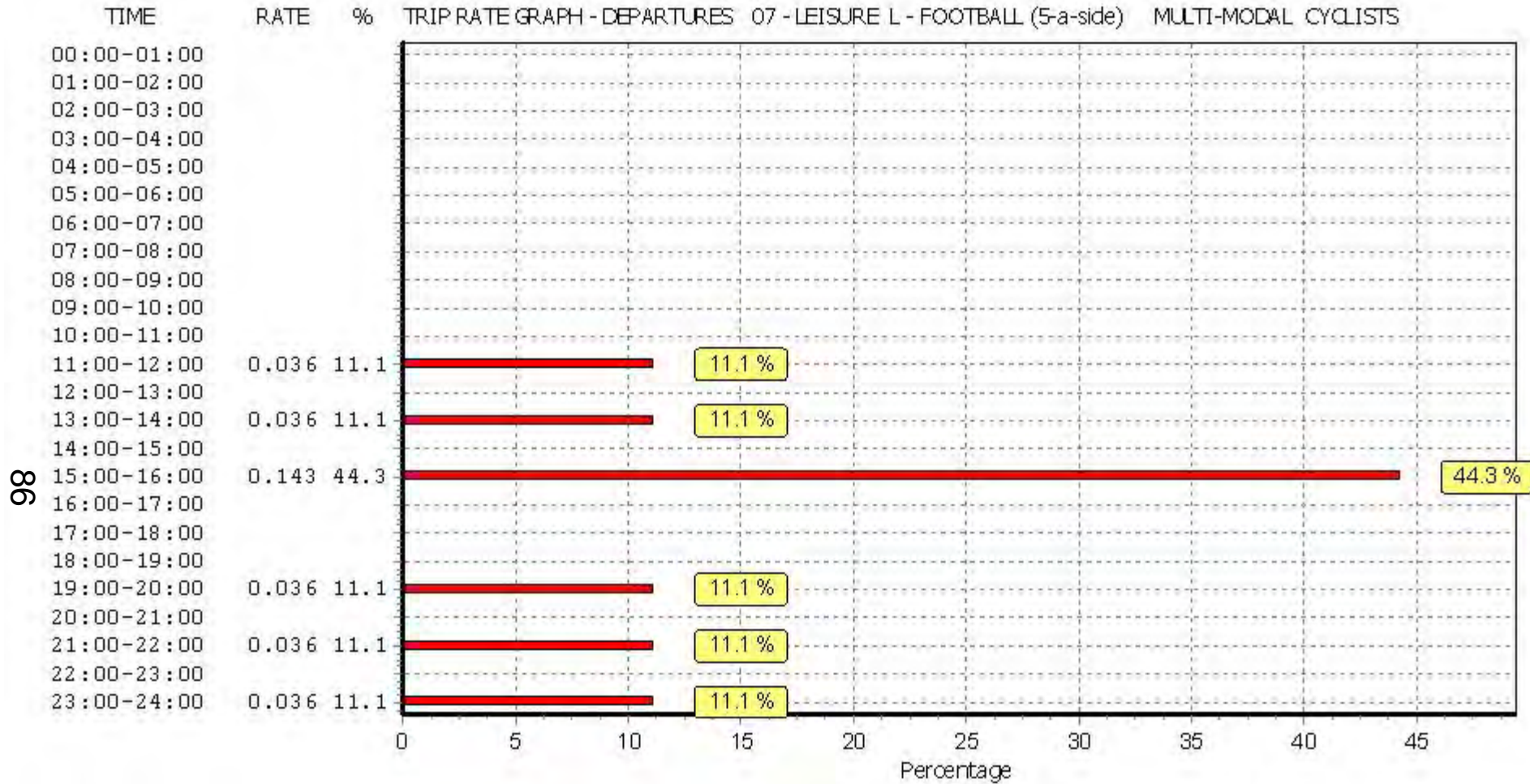
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

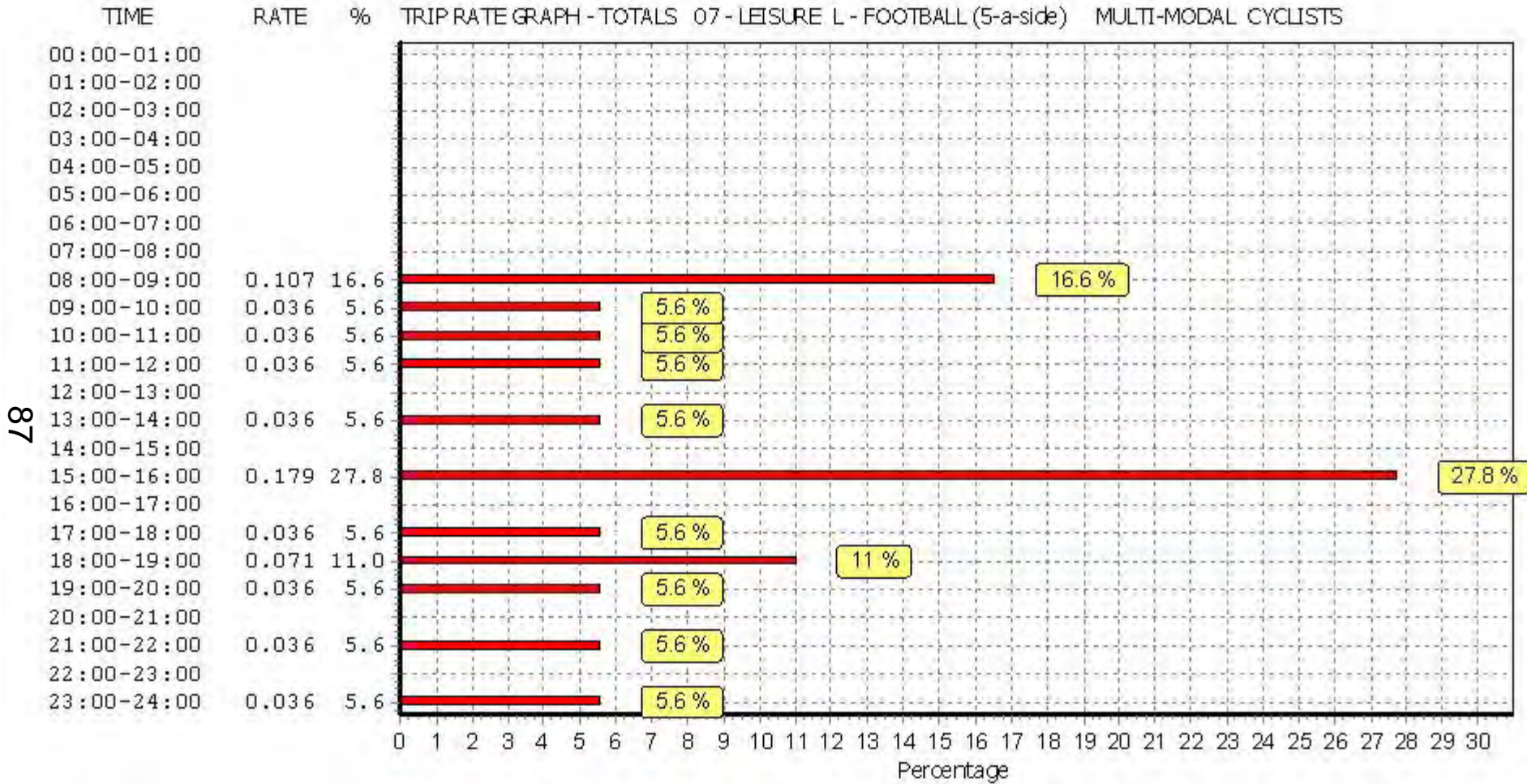
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This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL VEHICLE OCCUPANTS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	1.107	2	14	0.250	2	14	1.357
09:00 - 10:00	2	14	0.821	2	14	0.214	2	14	1.035
10:00 - 11:00	2	14	0.536	2	14	0.071	2	14	0.607
11:00 - 12:00	2	14	1.643	2	14	1.107	2	14	2.750
12:00 - 13:00	2	14	0.571	2	14	1.250	2	14	1.821
13:00 - 14:00	2	14	0.643	2	14	0.893	2	14	1.536
14:00 - 15:00	2	14	1.786	2	14	0.607	2	14	2.393
15:00 - 16:00	2	14	2.536	2	14	1.357	2	14	3.893
16:00 - 17:00	2	14	2.429	2	14	1.571	2	14	4.000
17:00 - 18:00	2	14	4.107	2	14	0.964	2	14	5.071
18:00 - 19:00	2	14	8.036	2	14	3.464	2	14	11.500
19:00 - 20:00	2	14	9.607	2	14	9.857	2	14	19.464
20:00 - 21:00	2	14	8.143	2	14	9.571	2	14	17.714
21:00 - 22:00	2	14	2.321	2	14	9.071	2	14	11.392
22:00 - 23:00	2	14	0.071	2	14	4.286	2	14	4.357
23:00 - 24:00	2	14	0.000	2	14	0.893	2	14	0.893
Total Rates:			44.357			45.426			89.783

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

To obtain a trip rate, the average (mean) trip rate parameter value (TRP) is first calculated for all selected survey days that have count data available for the stated time period. The average (mean) number of arrivals, departures or totals (whichever applies) is also calculated (COUNT) for all selected survey days that have count data available for the stated time period. Then, the average count is divided by the average trip rate parameter value, and multiplied by the stated calculation factor (shown just above the table and abbreviated here as FACT). So, the method is: $COUNT/TRP*FACT$. Trip rates are then rounded to 3 decimal places.

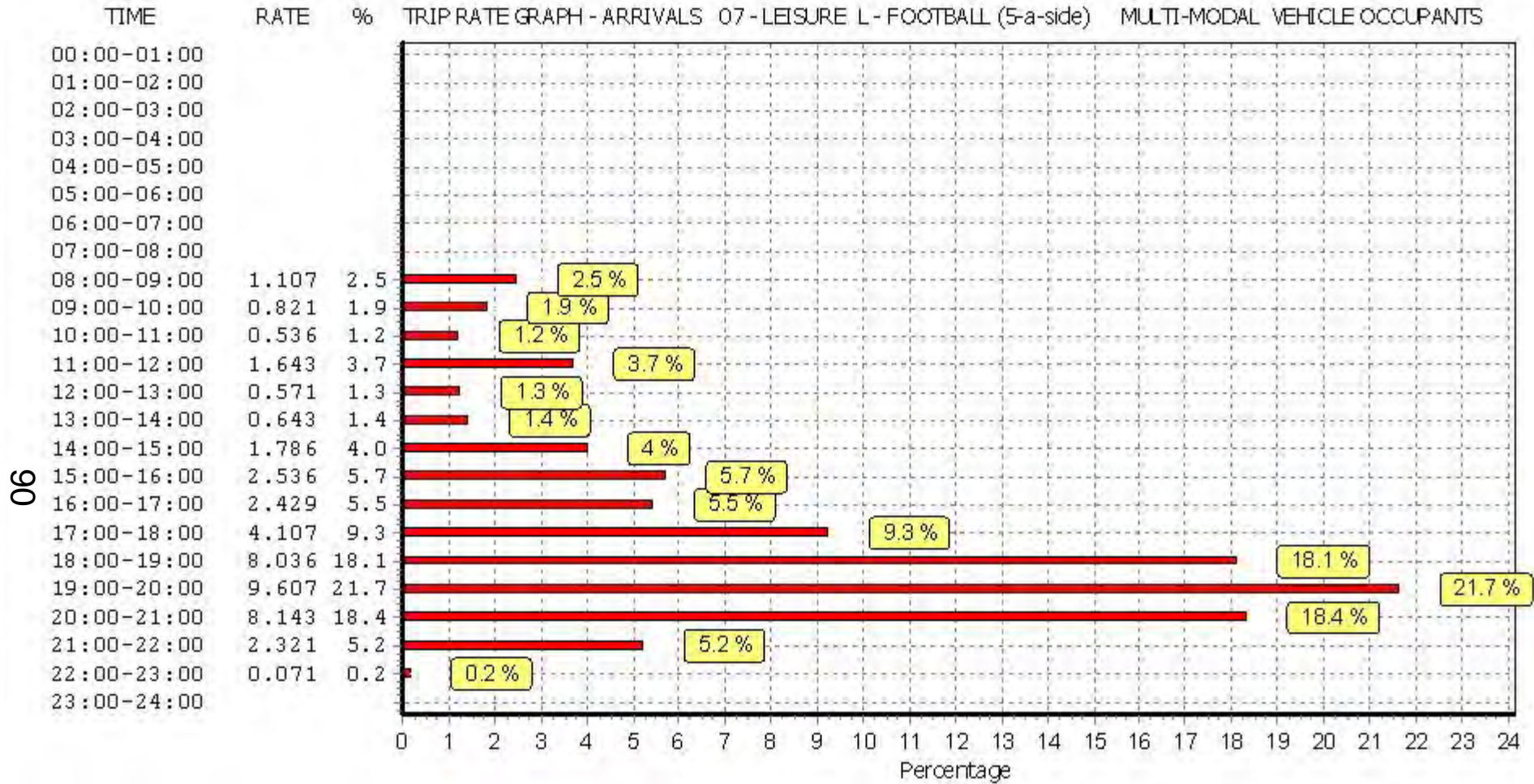
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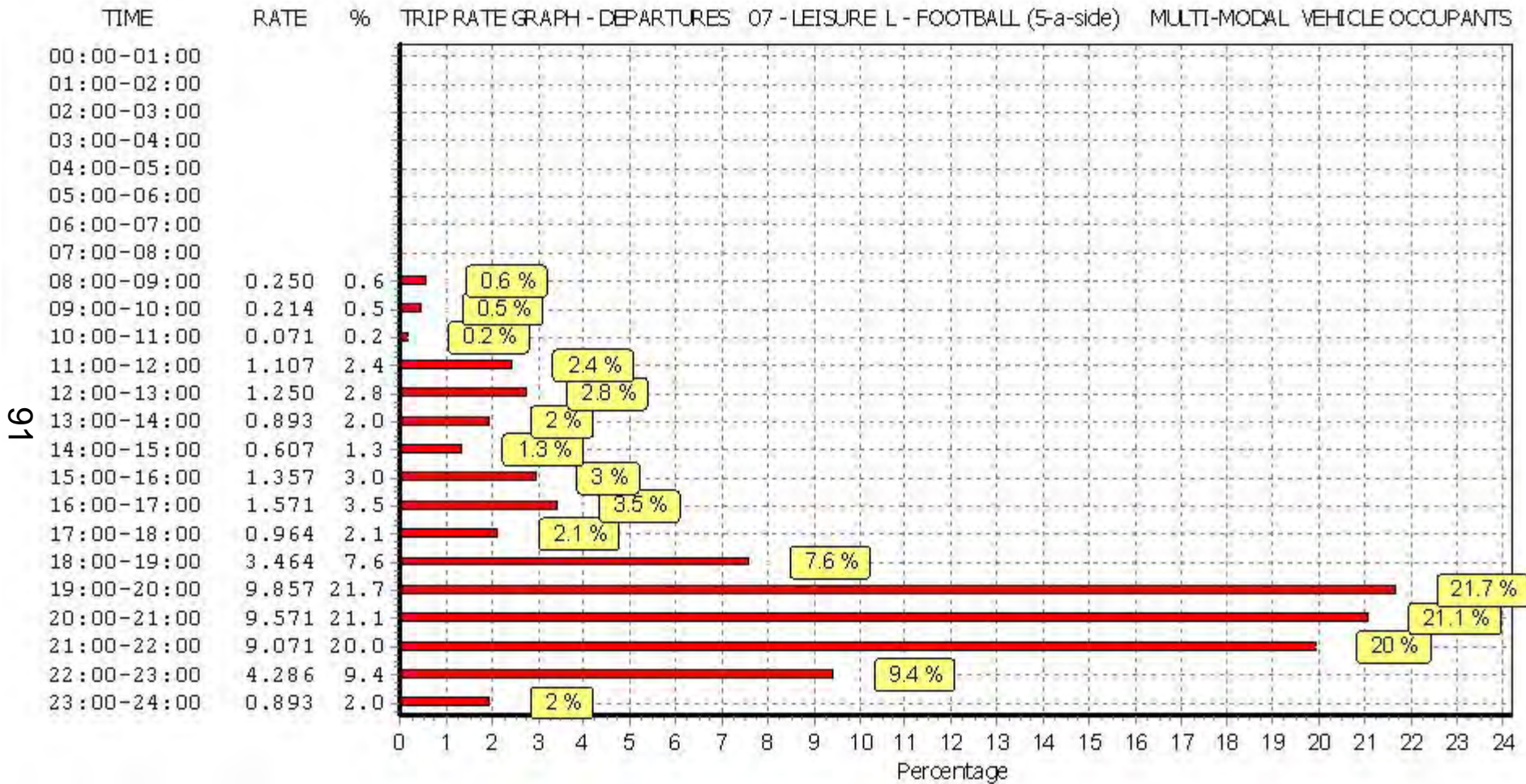
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

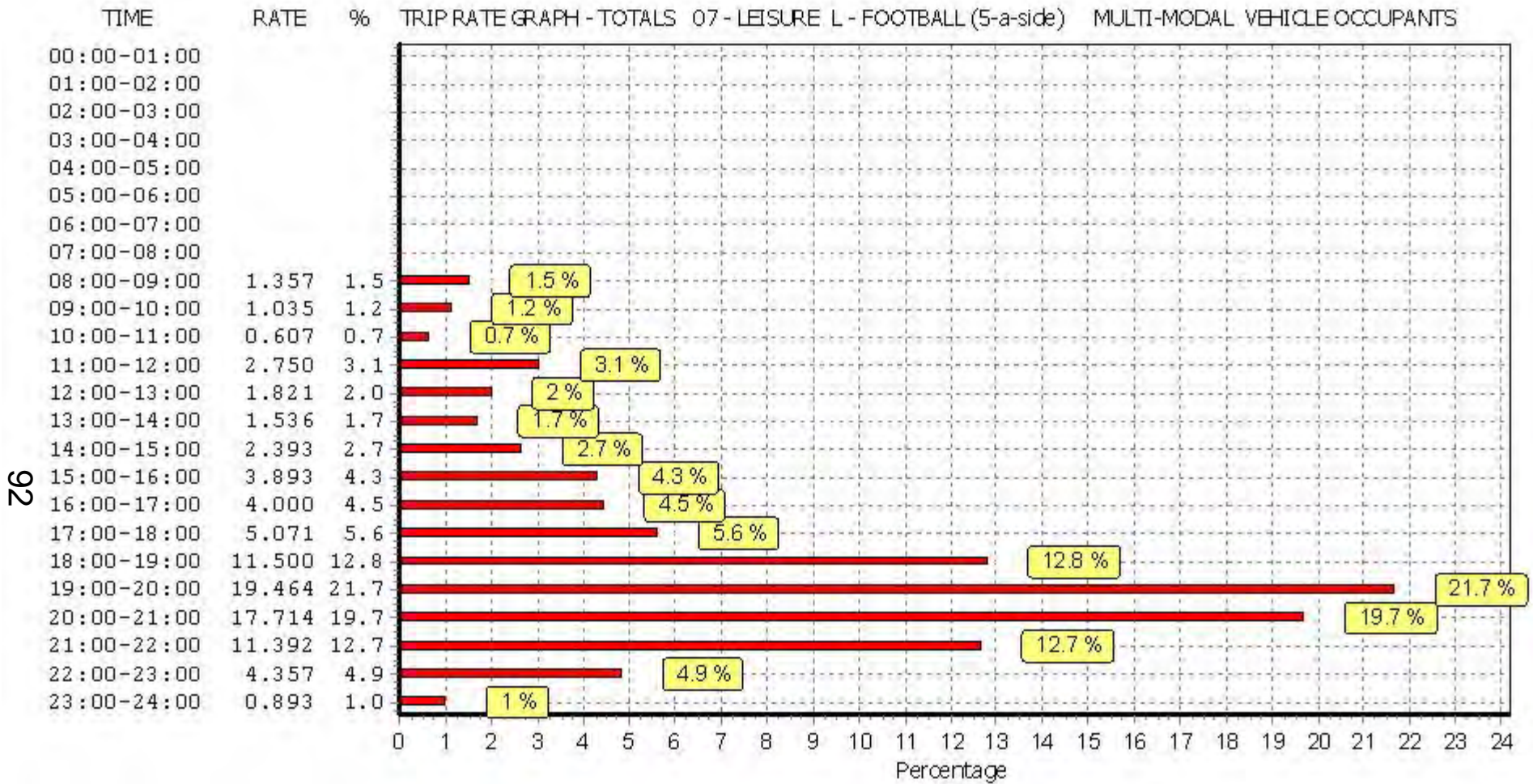
This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL PEDESTRIANS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.571	2	14	0.000	2	14	0.571
09:00 - 10:00	2	14	0.143	2	14	0.000	2	14	0.143
10:00 - 11:00	2	14	1.536	2	14	0.036	2	14	1.572
11:00 - 12:00	2	14	0.000	2	14	0.214	2	14	0.214
12:00 - 13:00	2	14	0.071	2	14	0.000	2	14	0.071
13:00 - 14:00	2	14	0.214	2	14	1.321	2	14	1.535
14:00 - 15:00	2	14	1.143	2	14	0.286	2	14	1.429
15:00 - 16:00	2	14	0.500	2	14	1.321	2	14	1.821
16:00 - 17:00	2	14	0.179	2	14	0.071	2	14	0.250
17:00 - 18:00	2	14	0.107	2	14	0.071	2	14	0.178
18:00 - 19:00	2	14	0.321	2	14	0.429	2	14	0.750
19:00 - 20:00	2	14	0.536	2	14	0.357	2	14	0.893
20:00 - 21:00	2	14	0.643	2	14	0.071	2	14	0.714
21:00 - 22:00	2	14	0.107	2	14	0.464	2	14	0.571
22:00 - 23:00	2	14	0.000	2	14	0.071	2	14	0.071
23:00 - 24:00	2	14	0.000	2	14	0.536	2	14	0.536
Total Rates:			6.071			5.248			11.319

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

To obtain a trip rate, the average (mean) trip rate parameter value (TRP) is first calculated for all selected survey days that have count data available for the stated time period. The average (mean) number of arrivals, departures or totals (whichever applies) is also calculated (COUNT) for all selected survey days that have count data available for the stated time period. Then, the average count is divided by the average trip rate parameter value, and multiplied by the stated calculation factor (shown just above the table and abbreviated here as FACT). So, the method is: $COUNT/TRP*FACT$. Trip rates are then rounded to 3 decimal places.

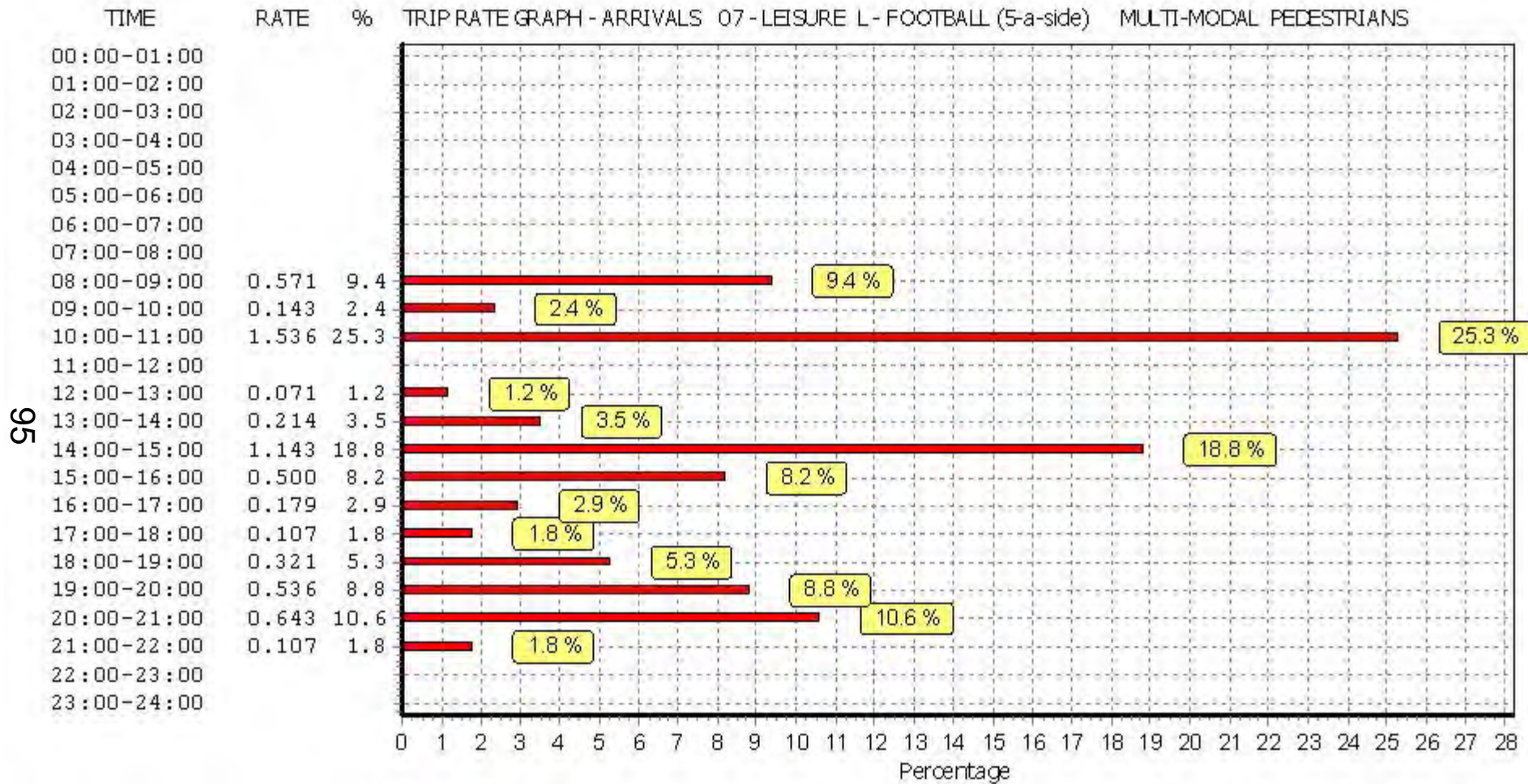
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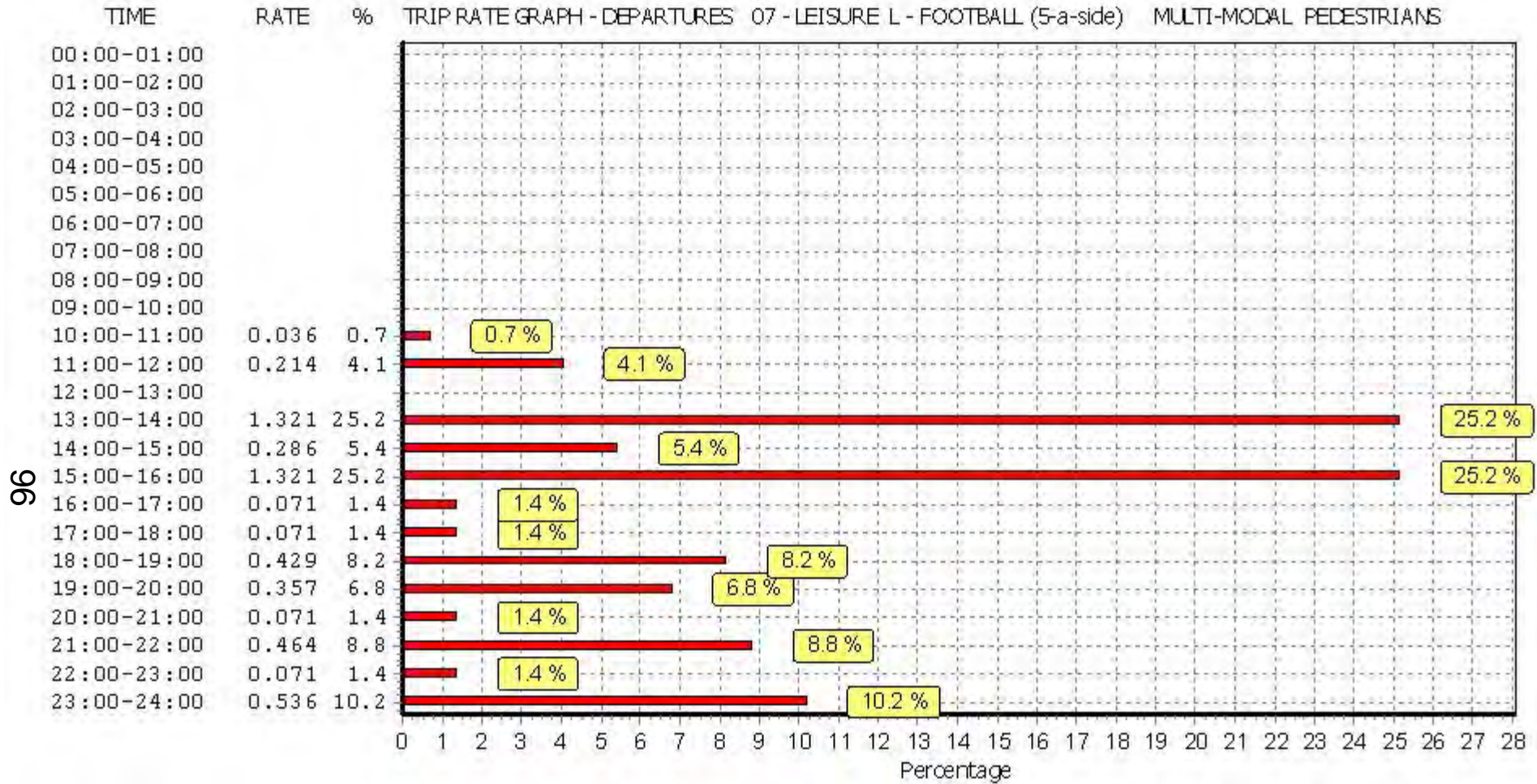
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

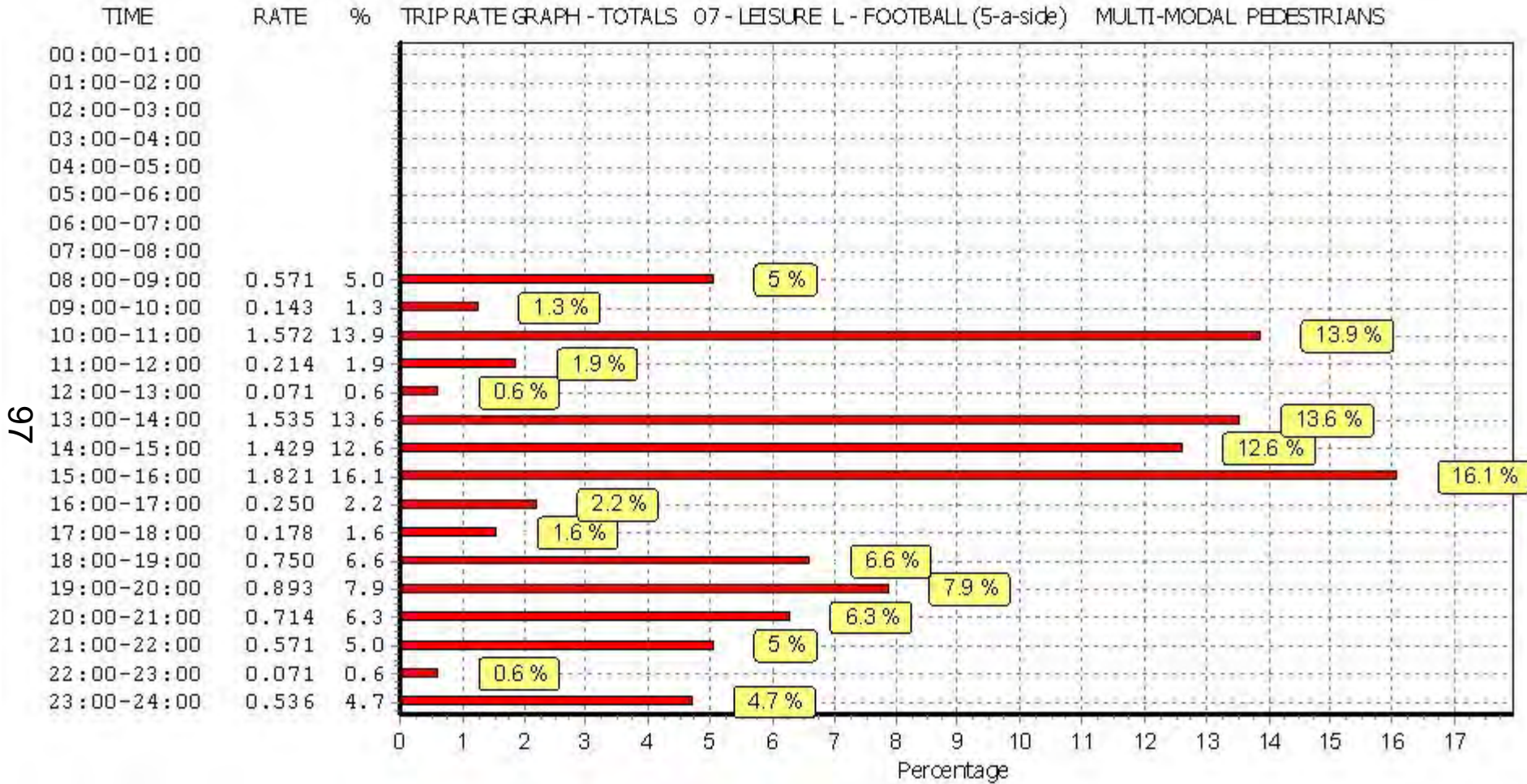
This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL BUS/TRAM PASSENGERS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.000	2	14	0.000	2	14	0.000
09:00 - 10:00	2	14	0.000	2	14	0.000	2	14	0.000
10:00 - 11:00	2	14	0.036	2	14	0.000	2	14	0.036
11:00 - 12:00	2	14	0.000	2	14	0.000	2	14	0.000
12:00 - 13:00	2	14	0.107	2	14	0.000	2	14	0.107
13:00 - 14:00	2	14	0.000	2	14	0.036	2	14	0.036
14:00 - 15:00	2	14	0.071	2	14	0.000	2	14	0.071
15:00 - 16:00	2	14	0.107	2	14	0.107	2	14	0.214
16:00 - 17:00	2	14	0.036	2	14	0.000	2	14	0.036
17:00 - 18:00	2	14	0.000	2	14	0.000	2	14	0.000
18:00 - 19:00	2	14	0.036	2	14	0.071	2	14	0.107
19:00 - 20:00	2	14	0.000	2	14	0.036	2	14	0.036
20:00 - 21:00	2	14	0.000	2	14	0.000	2	14	0.000
21:00 - 22:00	2	14	0.000	2	14	0.000	2	14	0.000
22:00 - 23:00	2	14	0.000	2	14	0.000	2	14	0.000
23:00 - 24:00	2	14	0.000	2	14	0.000	2	14	0.000
Total Rates:			0.393			0.250			0.643

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

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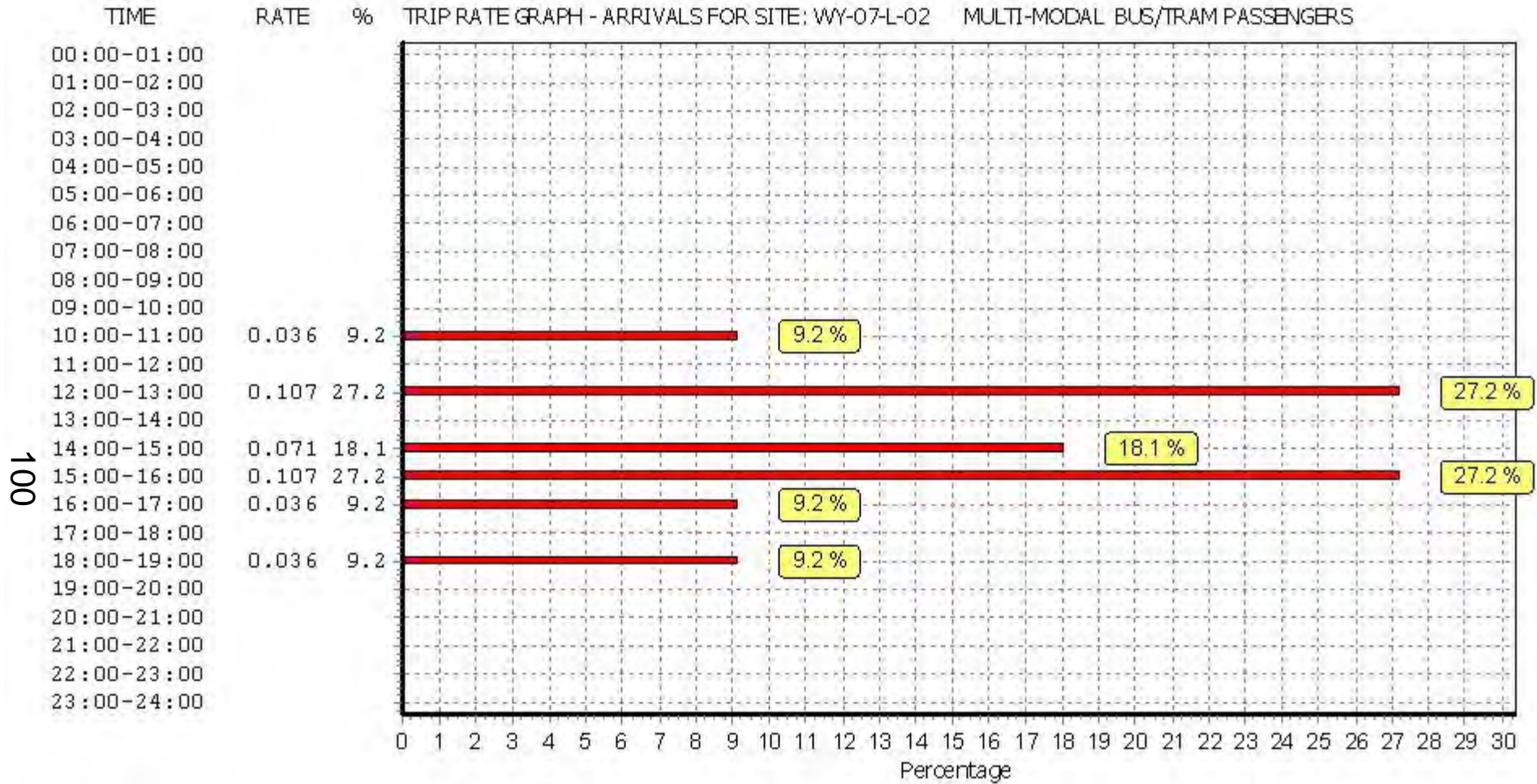
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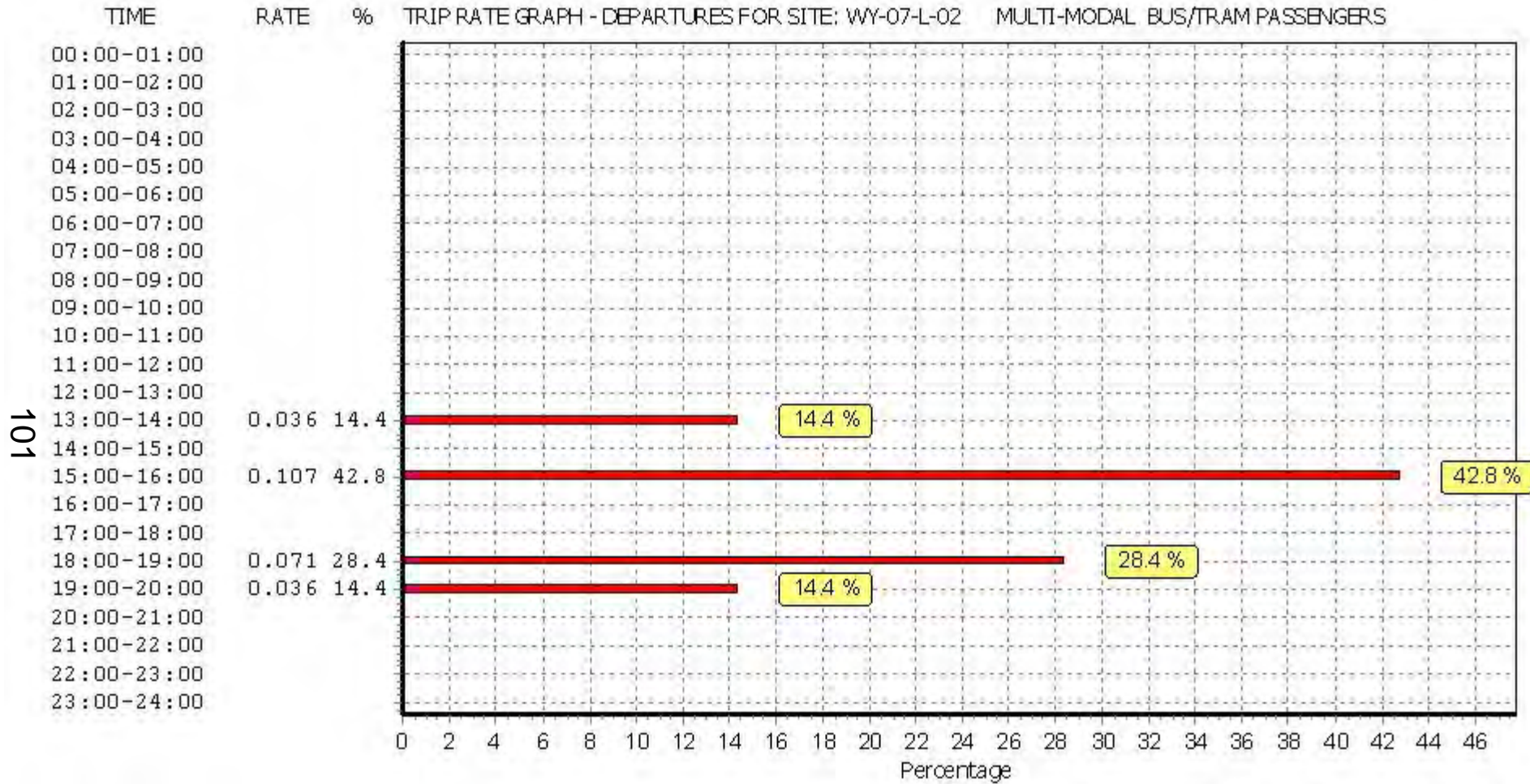
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.

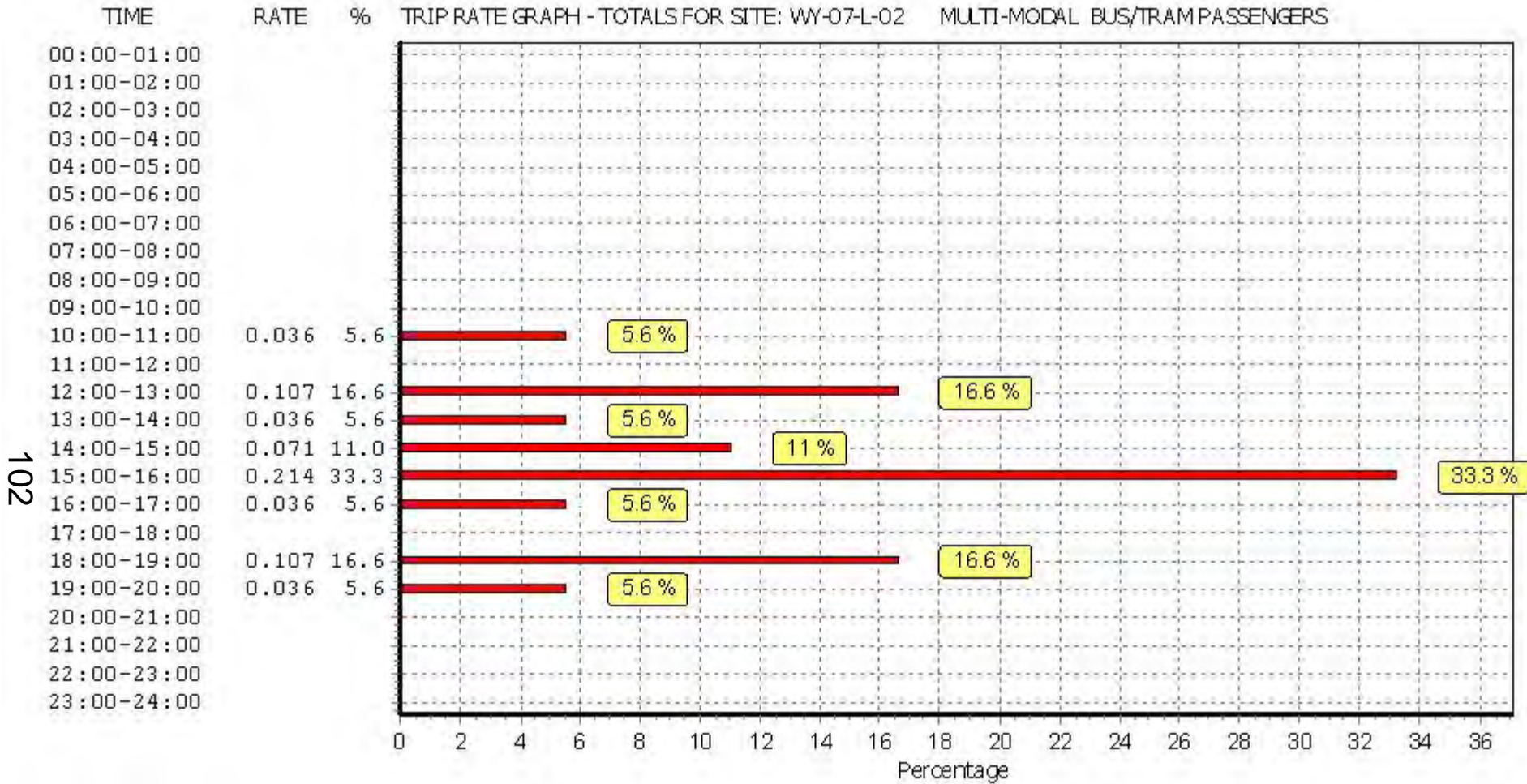


This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



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This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL TOTAL RAIL PASSENGERS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.000	2	14	0.000	2	14	0.000
09:00 - 10:00	2	14	0.000	2	14	0.000	2	14	0.000
10:00 - 11:00	2	14	0.000	2	14	0.000	2	14	0.000
11:00 - 12:00	2	14	0.000	2	14	0.000	2	14	0.000
12:00 - 13:00	2	14	0.000	2	14	0.000	2	14	0.000
13:00 - 14:00	2	14	0.000	2	14	0.000	2	14	0.000
14:00 - 15:00	2	14	0.036	2	14	0.000	2	14	0.036
15:00 - 16:00	2	14	0.000	2	14	0.000	2	14	0.000
16:00 - 17:00	2	14	0.000	2	14	0.036	2	14	0.036
17:00 - 18:00	2	14	0.000	2	14	0.000	2	14	0.000
18:00 - 19:00	2	14	0.000	2	14	0.000	2	14	0.000
19:00 - 20:00	2	14	0.000	2	14	0.000	2	14	0.000
20:00 - 21:00	2	14	0.000	2	14	0.000	2	14	0.000
21:00 - 22:00	2	14	0.000	2	14	0.000	2	14	0.000
22:00 - 23:00	2	14	0.000	2	14	0.000	2	14	0.000
23:00 - 24:00	2	14	0.000	2	14	0.000	2	14	0.000
Total Rates:			0.036			0.036			0.072

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

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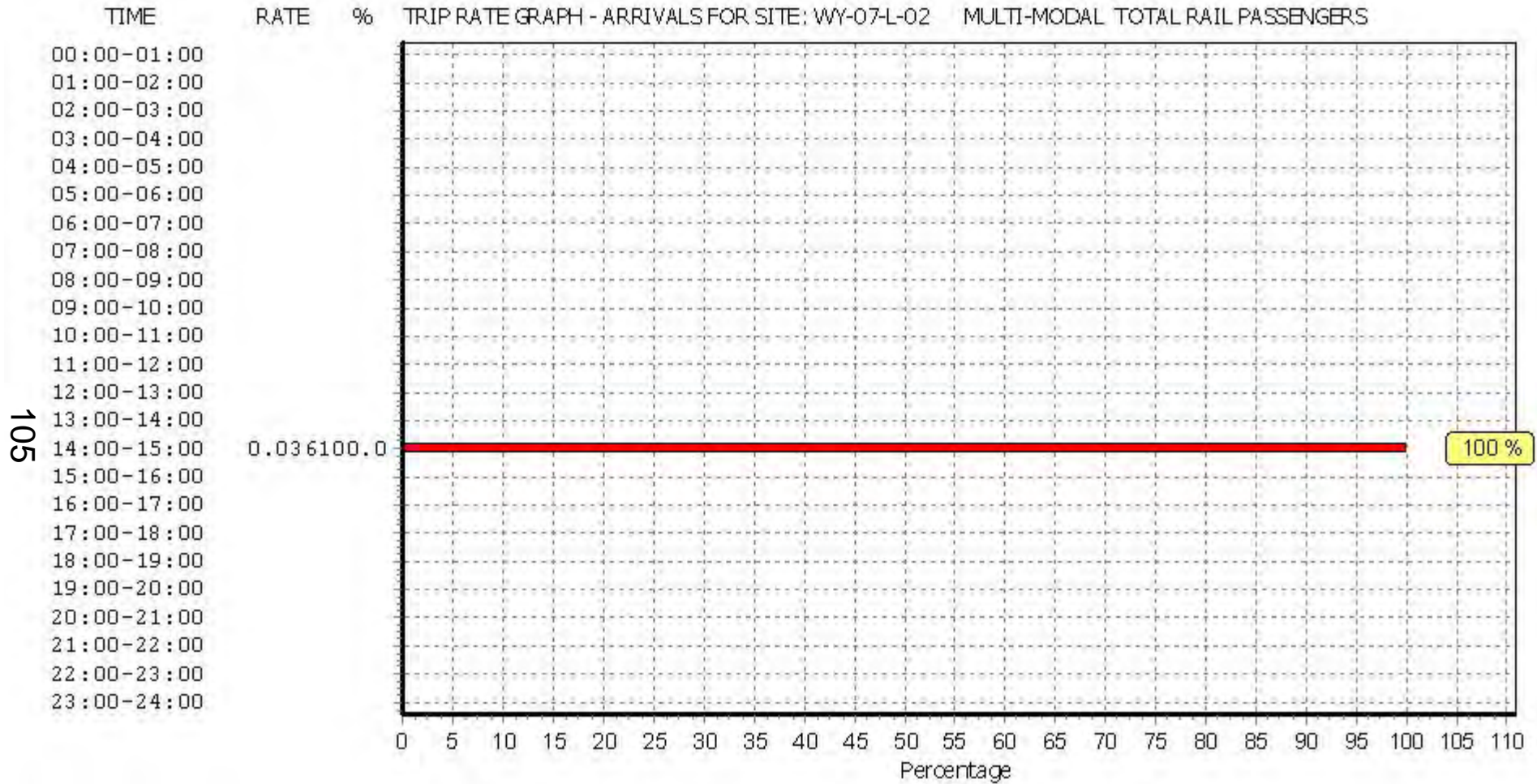
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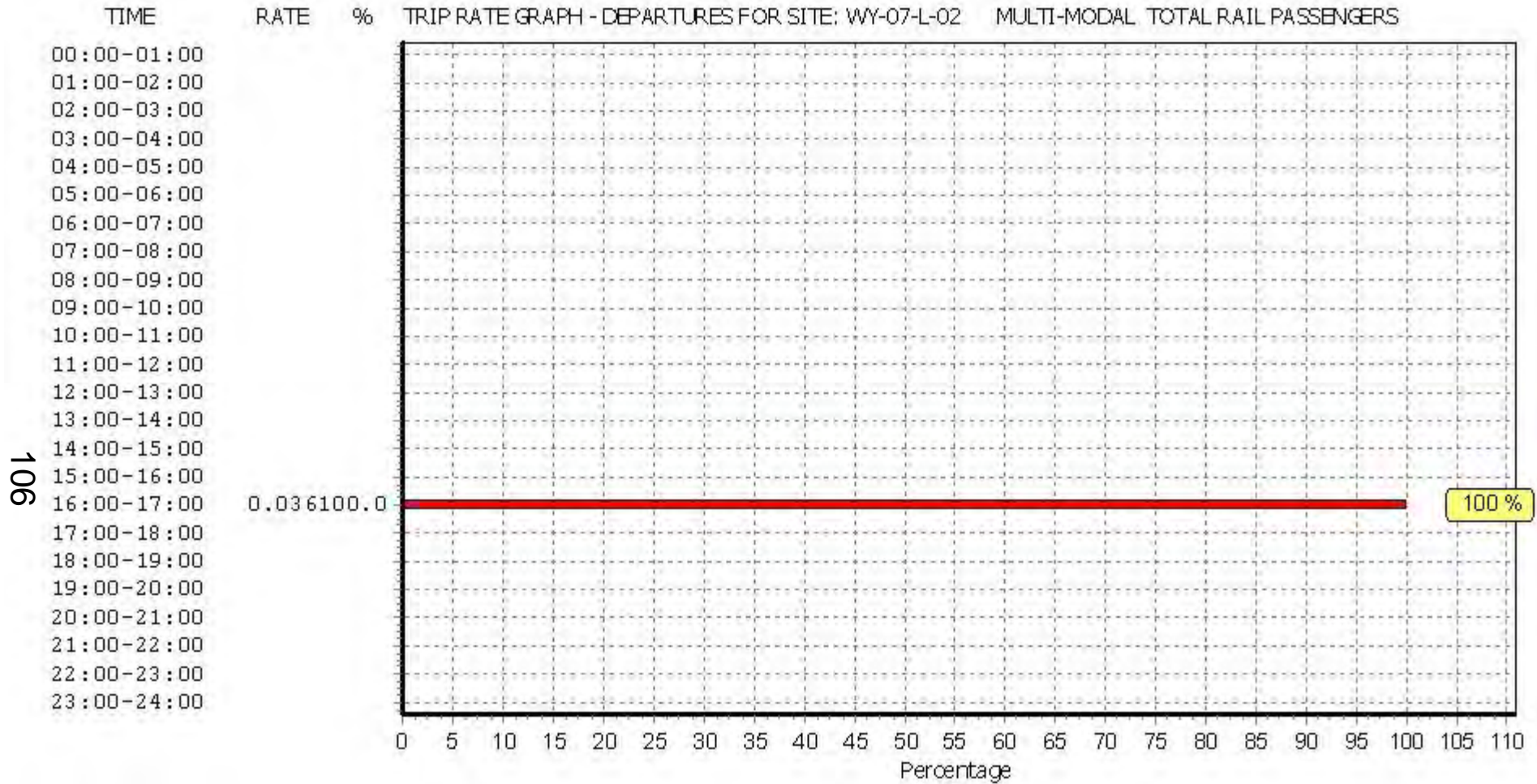
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

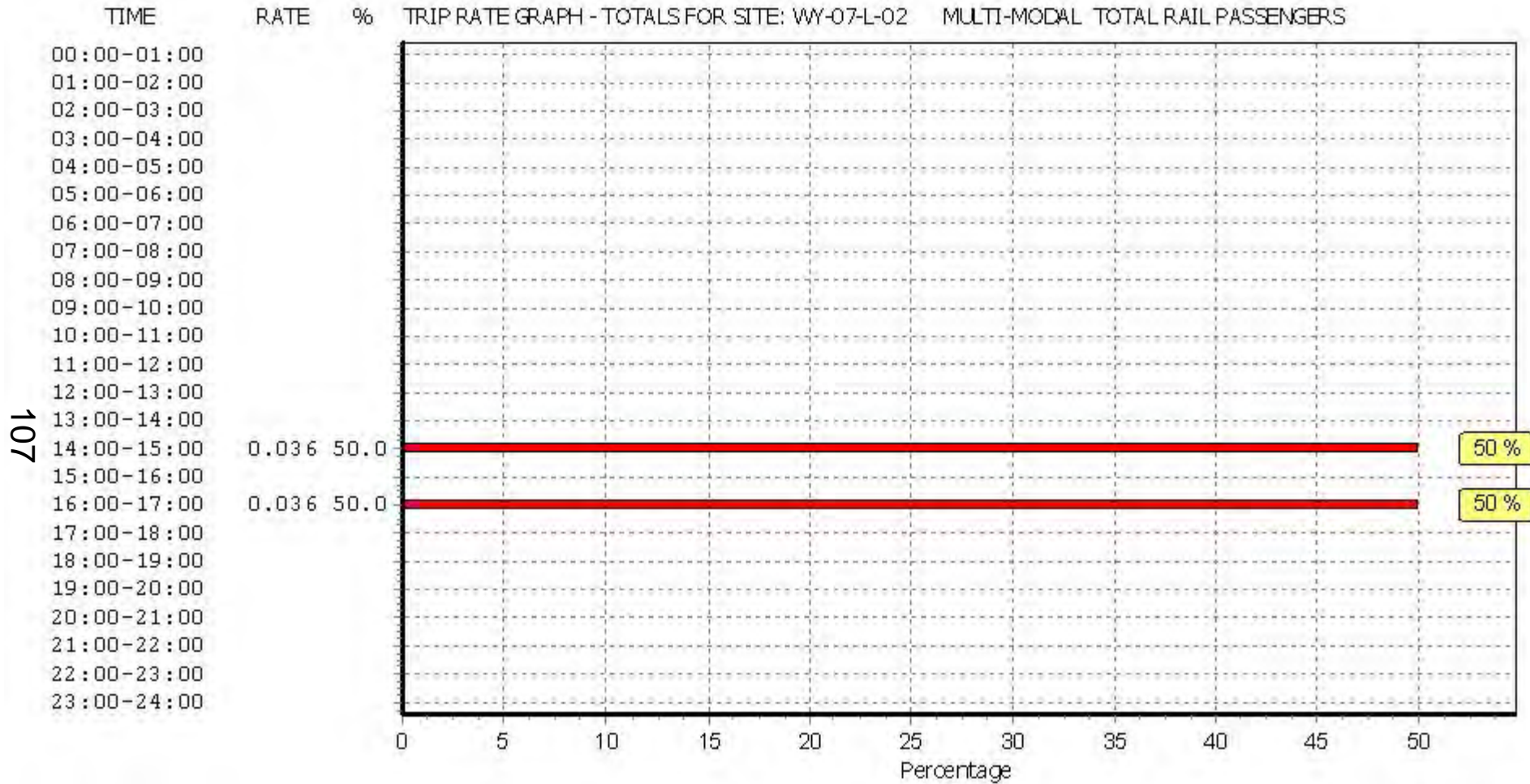
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107

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TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL COACH PASSENGERS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.000	2	14	0.000	2	14	0.000
09:00 - 10:00	2	14	0.000	2	14	0.000	2	14	0.000
10:00 - 11:00	2	14	2.107	2	14	0.000	2	14	2.107
11:00 - 12:00	2	14	0.393	2	14	2.107	2	14	2.500
12:00 - 13:00	2	14	0.000	2	14	0.000	2	14	0.000
13:00 - 14:00	2	14	2.107	2	14	0.429	2	14	2.536
14:00 - 15:00	2	14	0.000	2	14	2.107	2	14	2.107
15:00 - 16:00	2	14	0.000	2	14	0.000	2	14	0.000
16:00 - 17:00	2	14	0.000	2	14	0.000	2	14	0.000
17:00 - 18:00	2	14	0.000	2	14	0.000	2	14	0.000
18:00 - 19:00	2	14	0.000	2	14	0.000	2	14	0.000
19:00 - 20:00	2	14	0.000	2	14	0.000	2	14	0.000
20:00 - 21:00	2	14	0.000	2	14	0.000	2	14	0.000
21:00 - 22:00	2	14	0.000	2	14	0.000	2	14	0.000
22:00 - 23:00	2	14	0.000	2	14	0.000	2	14	0.000
23:00 - 24:00	2	14	0.000	2	14	0.000	2	14	0.000
Total Rates:			4.607			4.643			9.250

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

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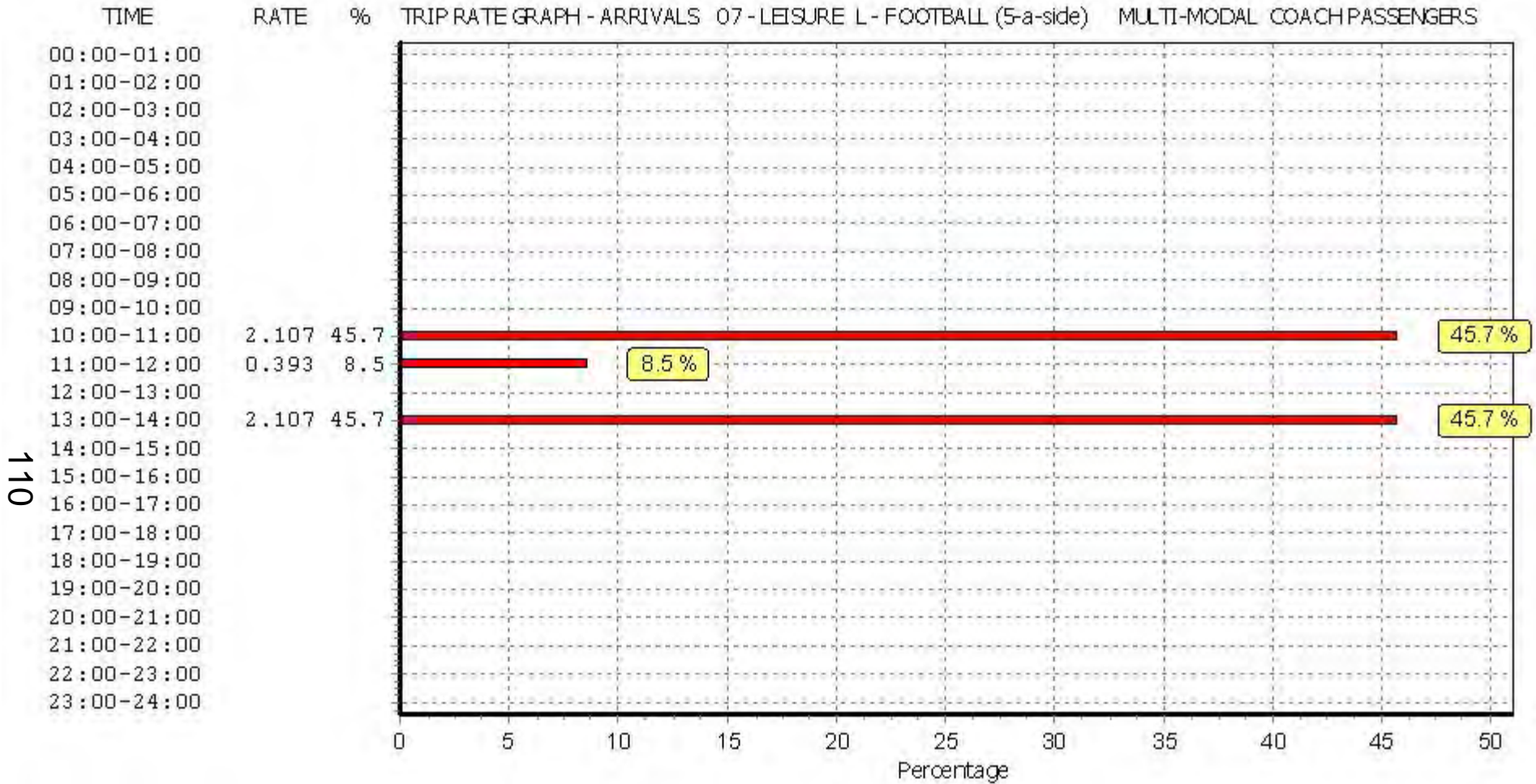
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Parameter summary

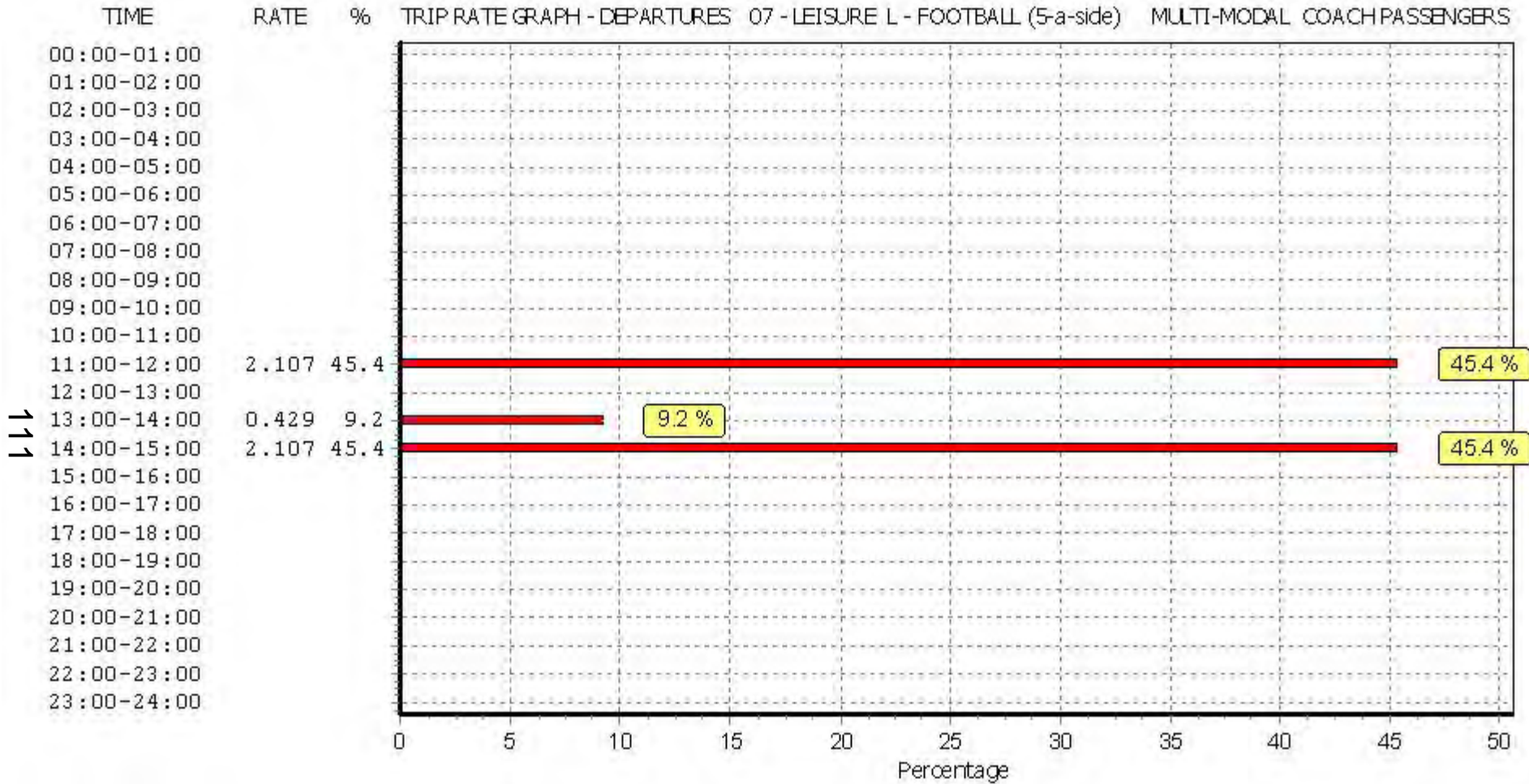
Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.



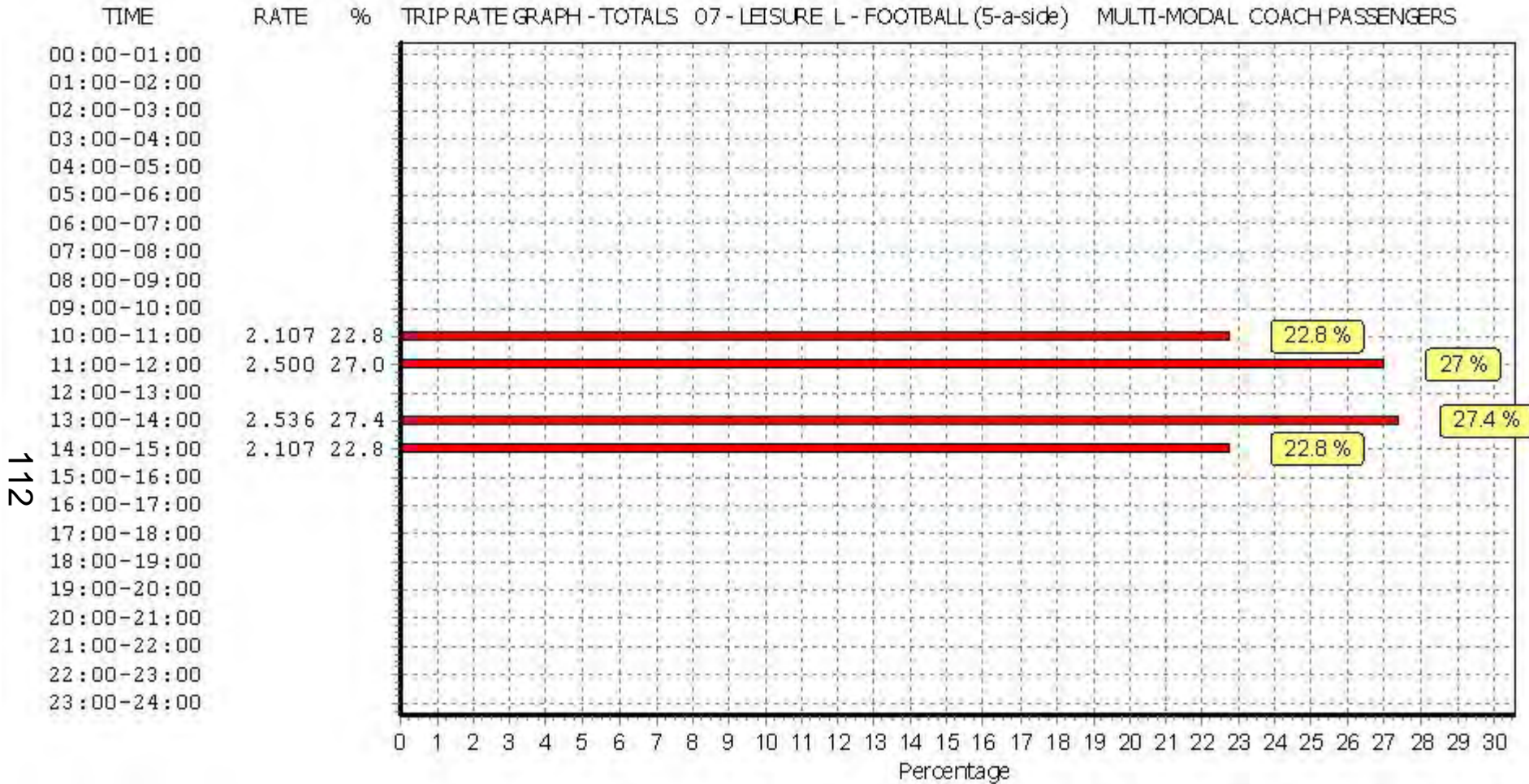
110

This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



111

This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.



112

This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL PUBLIC TRANSPORT USERS

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	0.000	2	14	0.000	2	14	0.000
09:00 - 10:00	2	14	0.000	2	14	0.000	2	14	0.000
10:00 - 11:00	2	14	2.143	2	14	0.000	2	14	2.143
11:00 - 12:00	2	14	0.393	2	14	2.107	2	14	2.500
12:00 - 13:00	2	14	0.107	2	14	0.000	2	14	0.107
13:00 - 14:00	2	14	2.107	2	14	0.464	2	14	2.571
14:00 - 15:00	2	14	0.107	2	14	2.107	2	14	2.214
15:00 - 16:00	2	14	0.107	2	14	0.107	2	14	0.214
16:00 - 17:00	2	14	0.036	2	14	0.036	2	14	0.072
17:00 - 18:00	2	14	0.000	2	14	0.000	2	14	0.000
18:00 - 19:00	2	14	0.036	2	14	0.071	2	14	0.107
19:00 - 20:00	2	14	0.000	2	14	0.036	2	14	0.036
20:00 - 21:00	2	14	0.000	2	14	0.000	2	14	0.000
21:00 - 22:00	2	14	0.000	2	14	0.000	2	14	0.000
22:00 - 23:00	2	14	0.000	2	14	0.000	2	14	0.000
23:00 - 24:00	2	14	0.000	2	14	0.000	2	14	0.000
Total Rates:			5.036			4.928			9.964

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

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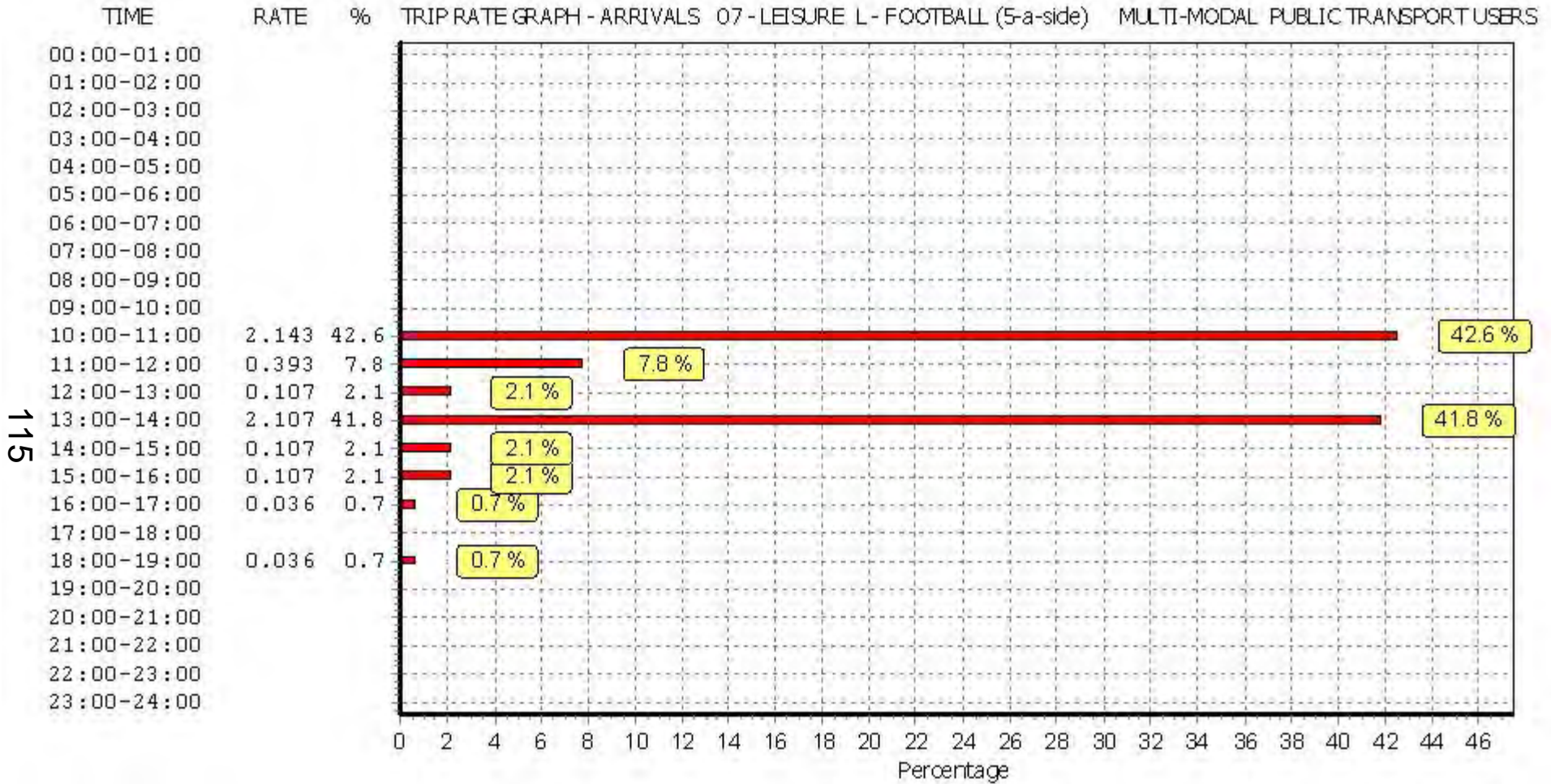
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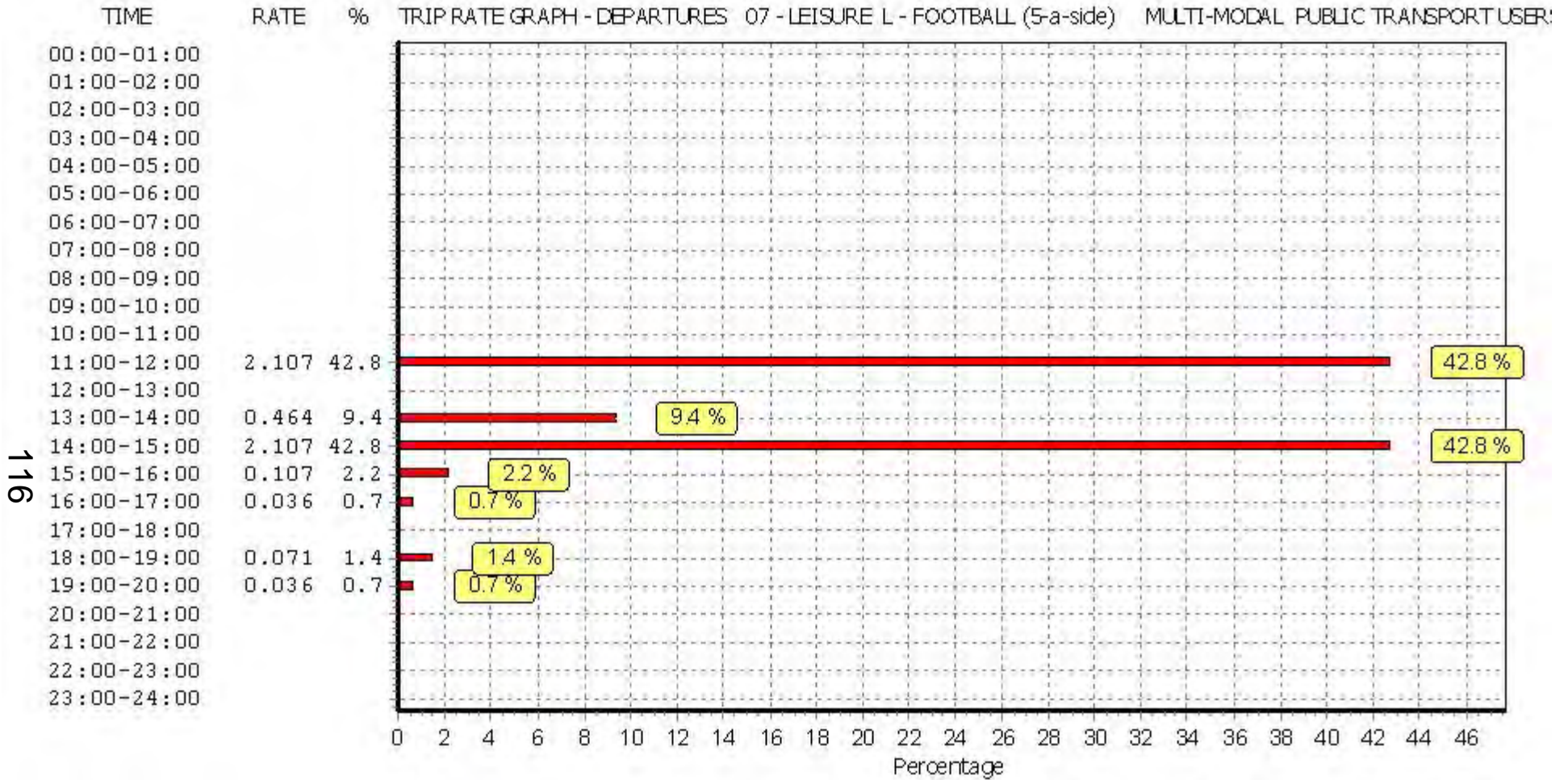
Parameter summary

Trip rate parameter range selected:	10 - 18 (units:)
Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
Number of Saturdays:	0
Number of Sundays:	0
Surveys automatically removed from selection:	0
Surveys manually removed from selection:	0

This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.

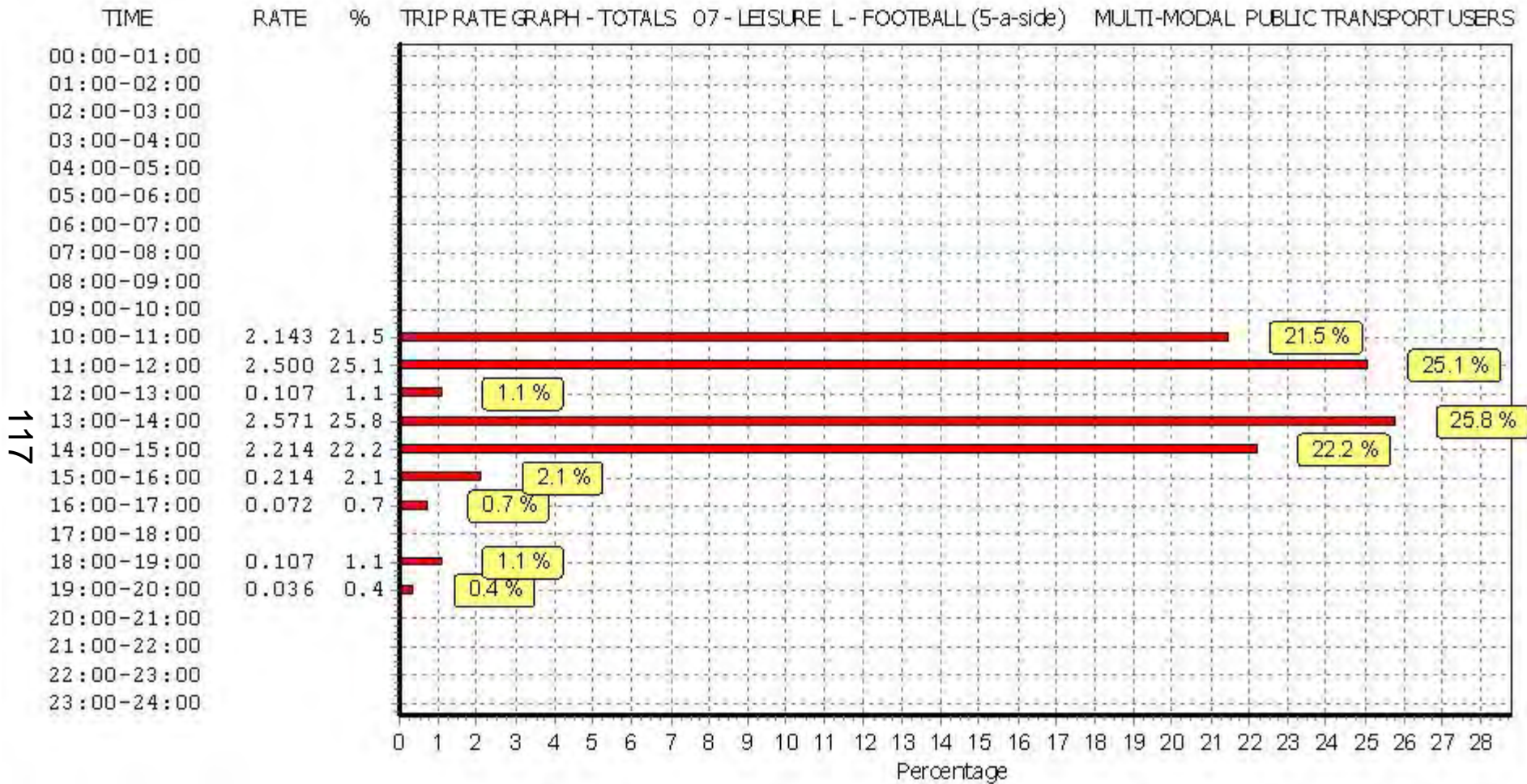


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116

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117

This graph is a visual representation of the trip rate calculation results screen. The same time periods and trip rates are displayed, but in addition there is an additional column showing the percentage of the total trip rate by individual time period, allowing peak periods to be easily identified through observation. Note that the type of count and the selected direction is shown at the top of the graph.

TRIP RATE for Land Use 07 - LEISURE/L - FOOTBALL (5-a-side)

MULTI-MODAL TOTAL PEOPLE

Calculation factor: 1 PITCH

BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate	No. Days	Ave. PITCH	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00									
08:00 - 09:00	2	14	1.786	2	14	0.250	2	14	2.036
09:00 - 10:00	2	14	1.000	2	14	0.214	2	14	1.214
10:00 - 11:00	2	14	4.250	2	14	0.107	2	14	4.357
11:00 - 12:00	2	14	2.036	2	14	3.464	2	14	5.500
12:00 - 13:00	2	14	0.750	2	14	1.250	2	14	2.000
13:00 - 14:00	2	14	2.964	2	14	2.714	2	14	5.678
14:00 - 15:00	2	14	3.036	2	14	3.000	2	14	6.036
15:00 - 16:00	2	14	3.179	2	14	2.929	2	14	6.108
16:00 - 17:00	2	14	2.643	2	14	1.679	2	14	4.322
17:00 - 18:00	2	14	4.250	2	14	1.036	2	14	5.286
18:00 - 19:00	2	14	8.464	2	14	3.964	2	14	12.428
19:00 - 20:00	2	14	10.143	2	14	10.286	2	14	20.429
20:00 - 21:00	2	14	8.786	2	14	9.643	2	14	18.429
21:00 - 22:00	2	14	2.429	2	14	9.571	2	14	12.000
22:00 - 23:00	2	14	0.071	2	14	4.357	2	14	4.428
23:00 - 24:00	2	14	0.000	2	14	1.464	2	14	1.464
Total Rates:			55.787			55.928			111.715

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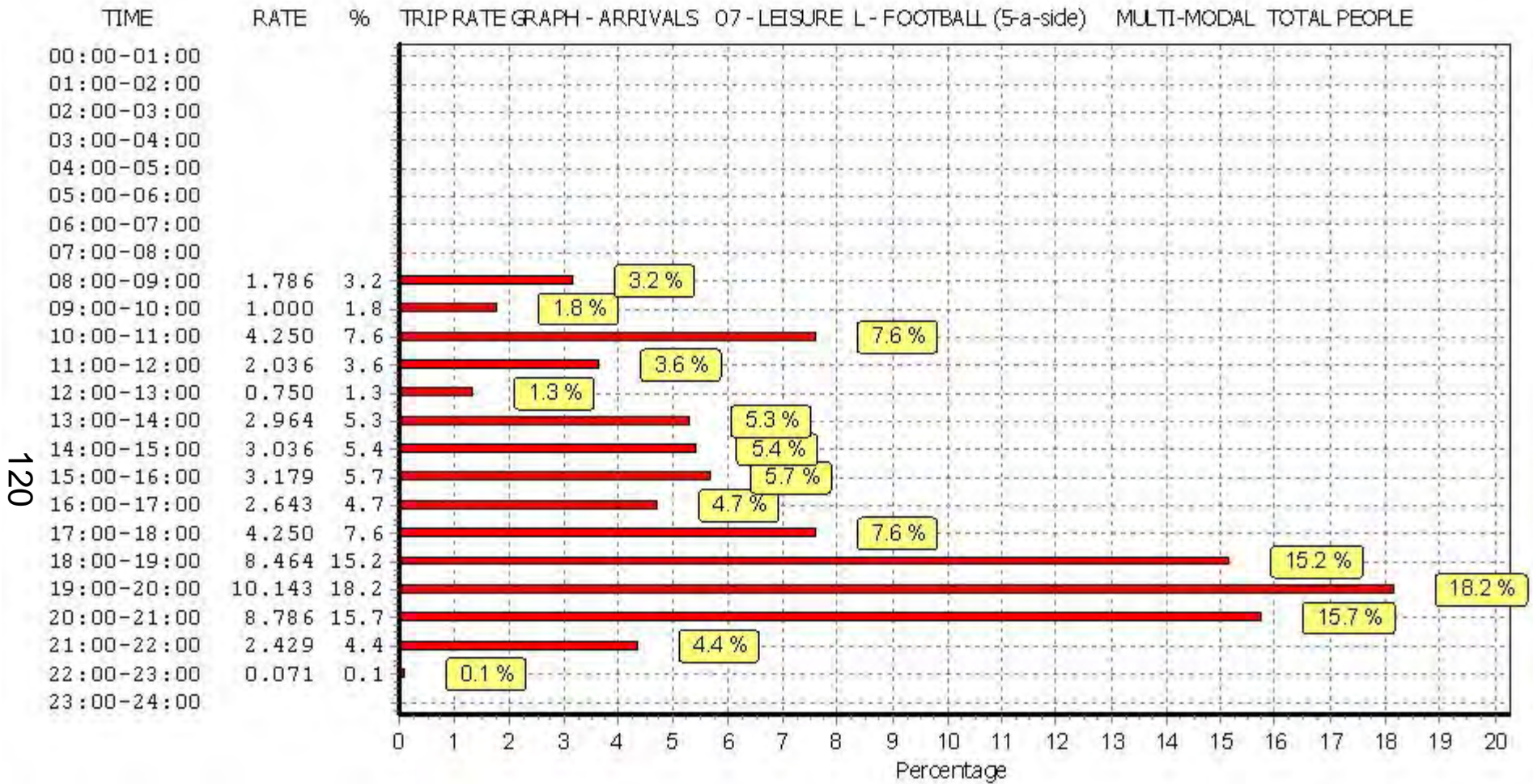
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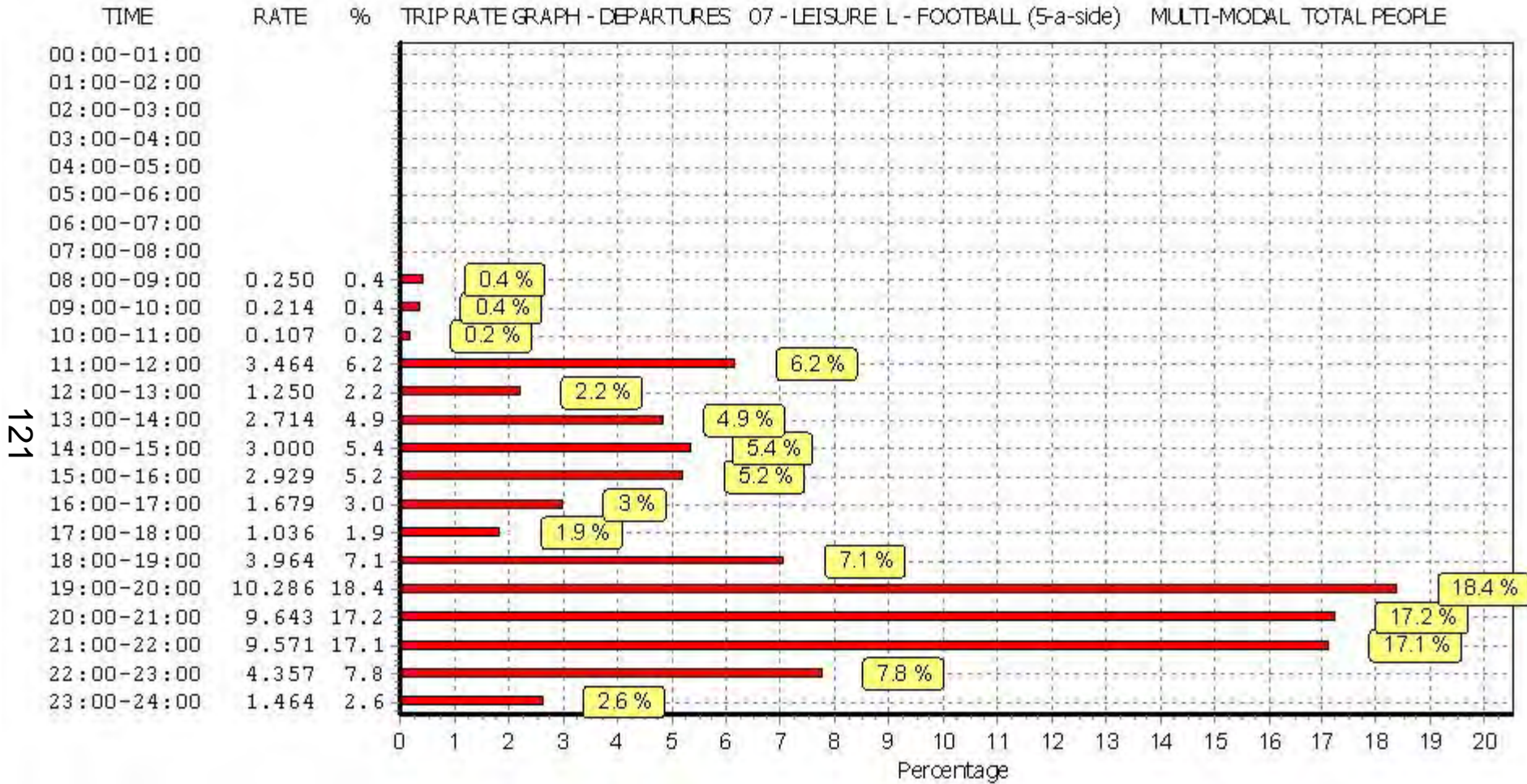
Parameter summary

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Survey date date range:	01/01/10 - 18/07/12
Number of weekdays (Monday-Friday):	2
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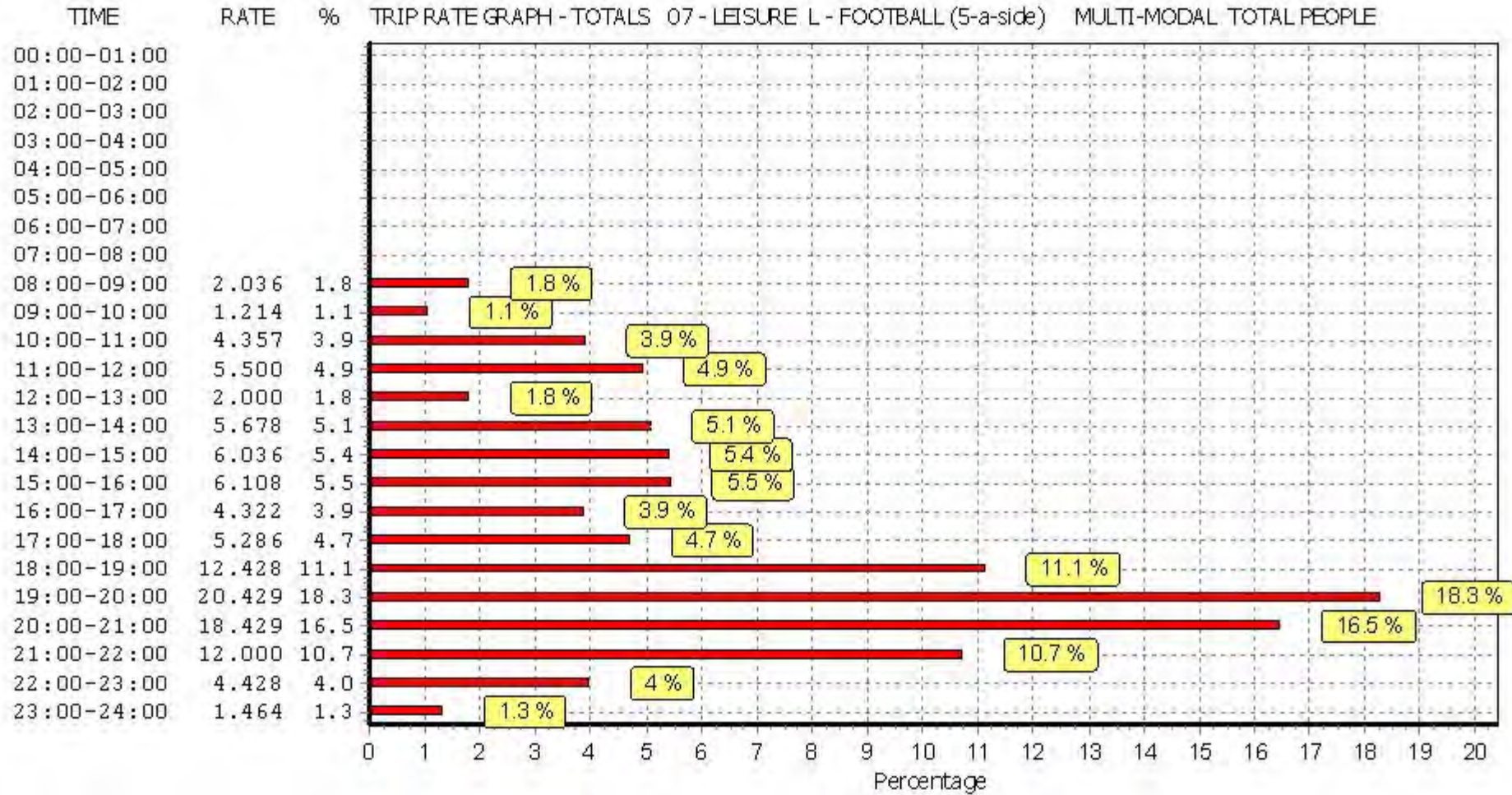


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122



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EXECUTIVE

LEADER: Cllr Gordon Hook

PORTFOLIO HOLDER: Cllr Gary Taylor

DATE: 6th June 2019

REPORT OF: Simon Thornley
Business Manager Strategic Place

SUBJECT: Local Plan Review: Statement of Community Involvement (SCI)

PART I

RECOMMENDATION

That members adopt the Statement of Community Involvement (SCI) 2019 as attached to this report.

1. PURPOSE

- 1.1 To seek approval for the adoption of the Statement of Community Involvement (SCI) following a period of consultation and review.

2. BACKGROUND

- 2.1 The SCI explains how the Council will involve local communities, businesses and other interested parties when it prepares planning policy documents and determines planning applications.
- 2.2 The SCI is a requirement of Section 18 of the Planning and Compulsory Purchase Act 2004¹ (as amended). The Neighbourhood Planning Act 2017² also requires SCIs to set out how the Council will support groups undertaking neighbourhood planning.
- 2.3 The current Teignbridge SCI was adopted on 21 February 2011 and sets out the Council's policies and processes for engaging and consulting with communities on planning policy documents and planning applications.
- 2.4 The Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2017 Regulation 10A introduced a requirement to review the SCI every 5 years. In May 2018, the Council consulted on a draft review of the SCI alongside the Teignbridge Local Plan Review 2020-2040: Issues Consultation

¹ <http://www.legislation.gov.uk/ukpga/2004/5/contents>

² <http://www.legislation.gov.uk/ukpga/2017/20/contents/enacted>

TEIGNBRIDGE DISTRICT COUNCIL

and a final version of the document is now brought before the Executive to seek approval for its adoption.

- 2.5 The Teignbridge SCI does not contain consultation policies for planning applications that are dealt with by Devon County Council³ (such as those for minerals and waste developments), nor for those relating to Dartmoor National Park⁴.

3. MAIN IMPLICATIONS

Purpose of the SCI

- 3.1 The SCI effectively sets out the legal requirements of the Council when preparing statutory planning documents and consulting on planning applications. It highlights the commitments we will make when engaging with communities and the processes available for when and how people can get involved. The Council is bound by the requirements we set down in our SCI and must adhere to them when we carry out these duties.
- 3.2 Different plans will require different types and levels of engagement, depending on the topics they cover and the area affected. As such, it is not appropriate to include lots of detail within the SCI about specific consultation and engagement arrangements. Instead, the SCI includes reference to preparing a bespoke Consultation and Engagement Plan for any Development Plan Documents we prepare, which will be tailored to the specific circumstances and locations to which the plan relates.

Changes to Legislation

- 3.3 Since the adoption of the current SCI in 2011 there have been a number of changes to planning legislation which have needed to be considered through its review. The updated SCI meets these additional requirements and provides a 'fit for purpose' document on which to progress future consultations on planning policy documents and planning applications.
- 3.4 A principle change has been through The Neighbourhood Planning Act 2017 which introduced a requirement for SCI's to set out how the Council will provide advice and assistance to neighbourhood planning groups. This requirement is set out in Section 3 of the SCI attached as Appendix A.

4. GROUPS CONSULTED

- 4.1 There is no statutory legal requirement to consult on the SCI. However, seeking the views of the community and statutory consultees on the SCI was seen as a valuable exercise and therefore a draft SCI was consulted on for an 8 week period alongside the Teignbridge Local Plan Review 2020-2040: Issues Consultation in May 2018.

³ <https://www.devon.gov.uk/navigation/planning-and-development/>

⁴ <http://www.dartmoor.gov.uk/living-and-working/planning/planning-policy>

TEIGNBRIDGE DISTRICT COUNCIL

- 4.2 A total of 22 organisations and individuals sent comments to the Council in the consultation period relating to the SCI. A summary of the issues raised are included in the Statement of Public Participation attached at Appendix B, together with how the issues raised have been addressed in the revised SCI, where relevant.

5. TIME-SCALE

- 5.1 If approved, the SCI will come into effect on 14th June 2019 and will be applied to all relevant future planning making and planning application duties.

6. JUSTIFICATION

- 6.1 Section 18 of the Planning and Compulsory Purchase Act 2004⁵ (as amended) places a legal requirement on Local Planning Authorities to have an adopted SCI. The 2017 amendments to the Town and Country Planning (Local Planning) (England) Regulations have also introduced a requirement to review the SCI every 5 years.

Simon Thornley
Business Manager, Strategic Place

Wards affected	Applicable to all wards
Contact for more information	Rob Kelley (Senior Planner) 01626 215872 rob.kelley@teignbridge.gov.uk
Background Papers (For Part I reports only)	N
Key Decision	N
In Forward Plan	Y
In O&S Work Programme	N
Appendices attached:	A. Statement of Community Involvement (SCI) 2019 B. Statement of Public Participation.

⁵ <http://www.legislation.gov.uk/ukpga/2004/5/contents>

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Teignbridge District Council
Statement of Community Involvement (SCI) (May 2019)
Statement of Public Participation

1.0 Purpose of the statement

1.1 A draft Statement of Community Involvement was consulted on for an 8 week period from 21st May until 16th July 2018. It was published alongside the Teignbridge Local Plan Review 2020-2040: Issues Consultation.

1.2 The statement sets out:

- The persons / organisations the Local Planning Authority consulted when preparing the supplementary planning document;
- A summary of the main issues raised by those persons / organisations, and;
- How those issues have been addressed in the supplementary planning document.

1.3 The consultation that took place in May 2018 provided the opportunity for anyone to make comments on the consultation draft of the SCI.

2.0 Preparation, Consultation and Engagement

2.1 Public consultation on the draft SCI took place from 21st May 2018 until 16th July 2018.

2.2 Documents were made available as part of a static display in the Council's main Forde House public reception area. They were also provided to public libraries and to all Town and Parish Councils in the District.

2.3 Public notification of the SCI (as part of the Local Plan Review consultation) included:

- Press release to the local newspaper
- News article on the Council's website home page
- Publicity on the Council's main social media pages and the Plan Teignbridge Twitter and Facebook pages.

2.4 The Council maintains a database of all individual persons and organisations who have expressed an interest to be kept informed of consultations by the Council on planning policy documents. These persons and organisations were all notified of the consultation by letter or email. All statutory consultees (including town and parish councils), district councillors and adjacent parish councils were also notified.

2.5 Consultation drop-in events were held at 13 locations across the district. These were generally well attended and provided an opportunity for members of the public to meet planning officers and discuss the documentation and proposals.

3.0 Consultation responses

3.1 Consultation responses were invited:

- Through the use of an online consultation survey for people to make online responses
- Using a printable template response form.
- By email directed to localplanreview@teignbridge.gov.uk ; or
- By letter.

3.2 A total of 22 organisations and individuals sent comments to the Council in the consultation period relating to the SCI. A summary of the issues raised are included in the schedule that forms part of this statement of public participation, together with how the issues raised have been addressed in the revised SCI, where relevant.

4.0 Summary of Consultation Responses

4.1 This is a summary of the comments received to the Draft Statement of Community Involvement (SCI) 2018.

4.2 There are a number of key issues which were raised during the consultation and which have resulted in amendments to the SCI. The main issues raised are summarised below:

- **Neighbourhood Plans:** Various responses felt that the SCI should have greater emphasis on Neighbourhood Planning. This has been addressed through the inclusion of specific sections relating to the advice and assistance we will provide to neighbourhood planning groups and the key stages involved in Neighbourhood Plan preparation.
- **Timing of Publication of the Draft SCI:** Concern was expressed that the draft SCI should have been consulted on in advance of the Local Plan Review and that there was a lack of awareness about the SCI consultation. The consultation on the draft SCI was done in accordance with not only the adopted SCI (2011) but also with the new principles set out in the draft Greater Exeter SCI (2019), which exceeded the previous standards. This resulted in a sufficiently comprehensive and robust consultation process.
- **Views of Local People:** Some respondents felt that the SCI should contain reference to named organisations representing local groups. However, it is not considered appropriate to do this as these groups may change during the lifetime of the SCI. Any individual or organisation wishing to be informed

of planning consultations can request at any time to be added to the Council's planning consultee database.

It was also felt that the views of local people should be better considered when decisions are made. All consultation comments received are fully considered and either full or summarised responses are provided to ensure transparency.

- **Length of Local Plan Documents:** A comment was made that the Local Plan Review documents are too technical and lengthy, which discourages involvement. As the consultation documents are planning policy documents, they require a certain amount of technical wording to be robust and defensible. We will endeavour to provide plain English summaries where it is appropriate to do so and to ensure that consultation documents will be clear and concise and will not include avoidable "jargon", without understating the complexities of any decision.
- **Site Notices:** There was a request that all nearby properties be written to when a planning application is submitted, rather than relying on a site notice and local press for publicity which may not be seen by all. The procedures carried out by the Council accord with the Town and Country Planning Act 1990 (as amended), Development Management Procedure Order and have also been approved by the Council's Planning Committee. The procedure varies according to the nature of the application received. However, officers do have discretion to provide additional publicity if it is deemed necessary.
- **Social media:** It was requested that the Council makes greater use of social media to engage the public in planning issues. We publicised this consultation via both Twitter and Facebook and continue to make a commitment in the SCI to raise awareness of consultations through the use of social media.

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PlanTeignbridge

LOCAL PLAN REVIEW 2020-2040

STATEMENT OF COMMUNITY INVOLVEMENT

(MAY 2019)

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1. Introduction

- 1.1 Planning affects everyone in our community. Teignbridge District Council, as the Local Planning Authority (LPA), is usually responsible for deciding where development happens in our villages, towns, open spaces and environment. It does this by preparing documents that comprise the Development Plan and by determining Planning Applications.
- 1.2 This Statement of Community Involvement (SCI)¹ explains how we will involve local communities, businesses and other interested parties when we prepare planning policy documents and determine planning applications.
- 1.3 This SCI does not contain consultation policies for planning applications that are dealt with by Devon County Council² (such as those for minerals and waste developments), nor for those relating to Dartmoor National Park³.
- 1.4 Once adopted, this SCI will become a statutory part of the Council's planning policies. It will supersede Teignbridge's previously adopted SCI (21 February 2011).

Our Commitments

We will apply the following principles to all of our planning consultations. We will also encourage the consultations done by others (for example developers, site promoters and Neighbourhood Planning Groups) to apply the principles too.

- Involvement will be open to all, regardless of gender, faith, race, disability, sexuality, age, rural isolation and social deprivation.
- We will seek views from interested and affected parties early in the process when comments can have greatest influence.
- Our level of consultation will reflect the level of influence or control we have over the outcome, i.e. we will focus our consultation over things we have the ability to change.
- Consultation publications will be clear and concise and will not include avoidable "jargon", without understating the complexities of any decision.
- We will give sufficient information and reasoning to allow for an informed response and we will give sufficient time for responses to be made, taking into account any statutory time requirements.
- All responses will be considered conscientiously.
- Anyone who asks us to do so will be kept informed of and consulted on emerging plans in accordance with data protection principles.

¹ The SCI is a requirement of Section 18 of the Planning and Compulsory Purchase Act 2004 (as amended). The Neighbourhood Planning Act 2017 also requires SCIs to set out how the Council will support groups undertaking neighbourhood planning.

² <https://www.devon.gov.uk/navigation/planning-and-development>

³ <http://www.dartmoor.gov.uk/living-and-working/planning/planning-policy>

2. Consulting on Planning Policy Documents

2.1 We will consult on development plans and accompanying documents including, but not limited to, Development Plan Documents (DPD), Supplementary Planning Documents (SPD), Neighbourhood Plans and Orders and the Community Infrastructure Levy (CIL) Charging Schedule.

A. Types of Planning Policy Documents

Development Plan Documents

2.2 Development Plan Documents (DPD) are planning policy documents which guide development in an area. They set out detailed planning policies which planning officers use to determine planning applications.

2.3 The Local Plan is the main DPD produced by the Council. It contains policies about where and how development can take place and includes land allocations for development. It must be supported by evidence and accord with national planning policy.

Supplementary Planning Documents

2.4 Supplementary Planning Documents (SPDs) are documents that expand upon the level of policy information provided in the Local Plan. They can be used to provide guidance but cannot be used to set out new policy.

Neighbourhood Plans and Orders

2.5 A Neighbourhood Plan is a planning policy document that sets out policies for a designated neighbourhood area. It can be used to influence the shape and type of development that will take place in a designated area. It can also allocate sites for development including land for housing and employment, safeguard areas of local green space and include policies for managing development.

2.6 A Neighbourhood Development Order grants planning permission for a particular type of development in a designated area.

2.7 Once it is adopted, by the District Council, a Neighbourhood Plan or Order forms part of the Development Plan and is a material consideration when making decisions on planning applications.

Community Infrastructure Levy Charging Schedule

2.8 Community Infrastructure Levy (CIL) Charging Schedule sets out a charge on new development which is used to pay for improving infrastructure and providing new services such as roads, education, recreation and public transport.

Publication of other Planning Policy Documents

Local Development Scheme

2.9 The timetable for the production of the Local Plan and other Development Plan Documents is published in a Local Development Scheme⁴ (LDS). This is regularly reviewed and re-published when there are changes to ensure the most updated timescales are publicly available.

Evidence

2.10 All plans are supported by a wide variety of evidence which is produced and updated throughout plan preparation stages.

2.11 Evidence is not normally consulted on but will be publicly available on the Council's website.

B. Who we will consult

2.12 The Town and Country Planning (Local Planning) (England) Regulations 2012⁵ identify specific organisations that we are required to consult. These are known as statutory and general consultees and include organisations such as the Environment Agency, Historic England and Natural England. A list of these is set out in Appendix 2.

⁴ <https://www.teignbridge.gov.uk/planning/local-plans-and-policy/local-development-scheme/>
⁵ <http://www.legislation.gov.uk/uk/si/2012/7671/contents/made>

2.13 We will engage with a range of groups and individuals who may have a role or interest in shaping the planning of Teignbridge, including any who have asked to be consulted.

C. Other engagement

2.14 In addition to meeting statutory consultation requirements during each stage of plan preparation, the Council may also undertake engagement when there are opportunities for communities and interested bodies to shape the plan. A range of methods, such as information gathering meetings and workshops, focus groups and targeted consultation may be used.

2.15 Development Plan Documents (DPD) will be accompanied by a bespoke Consultation and Engagement Plan which will set out our detailed consultation and engagement arrangements.

D. Making comments

2.16 It is important that comments are received during the consultation period.

2.17 We encourage consultees to make comments electronically, by either using an online survey or by returning a response form by email.

2.18 The various methods of engagement that we could use for consultations are listed below:

- **Website** – The main source of all documentation we publish.
- **Email** – Enables large numbers of people to be contacted quickly and efficiently.
- **Media Releases** – News releases to local media to raise interest and awareness.

- **Social Media** – Use of social media to raise awareness. Particularly useful for targeting working age and young people.

- **Availability of Consultation Documents** – Relevant documents will be made available online and in paper form at a variety of public locations, including libraries.

- **Leaflets and Posters** – Information will be displayed in public locations.

- **Meetings, Workshops and Focus Groups** – These will be organised where appropriate to facilitate face to face engagement with relevant parties.

- **Community Events** – Where relevant we will bring our consultation to local community venues.

2.19 We will publish comments received or a summary as soon as feasible on our website. We will explain how the comments have been taken into account when decisions are taken.

E. Our timescales

2.20 We will always consult on our plans for the minimum statutory periods of consultation⁶ (see Section 2F).

2.21 If key consultations run over established busy holiday periods (primarily, Christmas, Easter and the summer holidays) we will extend consultations by a week.

2.22 We will ensure that the time periods of consultations are clearly publicised. Late responses will be kept on file but these will be unlikely to influence the content of documents, and will not be considered to be 'duly made.'

⁶ In accordance with the requirements of the Town and Country Planning (Local Planning) (England) Regulations 2012.

F. When we will consult

Table 1: Key Stages in the preparation of a Development Plan Document (including the Local Plan)⁷

● Public Participation
● Formal Representations

Evidence gathering	●	Early engagement with interested parties through meetings and information gathering.
Draft Plan Regulation 18	●	Public consultation on the scope of the plan, draft policies and draft proposals. This stage may include more than one round of consultation depending on the nature of the plan being prepared. Minimum 6 week consultation. Comments received during the consultation are considered and used to inform the next stage of plan preparation.
Proposed Submission Regulations 19 and 22	● ●	Public consultation on the Proposed Submission version of the plan. Minimum 6 week consultation. Representations received during the consultation are considered prior to the plan being submitted to the Secretary of State.
Submission Regulation 22		The plan is submitted to the Secretary of State and an Independent Planning Inspector is appointed.
Examination Regulations 23-25	●	The plan and representations are considered by the Independent Planning Inspector at a public examination . The purpose of the examination is to consider if the plan meets relevant legal requirements and if it is 'sound'. Soundness is tested by considering whether it is justified, effective and consistent with national policy. Any interested parties will be invited to speak at the examination, or to prepare written statements, setting out their concerns. Anyone can observe the examination hearings but only those invited by the Planning Inspector can participate. At the end of the hearings the Planning Inspector will issue a report to the Council containing recommendations relating to the plan.
Adoption Regulation 26		The Council will consider the recommendations made by the Planning Inspector and decide whether to adopt the plan. All consultees will be notified of any decision to adopt.

Table 2: Key Stages in the Preparation of a Supplementary Planning Document (SPD)⁸

Evidence gathering	●	Early engagement with interested parties through meetings and information gathering.
Draft SPD Regulations 12 and 13	● ●	Public consultation on a draft version of the SPD. Minimum 4 week period. Representations received during the consultation are considered and used to inform the final version of the plan.
Adoption Regulation 14		A final version of the SPD is prepared and adopted by the Council.

⁷ Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

⁸ Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

Table 3: Key Stages in the Preparation of a Neighbourhood Development Plan or Order⁹

● Public Participation
● Formal Representations

Designation	●	Neighbourhood Area Application is submitted to the Council. No statutory consultation is required if the area proposed is a single parish. If this area is not the same as the Parish or Town Council boundary, we will consult on the application for a minimum of 6 weeks.
Draft plan preparation	●	The community will engage with and involve their residents in the plan preparation process and must report what they have done in their Consultation Statement. Draft Neighbourhood Plan or Order is prepared.
Pre-Submission Regulations 14	● ●	Public consultation on the Pre-Submission plan. Minimum 6 week period . Consultation coordinated by the Neighbourhood Planning Group or Forum.
Submission to Local Planning Authority Regulations 15, 16, 22 and 23	● ●	The Plan or Order is submitted to the Local Planning Authority. Public consultation on the Plan or Order. Minimum 6 week period . Consultation coordinated by Teignbridge District Council.
Submission of plan to examination Regulations 17 and 24		The Council, in liaison with the Neighbourhood Planning Group/Parish or Town Council/Neighbourhood Forum, will appoint an independent examiner who is sent all representations and who assesses the draft Plan or Order against required criteria.
Independent Examination Regulations 18 and 25		The Plan or Order and representations are considered by the independent examiner. Most examinations are undertaken through written representations rather than public hearings. The examiner is required to ask stakeholders whether they would like to have a meeting during the examination process.
Referendum Regulations 18 and 25		The examiner has 3 options: a) That the plan/order proceeds to referendum as submitted; b) The plan/order is modified by the LPA to meet basic conditions and then the modified version proceeds to referendum; c) That the plan/order does not proceed to referendum. If the Plan or Order proceeds to referendum and more than half the votes agree (50% plus one vote), it can proceed to adoption.
Adoption Regulations 18 and 25		The Plan or Order is "made" (adopted) by the Council.

⁹ The Neighbourhood Planning (General) Regulations 2012 (as amended).

Table 4: Key Stages in the Preparation of the Community Infrastructure Levy Charging Schedule¹⁰

● Public Participation
● Formal Representations

Evidence gathering and early engagement	● Early engagement with interested parties through meetings and information gathering.
CIL Preliminary Draft Charging Schedule Regulation 15	● ● Public consultation on Preliminary Draft Charging Schedule. Minimum 4 week period . Representations received during the consultation are considered and used to inform Draft Charging Schedule.
CIL Draft Charging Schedule Regulation 16	● ● Public consultation on Draft Charging Schedule. Minimum 4 week period .
Submission Regulation 19	Independent Examiner is appointed to conduct an examination of the Charging Schedule.
Examination Regulation 21	The Charging Schedule is considered by an Independent Examiner at a public examination . Any interested parties will be invited to speak at the examination, or to prepare written statements, setting out their concerns. Anyone can observe the examination hearings but only those who have asked to speak will be heard. At the end of the hearings the Examiner will issue a report to the Council containing recommendations relating to the Charging Schedule.
Approval Regulation 25	Approval and publication of the Community Infrastructure Levy Charging Schedule.

¹⁰ The Community Infrastructure Levy Regulations 2010 (as amended)

3. Neighbourhood Planning

- 3.1 The Neighbourhood Planning (General) Regulations 2012 (as amended) require LPAs to set out how they will give advice or assistance to groups preparing Neighbourhood Plans or Orders.
- 3.2 Assistance and advice is available from the Council's Neighbourhood Planning Officer. The table below outlines the support that will be provided free of charge to communities preparing Plans or Orders.

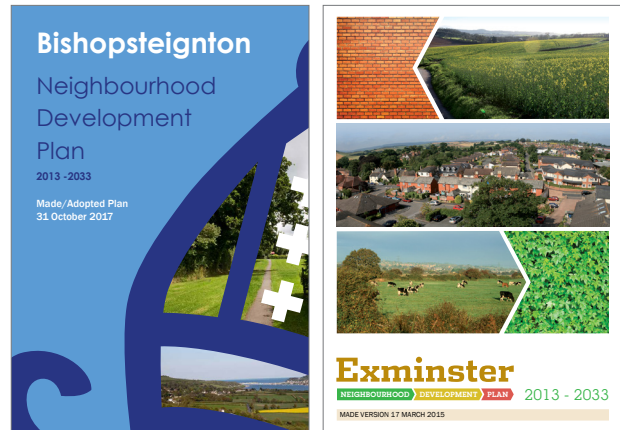


Table 5: Neighbourhood Planning Advice and Assistance



Examination

Fact-check the examiner's report
Review examiners modifications
Publication of the Examiners report
Issue formal notification for the plan to proceed to referendum
Publication of the formal notifications



Referendum

Publicise the modified referendum plan on the Council's website
Provide a referendum date
Prepare statutory referendum materials and publicise on the Council's website
Issue ballot cards and postal votes to parish residents
Conduct the referendum vote in the local area
Count the ballots and issue a result
Publicise the referendum result on the Council's website



Making/Adopting the Plan

Prepare a report to Executive recommending to approve or reject the neighbourhood plan
If approved, provide a formal decision statement to the Parish/Town Council
Advise officers of the Council and assist in its implementation as a formal decision-making document.
Publicise the adopting/making of the plan with the final version of the NDP on the Council's website.

4. Consulting on Planning Applications

- 4.1 A planning application is submitted to the Council when planning permission is needed for a change of use or physical works. The planning application may consist of an application form, accompanying plans and supporting details.
- 4.2 We currently send a weekly list of all validated planning applications to Parish and Town Councils, Members of the Council, and other non-statutory bodies with an interest in planning who have requested it. The information is available online to everybody and we may change our approach subject to technological innovations or other changes that need to be made.
- 4.3 On receipt of a planning application, the Council must undertake a formal period of public consultation. A minimum of 21 days must be allowed for representations to be received.
- 4.4 We consult with Parish and Town Councils, technical consultees, such as South West Water, Environment Agency and Devon County Council. A minimum period of 21 days allows for consultation responses to be received. We also notify Parish and Town Councils of decisions made on applications.
- 4.5 We will consult with Neighbourhood Planning Groups on planning applications within their designated area, through the relevant town or parish council.
- 4.6 Where revised drawings are received, we will consider the need to re-advertise the proposal or re-consult with technical consultees.
- 4.7 There are separate arrangements for listed buildings which are set out in regulation 5 and regulation 5A of the Listed Buildings and Conservation Area Regulations 1990 (as amended)¹¹
- 4.8 Consultees may include:
- **The general public and / or neighbours**
 - **Statutory consultees** – where there is a requirement set out in law to consult a specific body
 - Any consultation **required by a direction** – where there are further, locally specific, statutory consultation requirements as set out in a consultation direction.
 - **Non statutory consultees** where there are planning policy reasons to engage other consultees who, whilst not designated in law, are likely to have an interest in a proposed development.
- 4.9 Consideration of planning applications will take account of any relevant representations and consultation responses as part of the planning balance.
- 4.10 The National Planning Policy Framework (NPPF) sets out the Government's encouragement for early engagement between developers, local planning authorities and the local community, which has significant potential to improve the efficiency and effectiveness of the planning application system for all parties.
- 4.11 To ensure early public consultation on major development proposals, or locally sensitive schemes, the Council will encourage developers to carry out public consultations before making a planning application.

¹¹ <http://www.legislation.gov.uk/uksi/2004/2210/regulation/2/made>

4.12 The following approach is strongly encouraged by the Council when drawing up planning applications for major development. Major development is considered to be a development of: 10 or more dwellings; an outline application for residential development of a site of more than 0.5ha; or commercial development of a site of 1 ha or more or that creates 1,000 square metres or more of floorspace:

- Submit a pre-application enquiry to the Council. This can be done online at www.teignbridge.gov.uk/planningadvice
- Talk directly with, or submit appropriate enquiries to relevant statutory consultees and, take on board the advice received in order to minimise technical objections.
- Write and regularly review a Consultation Strategy for the proposal, in consultation with the Council, taking into account this SCI.
- Consult the local community on the overall and specific aspects of the proposal, in accordance with the Consultation Strategy.
- Consider the consultation responses received and submit a document explaining what consultation has been carried out, including technical and public consultation and how it has influenced the planning application.

4.13 Before making other types of applications, prospective applicants are encouraged to submit a pre-application enquiry to the Council and to consult with and take account of the views of the people likely to be affected by the proposal.

4.14 Planning applications are public documents and can be viewed on the Council's website at www.teignbridge.gov.uk/planningonline

4.15 Most planning applications are determined by officers under delegated powers. Where applications are to be considered by Planning Committee, in most instances the Council will allow applicants and objectors to make a short statement on planning applications.

4.16 Decisions made on planning and other applications are also published on the Council's website.

Appendix 1: Glossary

Community Engagement: Actions and processes taken or undertaken to establish effective relationships with individuals or groups so that more specific interactions can then take place.

Community Involvement: Effective interactions between planners, decision-makers, individual and representative stakeholders to identify issues and exchange views on a continuous basis.

Community Infrastructure Levy: A levy that allows local authorities to raise funds from owners or developers of land undertaking new building projects in their area.

Consultation: The dynamic process of dialogue between individuals or groups, based upon a genuine exchange of views, and normally with the objective of influencing decisions, policies or programmes of action.

Development Management: This is the management of development proposals through the planning system.

Development Plan Documents: These include the Local Plan and accompanying documents, Neighbourhood Plans, Devon Minerals Plan and Devon Waste Plan.

Examination Hearing: This is a public examination into the soundness of a development plan document by a Planning Inspector.

Independent Examination: The purpose of an independent examination is to consider the 'soundness of a plan' by an independent Planning Inspector, appointed by the Secretary of State to conduct the examination to consider the document as a whole and determine its soundness. In assessing this, the independent Planning Inspector will consider all representations made on the submitted document and the changes that have been suggested by those making representations.

Localism Act 2011: This is an Act of Parliament that included the introduction of neighbourhood planning.

Local Planning Authority: The public authority whose duty it is to carry out specific planning functions for a particular area

Made: Refers to the final stage of Neighbourhood Development Plan (NDP) preparation in which the Plan is successfully 'made' (approved) by the Local Planning Authority.

National Planning Policy Framework (NPPF): Sets out the government's national planning requirements, policies and objectives. It is a material consideration in the preparation of local plan documents and when considering planning applications.

Neighbourhood Development Plans: A plan prepared by a Parish or Town Council or a neighbourhood forum for a particular neighbourhood area.

Neighbourhood Development Order: Grants planning permission for a particular type of development in a particular area. This could be either a particular development, or a particular class of development (for example retail or housing).

Participation: The extent and nature of activities undertaken by those who take part in public or community involvement.

Planning and Compulsory Purchase Act 2004: This is an act which makes provisions relating to spatial development and town and country planning; and the compulsory acquisition of land.

Planning Application: An application to the Local Planning Authority to seek permission for development or use of land.

Representations: Comments submitted in response to a formal or informal consultation.

Scoping: The act of or involving an investigation or discussion to determine the effect a proposed policy or project would have on a community or the local environment.

Statement of Community Involvement (SCI): A document that sets out what consultation will take place with the community on planning policy documents and planning applications

Supplementary Planning Documents: These documents contain policy guidance to supplement the policies and proposals in the Local Plan.

Appendix 2: Consultees

As defined in the Town and Country Planning (Local Planning (England) Regulations 2012¹²:

Specific Consultation Bodies

- The Coal Authority
- The Environment Agency
- The Historic Buildings and Monuments Commission for England (known as English Heritage)
- The Marine Management Organisation
- Natural England
- Network Rail Infrastructure Limited (company number 2904587)
- The Highways Agency
- A relevant authority any part of whose area is in or adjoins the local planning authority's area
- Any person to whom the electronic communications code applies by virtue of a direction given under section 106(3)(a) of the Communications Act 2003
- Any person who owns or controls electronic communications apparatus situated in any part of the local planning authority's area
- A Primary Care Trust established under section 18 of the National Health Service Act 2006 or continued in existence by virtue of that section
- A person to whom a licence has been granted under section 6(1)(b) or (c) of the Electricity Act 1989
- a person to whom a licence has been granted under section 7(2) of the Gas Act 1986
- A sewerage undertaker; and
- A water undertaker
- The Homes and Communities Agency

General Consultation Bodies

- Voluntary bodies some or all of whose activities benefit any part of the local planning authority's area,
- Bodies which represent the interests of different racial, ethnic or national groups in the local planning authority's area,
- Bodies which represent the interests of different religious groups in the local planning authority's area,
- Bodies which represent the interests of disabled persons in the local planning authority's area,
- Bodies which represent the interests of persons carrying on business in the local planning authority's area.

¹² <http://www.legislation.gov.uk/uksi/2012/767/regulation/2/made>

EXECUTIVE COUNCIL – Teignbridge District Council

Leader: Cllr Gordon Hook

**Portfolio Holder: Cllr Andrew MacGregor /
Cllr Jackie Hook**

DATE: 6th June 2019
REPORT OF: Estelle Skinner, Green Infrastructure Officer
SUBJECT: Completing the Wray Valley Trail multi-user route

RECOMMENDATIONS

- 1) **Approve funding of a £100,000 contribution to Devon County Council towards delivery of the final stages of the Wray Valley Trail multi-user route.**
- 2) **Delegate Authority to the Business Manager Strategic Place and the Solicitor to the Council to complete an associated funding agreement with Devon County Council.**

1. PURPOSE

- 1.1. To agree a contribution to Devon County Council towards the costs of delivery of the final two stages of the Wray Valley Trail cycle and multi-user route between Bovey Tracey and Moretonhampstead, an important part of the wider strategic context to link from Exeter to Moretonhampstead via Newton Abbot. Appendix A is a map of the full Wray Valley Trail route.

2. BACKGROUND

- 2.1. Teignbridge's Council Strategy calls for a cycling revolution with more dedicated cycle paths linking city, towns and countryside. The Exe Estuary Trail and the Town Quay route (Brunel Industrial Estate to Kingsteignton) have already helped to fulfil these objectives, and the recent Members decision to commit match funding towards the preparation of a planning application for the Teign Estuary Trail between Passage House and Teignmouth Urban Edge was another significant step. Supporting the Wray Valley Trail is in-keeping with this positive sustainable travel message.
- 2.2. The Local Plan reflects this position and supports enhancing sustainable travel networks to support low carbon choices and healthier communities. The Teignbridge Infrastructure Delivery Plan specifically identifies this as an important strategic route.
- 2.3. Devon's Walking and Cycling Strategy highlights the need for completion of the Wray Valley Trail as one of the strategic priorities. The route is widely supported by local stakeholders including cycle group members, and it is expected to function as an important recreational route.

TEIGNBRIDGE DISTRICT COUNCIL

- 2.4. Teignbridge District Council recently declared a 'climate change emergency' with a view to increasing efforts to reduce greenhouse gas emissions, and supporting sustainable travel is an important tool to provide air quality and public health benefits.
- 2.5. The cost estimate to complete the route is £1,000,000, with funding from DCC's cycle infrastructure budget and local travel plan. This figure was value engineered in order to enable delivery at this time and not to lose the opportunity, meaning a reduction of surfacing durability, of route marking density, landscaping and other beneficial aspects. Route completion on the ground is due by autumn 2019, and works are currently underway. The £100,000 funding will contribute towards ensuring improved delivery through a suite of benefits:
- better quality surfacing of the path
 - quantity and quality of route marking
 - landscaping/planting along the route
 - opportunities for display of artefacts recovered during the works for increased heritage and educational value.
- 2.6. An overview of the Wray Valley Trail delivery to date is provided in bullet points below:
- Moretonhampstead Branch Line opened in 1866 and closed to passengers in 1959 and freight in 1964.
 - The track was lifted in 1970.
 - Initial planning permission for the Wray Valley Trail was approved in 2008.
 - To date, 5.5km of the route has been completed, the total route will be approximately 11km.
 - Most of Phase 1 was completed in 2011, Moretonhampstead to Steward Wood including Budleigh Farm Bridge, was completed in 2011.
 - Phase 2, Station Road, Bovey Tracey to Lower Knowle Road was completed in 2013, with a further extension towards Lustleigh including Wilford Bridge in 2015 (Phase 3).
 - The most recent section between Steward Wood and Wray Barton (the remainder of Phase 1) was completed in the summer of 2016.
 - Current works include clearing the remainder of the route, undertaking cliff stabilisation work at Caseley cutting, re-establishing drainage and engaging contractors to build two structures.
 - The stretch through Lustleigh is on-road and route signposting will be installed as part of the final route delivery.
 - Approximately 3.5km of off-road route delivery is required to complete the final stretch of the Wray Valley Trail.
- 2.7. The route is designed as a minimum 2.5m wide path with 0.5m wide grass verges on either side, to allow sufficient width for ease of use for different user types and reducing risk of conflict.
- 2.8. Teignbridge has consistently identified budgets for contributing towards important cycle projects and over the past 7 years our partnership approach to investment with Devon County Council has helped to bring forward more than 45km of new cycleway across the district. It is proposed to use an element of existing uncommitted cycling budget to meet the £100,000 funding recommended for the Wray Valley Trail.

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- 2.9. Teignbridge contributed £25,000 towards delivery of an earlier stage of the Wray Valley Trail and Dartmoor National Park Authority has contributed £5,000.

3. FINANCIAL CONSIDERATIONS

- 3.1. The Council's existing budget and capital programme identify £380,000 to support 'other' cycle routes outside of the Heart of Teignbridge (Newton Abbot, Kingsteignton and Kingskerswell) and Teignmouth/Dawlish, over the period 2019 – 2021. This is funded through Community Infrastructure Levy (CIL) receipts and none has been committed to date.
- 3.2. The budget of £380,000 is adequate to fund the proposed £100,000 contribution. The total cost of preparing the planning application is estimated at £1,000,000 and the balance will be funded by Devon County Council.
- 3.3. Having made this commitment, Teignbridge Council will still be left with budget that it can allocate as a contribution towards further cycle projects as external funding opportunities arise.

4. LEGAL CONSIDERATIONS

- 4.1. It is proposed to delegate authority to the Business Manager Strategic Place and the Solicitor to the Council to finalise a funding agreement with Devon County Council.
- 4.2. The two councils have already completed various infrastructure funding agreements and are well placed to draw on that experience in preparing a simple agreement for this project.
- 4.3. Amongst the agreement's terms would be provisions relating to:
- a) The timing of payment/s in accordance with:
 - the Teignbridge Capital Programme;
 - the availability of funds; and
 - the occurrence of agreed incurred expenditure
 - b) A proportionate reduction to the contribution in the event of reduced costs.
 - c) Recovery of unspent budget.
- 4.4. Liabilities associated with any design, planning and delivery work would remain with Devon County Council. All that is proposed is a contribution towards financial costs that will be incurred by the County.

5. TIMESCALES

- 5.1. It is anticipated that the route works will be complete by the end of autumn 2019.

6. ALTERNATIVE OPTIONS

- 6.1. Committing the funds at this point would diminish the amount that Teignbridge has available to contribute to other cycle projects, not committing the funds would mean the route is delivered at the value-engineered level of quality described in 2.5 above.

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7. JUSTIFICATION

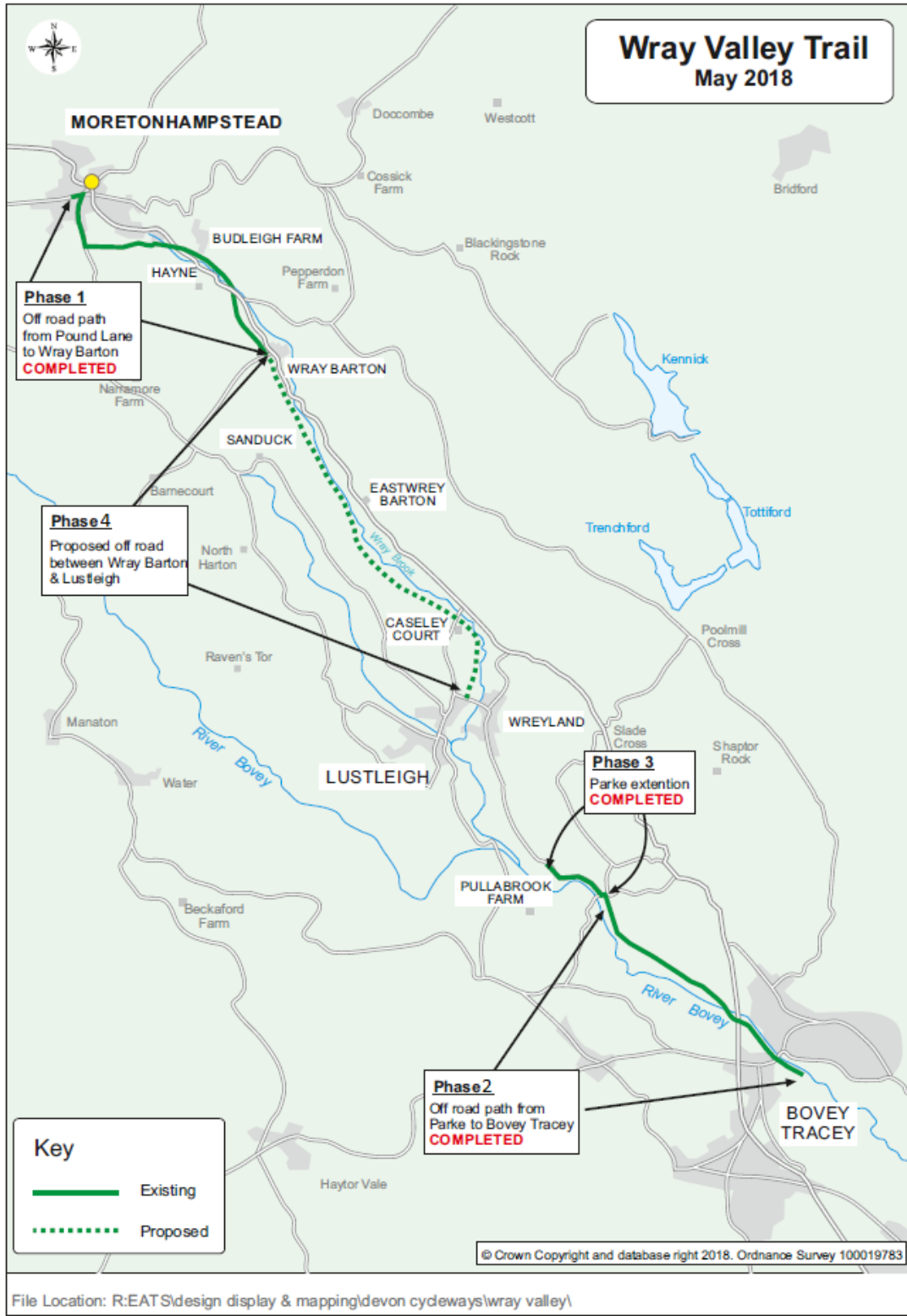
7.1. Contributing towards the Wray Valley Trail route cost will allow improvements in the quality and benefits (as described in 2.5 above) for an anticipated high quantity of users of this important cycle and multi user route that is supported by a large number of stakeholders and strategies, including Teignbridge's own up-to-date strategies.

7.2. Devon County Council commissioned a review of the economic benefits generated by three important multi-use trails in Devon: the Exe Estuary Trail, Drake's Trail and the Tarka Trail, which was published in 2015. This calculated £9.3 million generated in goods and services demand 2013-2014 associated with users of these Trails and the leisure/tourism related spending. In addition to this are the public health benefits related to facilitating good-quality outdoor recreation and commuting. The publication can be viewed via the link:

https://www.northdevonbiosphere.org.uk/uploads/1/5/4/4/15448192/sqw_devon_cycling_and_walking_trails_economic_impact_report.pdf

Estelle Skinner
Green Infrastructure Officer

Wards affected	Bovey Tracey, Lustleigh (Parish), Moretonhampstead
Contact for more information	Spatial Planning & Delivery, 01626 215755
Key Decision	Y
In Forward Plan	Y
In O&S Work Programme	N



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Public Notice and Annual Forward Plan - JUNE 2019

- 1 This is an Annual Forward Plan of the key decisions and other decisions the Leader of Teignbridge anticipates the Executive taking during the next 12 months. Key decisions are decisions which the Council consider significant having had regard to Government guidance. This Plan may include other decisions which are not key decisions to be taken by the Executive, including for example, where the Executive is to make a recommendation to the Council.
- 2 Details of the proposed decisions are attached.
- 3 The decisions which the Executive propose to take in private and the reasons why are detailed in the list together with a brief description of the matter to be decided. If you do not think the decisions should be taken in private please advise the Democratic Services with your reasons
comsec@teignbridge.gov.uk
- 4 The documents which will be taken into account when making key decisions in the part of the meeting open to the public are available for inspection. Details are listed. Other documents may become available nearer the meeting. If you would like copies please contact the author of the report. Author's names and contact details are shown in the attached list. If you would like additional documents relating to a decision as they become available please contact the author and make this request.
- 5 Where possible, the District Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.
- 6 This Plan will be updated on a monthly basis.
- 7 You are welcome to attend the meetings. They will take place in the Council Chamber at the address below. Agendas for Executive and other Council meetings are available on the Council's website.
- 8 You can ask questions regarding any item either in person or in writing. The deadline for the submission of questions is 12 Noon two working days prior to the meeting. You are advised to contact Democratic Services in advance of this time where assistance is available if required.
- 9 Should you wish to make the Councillors aware of any information in advance of a meeting you can make representations in writing. These can be made up until the commencement of the meeting. You can also lobby Members of the Executive in advance of the meeting and for information on this or if you have

any further queries, please contact the Democratic Services Sarah Selway
sarah.selway@teignbridge.gov.uk

- 10 The agendas for the meetings can be made available before the meetings on the Council's website.

TEIGNBRIDGE DISTRICT COUNCIL – EXECUTIVE FORWARD PLAN

Forward Plan of anticipated key decisions by the Executive for the next 12 months commencing 1 June 2019

Matter for Consideration	Date of Decision	Council Date	Private Decision	Key Decision?	Report Author(s) & Contact Name & number
Notice of Motion - Netting on Development Sites	6 Jun 2019		Open	Yes	Report Of Rosalyn Eastman, Business Manager, Strategic Place Contact:
Artificial 3G Pitch, Coach Road, Newton Abbot	6 Jun 2019		Open	No	Report Of Donna Best, Estates & Development Manager Contact: Tel: 01626 215467
Statement of Community Involvement	6 Jun 2019		Open	Yes	Report Of Rob Kelley, Senior Planning Officer Contact: Tel: 01626 215872
Girl Bunting Funds - RSPB Ashill	6 Jun 2019		Fully exempt	No	Report Of Estelle Skinner, Green Infrastructure Officer, Contact: Tel: 01626 215755
Wray Valley Trail Funding	6 Jun 2019		Open	No	Report Of Estelle Skinner, Green Infrastructure Officer, Contact: Tel: 01626 215755
Local Plan Review – 5 Year Position Statement	1 Jul 2019		Open	Yes	Report Of Michelle Luscombe, Principal Policy Planner Contact: Tel: 01626 215754
South Hams Greater Horseshoe Bat SAC – HRA Guidance	1 Jul 2019		Open	Yes	Report Of Trevor Shaw, Senior Planning Officer Contact: Tel: 01626 215703

Matter for Consideration	Date of Decision	Council Date	Private Decision	Key Decision?	Report Author(s) & Contact Name & number
Electric Vehicles Policy	1 Jul 2019		Open	Yes	Report Of David Eaton, Environmental Protection Manager Contact: Tel: 01626 215064
Teignbridge Design Framework and Wolborough Masterplan DPD	1 Jul 2019		Open	Yes	Report Of Rachel Tuckett, Senior Planning Officer Contact: Tel: 01626 215706
Teignbridge Design Framework and Wolborough Masterplan DPD – Proposed Submission	28 Nov 2019		Open	Yes	Report Of Rachel Tuckett, Senior Planning Officer Contact: Tel: 01626 215706
Local Plan Review 2020-2040 – Draft Plan 160	10 Mar 2020		Open	Yes	Report Of Michelle Luscombe, Principal Policy Planner Contact: Tel: 01626 215754
Greater Exeter Strategic Plan			Open	Yes	Report Of Simon Thornley, Business Manager - Spatial Planning Contact: Tel: 01626 215706
Teignmouth Regeneration			Open	Yes	Report Of Tony Watson, Interim Head of Commercial Services Contact: Tel: 01626 215828
Leisure Strategy			Open	Yes	Report Of Lorraine Montgomery, Interim Head of Operations Contact: Tel: 01626 215852
Teignbridge Car Park Plan - draft for consultation			Open	Yes	Report Of Neil Blaney, Economy Manager Contact: Tel: 01626 215233

Matter for Consideration	Date of Decision	Council Date	Private Decision	Key Decision?	Report Author(s) & Contact Name & number
Affordable Housing Supplementary Planning Document and Starter Homes			Open	Yes	Report Of Simon Thornley, Business Manager - Spatial Planning Contact: Tel: 01626 215706
Dawlish Warren Habitat Mitigation			Open	Yes	Report Of Fergus Pate, Principal Delivery Officer Contact: Tel: 01626 215466

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